



OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

STEVE BURRAGE, Chairman
CLARK JOLLEY, Vice Chairman
THOMAS E. KEMP, JR., Secretary-Member

2501 NORTH LINCOLN BLVD.
OKLAHOMA CITY, OK 73194-0001

AGENDA

OKLAHOMA TAX COMMISSION REGULAR MEETING

February 27, 2018

1:30 P.M.

1. Convene—Notice of Meeting Posted 1:30 P.M., February 26, 2018.
2. Approval of minutes of the commission meeting dated February 15, 2018.
3. Executive Directors Report: Personnel Appointments
 - a. Authorization for the following vacancies:
 - 2877 Auditor, Level I – Compliance Division
 - 2878 Tax Attorney II – Legal Division
 - 2879 Tax Attorney I – Legal Division
 - 2880 Legal Intern – Legal Division
 - 2881 Contracting & Acquisitions Agent, Level III – Management Services Division
 - 2882 Motor Vehicle Research Specialist, Level I – Motor Vehicle Division
 - 2883 Motor Vehicle Research Specialist, Level I – Motor Vehicle Division
 - 2884 Analyst – Tax Policy Division
 - 2885 Taxpayer Services Representative, Level I –Taxpayer Assistance Division
 - 2886 Taxpayer Services Representative, Level I –Taxpayer Assistance Division
 - 2887 Taxpayer Services Representative, Level I –Taxpayer Assistance Division
 - 2888 Taxpayer Services Representative, Level II –Taxpayer Assistance Division
4. Proposed Executive Session to consider confidential taxpayer matters and proceedings. Executive Session authorized by 25 O.S. § 307 (B)(7).
 - a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other Taxpayer and Division Request:**

P-14-104-H	P-17-158-K	17-888937	18-964592
P-16-082-H	X-17-434	17-905442	18-969519
P-16-180	17-904952	17-937918	17-1001233
P-17-107-H	17-1004250	18-954772	18-1007287
 - b. **Partial Releases:**
 - PR-18-018
 - c. **Administrative Law Judges Recommendations:**
 - P-09-195-H

5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
6. Discussion and possible approval of notification to the Secretary of Finance, Administration and Information Technology of proposed agency expenses.
7. Discussion and possible approval of tag agent appointment for Ms. Kelly Ellis, replacing Ms. Patti Harper, Comanche, Oklahoma.
8. Discussion and possible approval of tag agent appointment for Mr. Larry Swager, replacing Mr. Lee Fowler, Guymon, Oklahoma.
9. Discussion and possible approval of tag agent appointment for Ms. Neva Smith, replacing Ms. Debra Tignor, Sayre, Oklahoma.
10. Discussion and review of agency Strategic Plan.
11. Report from Tax Policy and Research Division.
12. Other division reports.
13. New business.
14. Adjournment.