



OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

STEVE BURRAGE, Chairman
CLARK JOLLEY, Vice Chairman
THOMAS E. KEMP, JR., Secretary-Member

2501 NORTH LINCOLN BLVD.
OKLAHOMA CITY, OK 73194-0001

AGENDA
OKLAHOMA TAX COMMISSION REGULAR MEETING
December 20, 2018
1:30 P.M.

1. Convene—Notice of Meeting Posted 1:30 P.M., December 19, 2018.
2. Approval of minutes of the commission meetings dated December 18, 2018.
3. Executive Director's Report; Personnel transactions:
 - a. Authorization for the following vacancies:
 - 3232 Sr. Tax Specialist Attorney II, LVL II-Legal Division
 - 3233 Chief Legal Counsel-Administration Division
 - 3234 Auditor, LVL I-Account Maintenance Division
 - 3235 Administrative Assistant, LVL I-Ad Valorem Division
 - 3236 Administrative Technician, LVL II- Central Processing Division
 - 3237 Auditor, LVL I- Motor Vehicle Division
 - 3239 Auditor, LVL IV- Motor Vehicle Division
 - 3240 Auditor, LVL IV- Motor Vehicle Division
 - b. Authorization for the following salary adjustment:
 - 3238 Counsel to Commission- Headquarters Division
4. Proposed Executive Session to consider confidential taxpayer matters and proceedings and the employment, hiring, appointment, promotion, demotion, disciplining or resignation of individual employees. Executive Session authorized by 25 O.S. § 307 (B)(7).
 - a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other Taxpayer and Division Request:**

P-18-148-K	18-1062367	18-1200177	18-1197078	18-1110331
18-1002991	18-1076784	18-1080450	957926	18-1035689
18-1048203	18-1107469	18-1096105	18-1037596	18-1116520
 - b. **Partial Releases and Subordination Requests:**
 - PR-18-103
5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
6. Discussion and possible approval of notification to Secretary of Finance, Administration and Information Technology of proposed agency expenses.

7. Discussion and possible approval of Equalization/Excise Board re-appointment of John Pat Howell, Harper County.
8. Discussion and possible approval of Equalization/Excise Board re-appointment of Richard L. Bailey, Okfuskee County.
9. Discussion and possible approval of Equalization/Excise Board appointment of James Maltbie, Alfalfa County.
10. Report from Tax Policy and Research Division.
11. Other division report.
12. New business.
13. Adjournment.