



OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

STEVE BURRAGE, Chairman

CLARK JOLLEY, Vice Chairman

THOMAS E. KEMP, JR., Secretary-Member

2501 NORTH LINCOLN BLVD.

OKLAHOMA CITY, OK 73194-0001

AGENDA

OKLAHOMA TAX COMMISSION REGULAR MEETING

September 21, 2017

1:30 P.M.

1. Convene—Notice of Meeting Posted 1:30 P.M., September 20, 2017.
2. Approval of minutes of the commission meeting dated September 19, 2017.
3. Executive Directors Report.
Personnel Appointments:
 - a. Authorization for the following vacancies:
 - 2812 Revenue Unit Manager II – Central Processing Division
 - 2813 Material Management Specialist, Level II – Central Processing Division
 - 2814 Administrative Technician, Level II – Central Processing Division
 - 2815 Administrative Technician, Level II – Central Processing Division
 - 2816 Revenue Compliance Officer, Level II – Compliance Division
 - 2817 Tax Attorney II – Legal Division
 - b. Authorization for the following salary adjustments:
 - 2818 Revenue Administrator II – Management Services Division
 - 2819 Accountant, Level I – Management Services Division
 - 2820 Accountant, Level I – Management Services Division
 - c. Authorization for the following career progression:
 - 2821 Taxpayer Services Representative, Level III – Motor Vehicle Division
4. Proposed Executive Session to consider confidential taxpayer matters and proceedings. Executive Session authorized by 25 O.S. § 307 (B)(7).
 - a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other Taxpayer and Division Request:**

P-16-217-H	774885	851487	894696	930375
746952	779853	861893	897184	936052
746954	814761	872540	901603	939272
755949	819569	876832	908281	947082
765944	819866	882606	911621	960288
5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
6. Discussion and possible approval of notification to Secretary Preston Doerflinger of proposed agency expenses.
7. Discussion and review of agency Strategic Plan.

8. Report from Tax Policy and Research Division.
9. Other division reports.
10. New business.
11. Adjournment.