



# OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

STEVE BURRAGE, Chairman

CLARK JOLLEY, Vice Chairman

THOMAS E. KEMP, JR., Secretary-Member

2501 NORTH LINCOLN BLVD.

OKLAHOMA CITY, OK 73194-0001

## AGENDA

### OKLAHOMA TAX COMMISSION REGULAR MEETING

November 1, 2018

1:30 P.M.

1. Convene—Notice of Meeting Posted 1:30 P.M., October 31, 2018.
2. Approval of minutes of the commission meeting dated October 30, 2018.
3. Executive Director's Report; Personnel Transactions:
  - a. authorization for the following vacancies:
    - 3198 Secretary, LVL IV-Ad Valorem Division
    - 3199 Taxpayer Service Representative, LVL II-Taxpayer Assistance Division
    - 3200 Taxpayer Service Representative, LVL II-Taxpayer Assistance Division
    - 3201 Taxpayer Service Representative, LVL I-Taxpayer Assistance Division
    - 3202 Taxpayer Service Representative, LVL I-Taxpayer Assistance Division
    - 3203 Taxpayer Service Representative, LVL III-Taxpayer Assistance Division
    - 3204 Revenue Unit Manager, LVL I- Taxpayer Assistance Division
4. Resolve into Executive Session for discussion regarding *Caulfield Holdings Botanicals, Ltd. and Alicia Vargas v. The State of Oklahoma ex rel., The Oklahoma Department of Health, The Oklahoma Bureau of Narcotics and Dangerous Drugs and the Oklahoma Tax Commission*, Oklahoma County District Court Case No. CJ-2018-5746, upon advice of Office of General Counsel that the disclosure of this item of business would likely seriously impair the ability of the Commission to conduct the evaluation and consideration of this matter and determination of appropriate action, if any, 25 O.S. § 307(B)(4). Upon conclusion of discussion, return to a public meeting for such action, if any, deemed appropriate regarding the matter(s) considered.
5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
6. Resolve into Executive Session for discussion regarding JM-14-005, *In Re: Revocation of Licenses/Permits of Citizen Potawatomi Nation*, and JM-16-001, *In the Matter of the Protest to the Non-Renewal of the Licenses and Permits of the Citizen Potawatomi Nation*, Okla Supreme Court case nos. 114695 and 115851, respectively, upon advice of Office of General Counsel that the disclosure of this item of business would likely seriously impair the ability of the Commission to conduct the evaluation and consideration of this matter and determination of appropriate action, if any, 25 O.S. § 307(B)(4). Upon conclusion of discussion, return to a public meeting for such action, if any, deemed appropriate regarding the matter(s) considered.

7. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
8. Proposed Executive Session to consider confidential taxpayer matters and proceedings. Executive Session authorized by 25 O.S. § 307 (B)(7).
  - a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other Taxpayer and Division Request:**  
P-17-196-K      18-1024582      18-1075268
  - b. **Partial Releases and Subordination Requests:**  
PR-18-091
9. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
10. Discussion and possible approval of notification to Secretary of Finance, Administration and Information Technology of proposed agency expenses.
11. Report from Tax Policy and Research Division.
12. Other division report.
13. New business.
14. Adjournment.