



OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

CHARLES T. PRATER, Chairman
CLARK JOLLEY, Vice Chairman
STEVE BURRAGE, Secretary-Member

2501 NORTH LINCOLN BLVD.
OKLAHOMA CITY, OK 73194-0001

AGENDA

OKLAHOMA TAX COMMISSION REGULAR MEETING

July 9, 2019

1:30 P.M.

1. Convene—Notice of Meeting Posted 1:30 P.M., July 8, 2019.
2. Approval of minutes of the commission meeting dated June 25, 2019 and July 2, 2019.
3. Executive Director's Report; Personnel Transactions:
 - a. Authorization for the following vacancies:
 - 3425 Optical Imaging Specialist, LVL II-Central Processing Division
 - 3426 Motor Vehicle Research Specialist, LVL I-Motor Vehicle Division
 - 3427 Administrative Technician, LVL IV-Compliance Division
 - 3428 Administrative Technician, LVL III-Compliance Division
 - 3429 Revenue Compliance Officer, LVL I-Compliance Division
 - 3430 Revenue Compliance Officer, LVL I-Compliance Division
 - 3431 Revenue Compliance Officer, LVL I-Compliance Division
 - 3432 Revenue Compliance Officer, LVL I-Compliance Division
 - 3433 Revenue Compliance Officer, LVL II-Compliance Division
 - 3434 Auditor, LVL I-Compliance Division
 - 3435 Administrative Programs Officer, LVL II-Taxpayer Assistance Division
 - 3436 Revenue Unit Manager II-Compliance Division
 - 3437 Revenue Administrator II-Headquarters Division
 - b. Authorization for the following career progressions:
 - 3438 Auditor, LVL III-Compliance Division
 - 3439 Revenue Compliance Officer, LVL II-Compliance Division
 - c. Authorization for the following salary adjustment:
 - 3440 Revenue Administrator III-Management Services Division
4. Proposed Executive Session to consider confidential taxpayer matters and proceedings and the employment, hiring, appointment, promotion, demotion, disciplining or resignation of individual employees. Executive Session authorized by 25 O.S. § 307 (B)(1)(4)(7) and (11)(e)(6).
 - a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other Taxpayer and Division Request:**

18-1057985	19-1277079	19-1072541	19-1165334
19-1124620	19-1148669	19-1103978	19-1168240
19-1245097	19-1040997	19-1142371	19-1267107
19-1110747	19-1062866	19-1144204	19-1276040
19-1174414	19-1071764	19-1152917	18-1159330

b. **Administrative Law Judges' Recommendations:**

CR-16-003-H P-18-116-H P-18-160-K P-18-163-H SJ-18-020-H
CR-18-014-H P-18-156-K P-18-173-H P-19-007-K
FD-19-176-H through FD-19-199-H

- c. Discussion and possible action regarding the agency Business Continuity and Disaster Recovery Plan.
 - d. Discussion and possible action regarding Commission organization, personnel, data processing enhancements and special projects for agency operations.
5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
 6. Discussion and possible approval of notification to Cabinet Secretary of proposed agency expenses dated July 9, 2019.
 7. Report from Tax Policy and Research Division.
 8. Other division report.
 9. Discussion and possible action or solicitation of information concerning tax collection opportunities and enhanced agency performance for the Tax Commission.
 10. New business.
 11. Adjournment.