



# OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

**STEVE BURRAGE**, Chairman

**CLARK JOLLEY**, Vice Chairman

**CHARLES T. PRATER**, Secretary-Member

2501 NORTH LINCOLN BLVD.

OKLAHOMA CITY, OK 73194-0001

## *AGENDA*

### *OKLAHOMA TAX COMMISSION REGULAR MEETING*

*May 2, 2019*

*1:30 P.M.*

1. Convene—Notice of Meeting Posted 1:30 P.M., May 1, 2019.
2. Approval of minutes of the commission meetings dated April 30, 2019.
3. Executive Director's Report; Personnel Transactions:
  - a. Authorization for the following vacancies:
    - 3330 A & E Analyst, LVL I-Ad Valorem Division
    - 3331 Auditor, LVL I-Motor Vehicle Division
    - 3332 TS Representative, LVL I- Motor Vehicle Division
    - 3333 MV Research Specialist, LVL I- Motor Vehicle Division
    - 3334 TS Representative, LVL I- Motor Vehicle Division
    - 3335 Auditor, LVL II-Account Maintenance Division
    - 3336 Auditor, LVL I-Account Maintenance Division
    - 3337 Auditor, LVL I-Account Maintenance Division
    - 3338 Optical Imaging Specialist, LVL III-Central Processing Division
    - 3339 Administrative Technician, LVL II- Central Processing Division
    - 3340 Revenue Compliance Examiner, LVL II-Compliance Division
    - 3341 Auditor, LVL I- Compliance Division
    - 3342 Auditor, LVL I- Compliance Division
    - 3343 Auditor, LVL I- Compliance Division
    - 3344 Auditor, LVL I- Compliance Division
    - 3345 Auditor, LVL I- Compliance Division
    - 3346 Revenue Compliance Officer, LVL II- Compliance Division
    - 3347 Auditor, LVL III- Compliance Division
    - 3348 Auditor, LVL I- Compliance Division
    - 3349 Sr. Tax Specialist Attorney II-Legal Division
    - 3350 Revenue Unit Manager II-Management Services Division
  - b. Authorization for the following Career Progression:
    - 3354 Auditor, LVL II-Compliance Division
    - 3355 Auditor, LVL II-Compliance Division
    - 3356 Auditor, LVL II-Compliance Division

c. Authorization for the following salary adjustment:

- 3351 Assessment & Equalization Analyst, LVL II-Ad Valorem Division
- 3352 Assessment & Equalization Analyst, LVL II-Ad Valorem Division
- 3353 Assessment & Equalization Analyst, LVL II-Ad Valorem Division
- 3357 Attorney II-Legal Division
- 3358 Attorney II-Legal Division
- 3359 Attorney I-Legal Division
- 3360 CPA-Compliance Division

4. Proposed Executive Session to consider confidential taxpayer matters and proceedings and the employment, hiring, appointment, promotion, demotion, disciplining or resignation of individual employees. Executive Session authorized by 25 O.S. § 307 (B)(7).

a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief;**

**Other Taxpayer and Division Request:**

1111170	18-1129572	19-1105646	19-1265127	19-1126519
898830	19-1038990	1159373	1273026	19-1174308
18-1110515	19-1091993	19-1139564	19-1113697	
18-1110517	19-1098573	19-1247019	19-1115442	

b. **Partial Releases and Subordination Requests:**

PR-19-018      PR-19-020

c. **Administrative Law Judges' Recommendations:**

P-18-006-H

5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.

6. Discussion and possible approval of notification to Cabinet Secretary of proposed agency expenses dated May 2, 2019.

7. Discussion and possible action or solicitation of information concerning tax collection opportunities and enhanced agency performance for the Tax Commission.

8. Report from Tax Policy and Research Division.

9. Other division report.

10. New business.

11. Adjournment.