



OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

STEVE BURRAGE, Chairman

CLARK JOLLEY, Vice Chairman

THOMAS E. KEMP, JR., Secretary-Member

2501 NORTH LINCOLN BLVD.

OKLAHOMA CITY, OK 73194-0001

AGENDA

OKLAHOMA TAX COMMISSION REGULAR MEETING

July 3, 2018

1:30 P.M.

1. Convene—Notice of Meeting Posted 1:30 P.M., July 2, 2018.
2. Approval of minutes of the commission meetings dated June 26, 2018.
3. Executive Directors Report; Personnel Transactions:
 - a. Authorization for the following vacancies:
 - 3030 Auditor, Level I – Account Maintenance Division
 - 3031 Administrative Technician, Level II – Central Processing Division
 - 3032 Administrative Technician, Level II – Central Processing Division
 - 3033 Revenue Compliance Officer, Level I – Compliance Division
 - 3034 Auditor, Level I – Compliance Division
 - 3036 Revenue Unit Manager II – Management Services Division
 - 3037 Revenue Unit Manager I – Management Services Division
 - 3038 Revenue Unit Manger I – Management Services Division
 - 3039 Tax Economist – Tax Policy Division
 - 3040 Revenue Administrator IV – Tax Policy Division
 - b. Authorization for the following salary adjustment:
 - 3035 Revenue Administrator IV – Headquarters Division
 - c. Authorization for the following salary adjustment:
 - Administrator, OTC – Administration Division
4. Resolve into executive session for discussion regarding CompSource Mutual Insurance Company v. OTC, Oklahoma Supreme Court case no. 116337, and Oklahoma Association of Electric Self Insurers Fund v. OTC, Oklahoma Supreme Court case no.116341, upon advice of the Office of General Counsel that the disclosure of these items of business would likely seriously impair the ability of the Commission to conduct the evaluation and consideration of these matters and determination of appropriate action, if any, 25 O.S. § 307(B)(4). Upon conclusion of discussion, return to a public meeting for such action, if any, deemed appropriate regarding the matters considered.
5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.

6. Proposed Executive Session to consider confidential taxpayer matters and proceedings.
Executive Session authorized by 25 O.S. § 307 (B)(7).

a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief;**

Other Taxpayer and Division Request:

| | | | | |
|------------|------------|------------|------------|------------|
| 17-855782 | 18-968539 | 18-1044237 | 18-892993 | 18-1061295 |
| 17-1016200 | 18-981672 | 18-1053162 | 18-982474 | 18-1071165 |
| 17-1019012 | 18-1017633 | 18-1053179 | 18-1027468 | M-18-055 |
| 18-892993 | 18-1020467 | 18-1065212 | 18-1047082 | |
| 18-922857 | 18-1034290 | 18-1067194 | 18-1047308 | |

b. **Partial Releases:**

PR-18-051 PR-18-054

7. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
8. Discussion and possible approval of notification to Secretary of Finance, Administration and Information Technology of proposed agency expenses.
9. Internal Audit Reports:
a. Gross Production
b. Compliance Payment Processing
c. MSD Banking Operations/2018 Surprise Cash Count/Final Report
10. Discussion and possible action regarding the Oklahoma Supreme Court’s decision, issued on June 26, 2018, regarding the MITF rebate claims.
11. Discussion and review of agency Strategic Plan.
12. Report from Tax Policy and Research Division.
13. Other division report.
14. New business.
15. Adjournment.