



OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

STEVE BURRAGE, Chairman
CLARK JOLLEY, Vice Chairman
THOMAS E. KEMP, JR., Secretary-Member

2501 NORTH LINCOLN BLVD.
OKLAHOMA CITY, OK 73194-0001

AGENDA
OKLAHOMA TAX COMMISSION REGULAR MEETING
December 5, 2017
1:30 P.M.

1. Convene—Notice of Meeting Posted 1:30 P.M., December 4, 2017.
2. Approval of minutes of the commission meeting dated November 30, 2017.
3. Executive Directors Report.
Personnel Appointments:
 - a. Authorization for the following vacancies:
 - 2851 Tax Document Examiner, Level II – Central Processing Division
 - 2852 Revenue Compliance Officer, Level I – Compliance Division
 - 2855 Motor Vehicle Research Specialist, Level III – Motor Vehicle Division
 - 2856 Tax Economist – Tax Policy Division
 - 2857 Administrative Programs Officer II – Taxpayer Assistance Division
 - 2858 Taxpayer Services Representative, Level II – Taxpayer Assistance Division
 - 2859 Taxpayer Services Representative, Level I – Taxpayer Assistance Division
 - b. Authorization for the following reallocation/promotion:
 - 2853 Revenue Unit Manager I – Information Technology Division
 - c. Authorization for the following salary adjustment:
 - 2854 Revenue Unit Manager I – Information Technology Division
4. Proposed Executive Session to consider confidential taxpayer matters and proceedings.
Executive Session authorized by 25 O.S. § 307 (B)(7).
 - a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other Taxpayer and Division Request:**

17-836400	17-913400	17-930634	17-960755
17-884556	17-913516	17-938652	17-983342
15-598822	17-917000	17-941205	17-1005148
15-671030	17-920921	17-945514	
17-897404	17-920987	17-950210	
 - b. **Partial Releases:**
 - P-17-080 P-17-081
 - c. **Administrative Law Judges Recommendations:**
 - P-09-195-H

5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
6. Discussion and possible approval of notification to Secretary Preston Doerflinger of proposed agency expenses.
7. Discussion and possible approval of 2018 Schedule of Regular Meetings to be submitted to the Secretary of State.
8. Discussion and possible approval of tag agent appointment for Ms. Tracey Darden, replacing Ms. Donna Ramsey, Arkoma, Oklahoma.
9. Discussion and consideration of rulemaking suggestions submitted by the various Divisions.
10. Discussion and review of agency Strategic Plan.
11. Report from Tax Policy and Research Division.
12. Other division reports.
13. New business.
14. Adjournment.