



OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

STEVE BURRAGE, Chairman
CLARK JOLLEY, Vice Chairman
THOMAS E. KEMP, JR., Secretary-Member

2501 NORTH LINCOLN BLVD.
OKLAHOMA CITY, OK 73194-0001

AGENDA **OKLAHOMA TAX COMMISSION REGULAR MEETING** **November 9, 2017** **1:30 P.M.**

1. Convene—Notice of Meeting Posted 1:30 P.M., November 8, 2017.
2. Approval of minutes of the commission meeting dated November 2, 2017.
3. Executive Directors Report.
 - a. Authorization for the following vacancies:
 - 2840 Auditor, Level IV – Compliance Division
 - 2841 Auditor, Level I – Compliance Division
 - 2842 Revenue Unit Manager I – Compliance Division
 - 2843 Revenue Unit Manager I – Compliance Division
 - 2844 Taxpayer Services Representative, Level I – Motor Vehicle Division
 - 2845 Taxpayer Services Representative, Level I – Motor Vehicle Division
 - 2846 Taxpayer Services Representative, Level I – Motor Vehicle Division
 - 2847 Revenue Compliance Examiner, Level II – Motor Vehicle Division
 - 2848 Motor Vehicle Research Specialist, Level II – Motor Vehicle Division
 - 2849 Auditor, Level IV – Motor Vehicle Division
 - b. Authorization for the following career progressions:
 - 2850 Optical Imaging Specialist, Level III – Central Processing Division
4. Proposed Executive Session to consider confidential taxpayer matters and proceedings.
Executive Session authorized by 25 O.S. § 307 (B)(7).
 - a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other Taxpayer and Division Request:**

P-16-205 H	S-17-037	904054	898992	945431
P-16-207-H	S-17-100	838833	930634	986128
P-16-225-H	898431	888726	939256	987124
 - b. **Administrative Law Judges Recommendations:**
 - P-17-044-K

5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
6. Discussion and possible approval of appointment of Benjamin E. Smith as Assistant Secretary and attestation officer (Headquarters Division/ALJ).
7. Discussion and possible approval of notification to Secretary Preston Doerflinger of proposed agency expenses.
8. Discussion and possible approval of the supplemental claim against the Ad Valorem Reimbursement Fund dated April 18, 2017 for Oklahoma County, Oklahoma in the amount of \$27,063.00.
9. Consideration of approval of the Economic Impact Study submitted on behalf of the City of Guthrie in support of its application for Quality Event reimbursement for expenses related to the 2017 National Little Britches Rodeo Association Finals held July 4, 2017 through July 9, 2017.
10. Discussion and review of agency Strategic Plan.
11. Report from Tax Policy and Research Division.
12. Other division reports.
13. New business.
14. Adjournment.