



OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

STEVE BURRAGE, Chairman

CLARK JOLLEY, Vice Chairman

THOMAS E. KEMP, JR., Secretary-Member

2501 NORTH LINCOLN BLVD.

OKLAHOMA CITY, OK 73194-0001

AGENDA

OKLAHOMA TAX COMMISSION REGULAR MEETING

March 26, 2019

1:30 P.M.

1. Convene—Notice of Meeting Posted 1:30 P.M., March 25, 2019.
2. Approval of minutes of the commission meeting dated March 14, 2019.
3. Executive Director's Report; Personnel Transactions:
 - a. Authorization for the following vacancies:
 - 3301 Revenue Compliance Officer, LVL I-Compliance Division
 - 3302 Revenue Compliance Officer, LVL I-Compliance Division
 - 3303 Revenue Compliance Officer, LVL I-Compliance Division
 - 3304 Revenue Compliance Officer, LVL I-Compliance Division
 - 3305 Revenue Compliance Officer, LVL I-Compliance Division
 - 3306 Revenue Compliance Officer, LVL I-Compliance Division
 - 3307 Revenue Compliance Officer, LVL II-Compliance Division
 - 3308 Revenue Compliance Officer, LVL III-Compliance Division
 - 3309 Revenue Compliance Examiner, LVL I-Compliance Division
 - 3310 Motor Vehicle Research Specialist, LVL I, Motor Vehicle Division
 - 3311 Motor Vehicle Research Specialist, LVL I, Motor Vehicle Division
 - 3312 Material Management Specialist, LVL II, Central Processing Division
 - 3313 Material Management Specialist, LVL III, Central Processing Division
 - 3314 Optical Imaging Specialist, LVL II, Central Processing Division
 - 3315 Secretary, LVL V, Legal Division
 - 3316 Taxpayer Service Representative, LVL I, Taxpayer Assistance Division
 - 3317 Taxpayer Service Representative, LVL I, Taxpayer Assistance Division
 - 3318 Taxpayer Service Representative, LVL I, Taxpayer Assistance Division
 - 3319 Taxpayer Service Representative, LVL III, Motor Vehicle Division
 - 3320 Auditor, LVL IV-Account Maintenance Division
 - 3321 Administrative Technician, LVL II, Account Maintenance Division
 - 3322 Auditor, LVL I-Account Maintenance Division
 - 3324 Revenue Unit Manager I, Communications Division
 - 3325 Revenue Unit Manager I, Communications Division
 - 3326 Revenue Administrator IV, Tax Policy

- b. Authorization for the following Career Progression:
 - 3323 Auditor , LVL II, Ad Valorem Division
 - c. Authorization for the following salary adjustment:
 - 3327 Revenue Administrator IV, Tax Policy
 - 3328 Revenue Administrator V, Administration
 - 3329 Revenue Administrator V, Administration
4. Proposed Executive Session to consider confidential taxpayer matters and proceedings and the employment, hiring, appointment, promotion, demotion, disciplining or resignation of individual employees. Executive Session authorized by 25 O.S. § 307 (B)(7).
- a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other Taxpayer and Division Request:**

19-1124482	18-1125337	18-1159083	19-1048951	18-1234016
18-1060867	18-1128629	18-1172042	19-1056976	
18-1088415	18-1130416	18-1189235	19-1155267	
18-1121899	18-1139486	18-1204219	18-1065989	
18-1124368	18-1141279	19-994813	18-1160163	
 - b. **Partial Release and Subordination Requests:**
 - PR-19-008
 - c. **Administrative Law Judges' Recommendations:**
 - CR-17-026-H
5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
6. Discussion and possible approval of notification to Cabinet Secretary of proposed agency expenses dated March 26, 2019.
7. Discussion and possible approval of Equalization/Excise Board re-appointment of Paul Branch, Creek County.
8. Discussion and possible approval of Equalization/Excise Board appointment of Jerry Smith, McClain County.
9. Report from Tax Policy and Research Division.
10. Other division report.
11. New business.
12. Adjournment.