



OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

CHARLES T. PRATER, Chairman
CLARK JOLLEY, Vice Chairman
STEVE BURRAGE, Secretary-Member

2501 NORTH LINCOLN BLVD.
OKLAHOMA CITY, OK 73194-0001

AGENDA

OKLAHOMA TAX COMMISSION REGULAR MEETING

June 25, 2019

1:30 P.M.

1. Convene—Notice of Meeting Posted 1:30 P.M., June 24, 2019.
2. Approval of minutes of the commission meeting dated June 17, 2019 and June 18, 2019.
3. Executive Director's Report; Personnel Transactions:
 - a. Authorization for the following vacancies:
 - 3411 Auditor, LVL I-Compliance Division
 - 3413 Revenue Unit Manager I, Motor Vehicle Division
 - 3414 Administrative Technician, LVL II, Central Processing Division
 - 3415 Tax Policy Analyst III, Tax Policy Division
 - 3420 Auditor, LVL IV, Account Maintenance Division
 - 3421 Auditor, LVL III, Account Maintenance Division
 - 3422 Auditor, LVL II, Account Maintenance Division
 - b. Authorization for the following career progression/salary adjustments:
 - 3412 Auditor, LVL I, Compliance Division
 - 3416 Tax Policy Analyst IV, Tax Policy Division
 - 3417 Tax Policy Analyst IV, Tax Policy Division
 - 3418 Tax Policy Analyst III, Tax Policy Division
 - 3419 Tax Policy Analyst III, Tax Policy Division
 - 3423 Auditor, LVL II, Account Maintenance Division
 - 3224 Auditor, LVL II, Account Maintenance Division
4. Proposed Executive Session to consider confidential taxpayer matters and proceedings and the employment, hiring, appointment, promotion, demotion, disciplining or resignation of individual employees. Executive Session authorized by 25 O.S. § 307 (B)(1)(4)(7) and (11)(e)(6).
 - a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other Taxpayer and Division Request:**

P-15-038-H	P-19-026-H	19-1110823	19-1168659	19-1229245
P-18-113-K	660231	19-1134065	19-1169373	19-1243043
P-18-171-H	1019826	19-1156381	19-1206165	

b. **Partial Releases and Subordination Requests:**

PR-19-025

c. **Administrative Law Judges' Recommendations:**

CR-17-026-H

P-17-172A-K

SJ-18-023-K

FD-19-151-K through FD-19-175-K

P-18-011-K

- d. Discussion and possible action regarding the agency Business Continuity and Disaster Recovery Plan.
 - e. Discussion and possible action regarding Commission organization, personnel, data processing enhancements and special projects for agency operations.
5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
 6. Discussion and possible approval of notification to Cabinet Secretary of proposed agency expenses dated June 25, 2019.
 7. Discussion and possible approval of FY-2020 Budget.
 8. Report from Tax Policy and Research Division.
 9. Other division report.
 10. Discussion and possible action or solicitation of information concerning tax collection opportunities and enhanced agency performance for the Tax Commission.
 11. New business.
 12. Adjournment.