



OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

STEVE BURRAGE, Chairman

CLARK JOLLEY, Vice Chairman

THOMAS E. KEMP, JR., Secretary-Member

2501 NORTH LINCOLN BLVD.
OKLAHOMA CITY, OK 73194-0001

AGENDA

OKLAHOMA TAX COMMISSION REGULAR MEETING

July 31, 2018

1:30 P.M.

1. Convene—Notice of Meeting Posted 1:30 P.M., July 30, 2018.
2. Approval of minutes of the commission meeting dated July 24, 2018.
3. Executive Director's Report;
Personnel Transactions:
 - a. Authorization for the following vacancies:
 - 3042 Auditor, Level III – Account Maintenance Division
 - 3043 Auditor, Level I – Ad Valorem Division
 - 3045 Revenue Compliance Officer, Level I – Compliance Division
 - 3046 Revenue Compliance Officer, Level I – Compliance Division
 - 3048 Revenue Compliance Officer, Level I – Compliance Division
 - 3049 Auditor, Level I – Compliance Division
 - 3051 Auditor, Level I – Compliance Division
 - 3052 Auditor, Level I – Compliance Division
 - 3054 Revenue Unit Manager, Level II – Compliance Division
 - 3055 Legal Secretary, Level IV – Legal Division
 - 3056 Tax Attorney II – Legal Division
 - 3057 Tax Attorney II – Legal Division
 - 3058 Motor Vehicle Research Specialist, Level I – Motor Vehicle Division
 - 3059 Auditor, Level III – Motor Vehicle Division
 - 3061 Tax Economist – Tax Policy Division
 - b. Authorization for the following career progressions:
 - 3044 Administrative Assistant, Level II – Central Processing Division
 - 3047 Auditor, Level II – Compliance Division
 - 3050 Auditor, Level II – Compliance Division
 - 3053 Auditor, Level III – Compliance Division
 - c. Authorization for the following salary adjustment:
 - 3060 Tax Economist – Tax Policy Division

- 4. Proposed Executive Session to consider confidential taxpayer matters and proceedings. Executive Session authorized by 25 O.S. § 307 (B)(7).

- a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other Taxpayer and Division Request:**

S-17-077	18-948717	18-1032297	18-967615	18-1081024
18-989590	18-969666	18-1052226	18-997539	
18-897813	18-1008738	18-1063358	18-1002461	
18-914872	18-1028580	18-1065233	18-1016639	
18-946797	18-1028631	18-1069061	18-1045303	

- b. **Partial Releases and Subordination Requests:**

PR-18-065	PR-18-070
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- c. **Administrative Law Judges' Recommendations:**

P-16-033-K	SJ-17-021-K	SJ-18-002-H
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- 5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
- 6. Discussion and possible approval of notification to Secretary of Finance, Administration and Information Technology of proposed agency expenses.
- 7. Discussion and possible action on the update of FTA Resolution 2017-1, *Remote Seller Collection Authority*.
- 8. Discussion and possible approval of tag agent appointment for Mr. Ryan Steinbruck, replacing Ms. Amanda Bosler, El Reno, Oklahoma.
- 9. Discussion and review of agency Strategic Plan.
- 10. Report from Tax Policy and Research Division.
- 11. Other division report.
- 12. New business.
- 13. Adjournment.