



# OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

STEVE BURRAGE, Chairman  
CLARK JOLLEY, Vice Chairman  
THOMAS E. KEMP, JR., Secretary-Member

2501 NORTH LINCOLN BLVD.  
OKLAHOMA CITY, OK 73194-0001

## AGENDA

### OKLAHOMA TAX COMMISSION REGULAR MEETING

May 8, 2018

1:30 P.M.

1. Convene—Notice of Meeting Posted 1:30 P.M., May 7, 2018.
2. Approval of minutes of the commission meeting dated April 26, 2018.
3. Executive Directors Report:  
Personnel Appointments;
  - a. Authorization for the following career progressions:
    - 2961 Auditor, Level III – Account Maintenance Division
    - 2966 Auditor, Level II – Compliance Division
    - 2967 Auditor, Level II – Compliance Division
  - b. Authorization for the following vacancies:
    - 2962 Auditor, Level I – Account Maintenance Division
    - 2963 Revenue Administrator V – Administration Division
    - 2964 Revenue Administrator V – Administration Division
    - 2965 Tax Document Examiner, Level III – Central Processing Division
    - 2968 Auditor, Level I – Compliance Division
    - 2969 CPA – Compliance Division
    - 2970 Auditor, Level I – Compliance Division
    - 2971 Revenue Unit Manager I – Compliance Division
    - 2972 Revenue Compliance Examiner, Level II – Compliance Division
    - 2973 Revenue Compliance Officer, Level I – Compliance Division
    - 2974 Data Processing Programmer Analyst VI – Information Technology Division
    - 2975 Contracting & Acquisitions Agent, Level II – Management Services Division
    - 2976 Administrative Technician, Level II – Management Services Division
    - 2977 Motor Vehicle Research Specialist, Level I – Motor Vehicle Division
    - 2978 Revenue Administrator V-Administration Division
4. Proposed Executive Session to consider confidential taxpayer matters and proceedings.  
Executive Session authorized by 25 O.S. § 307 (B)(7).
  - a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief;**

#### **Other Taxpayer and Division Request:**

S-17-080	18-922647	17-936813	18-952843	17-957808
S-17-097	820874	18-940980	953283	18-988740
S-17-108	18-913967	18-943884	18-953445	18-1019233
S-18-044	921353	17-950977	18-954855	18-1066176
X-13-307	18-925779	18-952780	17-956931	18-1071105

**b. Administrative Law Judges Recommendations:**

P-09-195-H      FD-14-002-H      FD-17-051-H through FD-17-064-H  
FD-17-065-K through FD-17-075-K

5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
6. Discussion and possible approval of notification to Secretary of Finance, Administration and Information Technology of proposed agency expenses.
7. Discussion and possible action related to a request for an opinion from the Attorney General on the legal effect of the filing of a petition to refer HB 1010XX to a vote of the people.
8. Discussion and possible approval of Assistant Secretary appointment of Joanne Cook, Account Maintenance Division, effective June 1, 2018.
9. Discussion and possible approval of request for Audrey Farnum (ALJ) to hear motor vehicle title revocation and motor vehicle excise tax and registration fee penalty cases.
10. Discussion and review of agency Strategic Plan.
11. Report from Tax Policy and Research Division.
12. Other division reports.
13. New business.
14. Adjournment.