



OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

STEVE BURRAGE, Chairman

CLARK JOLLEY, Vice Chairman

THOMAS E. KEMP, JR., Secretary-Member

2501 NORTH LINCOLN BLVD.

OKLAHOMA CITY, OK 73194-0001

AGENDA

OKLAHOMA TAX COMMISSION REGULAR MEETING

February 5, 2019

1:30 P.M.

1. Convene—Notice of Meeting Posted 1:30 P.M., February 4, 2019.
2. Approval of minutes of the commission meetings dated January 29, 2019.
3. Executive Director's Report; Personnel Transactions:
 - a. Authorization for the following vacancies:
 - 3254 Revenue Compliance Examiner, LVL II-Account Maintenance Division
 - 3255 Secretary, LVL V-Communications Division
 - 3256 DP Programmer Analyst, LVL VI-Information Technology Division
 - 3257 TS Representative, LVL I-Taxpayer Assistance Division
 - 3258 TS Representative, LVL I-Taxpayer Assistance Division
 - 3259 TS Representative, LVL I-Taxpayer Assistance Division
 - 3260 Temporary Analyst (999 hrs.)-Tax Policy Division
 - 3272 Deputy Chief Legal Counsel-Legal Division
 - b. Authorization for the following salary adjustment:
 - 3261 Tax Attorney, LVL I-Legal Division
 - 3262 Deputy Chief Legal Counsel- Legal Division
 - 3263 Tax Attorney, LVL II- Legal Division
 - 3264 Tax Attorney, LVL III- Legal Division
 - 3265 Tax Attorney, LVL II- Legal Division
 - 3266 Tax Attorney, LVL I- Legal Division
 - 3267 Deputy Chief Legal Counsel- Legal Division
 - 3268 Tax Attorney, LVL I- Legal Division
 - 3269 Tax Attorney, LVL I- Legal Division
 - 3270 Tax Attorney, LVL I- Legal Division
 - 3271 Tax Attorney, LVL I- Legal Division
4. Proposed Executive Session to consider confidential taxpayer matters and proceedings and the employment, hiring, appointment, promotion, demotion, disciplining or resignation of individual employees. Executive Session authorized by 25 O.S. § 307 (B)(7).
 - a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other Taxpayer and Division Request:**

18-1090188	18-1035677	18-1127239	18-953922
18-978765	18-1059673	18-1136416	18-1184006
18-1022985	1089561	18-1181169	

b. **Partial Releases and Subordination Requests:**

PR-18-006

c. **Administrative Law Judges' Recommendations:**

SJ-18-019-K

5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
6. Discussion and possible approval of notification to Cabinet Secretary of proposed agency expenses dated February 5, 2019.
7. Discussion and possible approval of Equalization/Excise Board appointment of James Cletus Wittrock, Kingfisher County.
8. Report from Tax Policy and Research Division.
9. Other division report.
10. New business.
11. Adjournment.