



OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

STEVE BURRAGE, Chairman

DAWN CASH, Vice Chairman

THOMAS E. KEMP, JR., Secretary-Member

2501 NORTH LINCOLN BLVD.
OKLAHOMA CITY, OK 73194-0001

AGENDA

OKLAHOMA TAX COMMISSION REGULAR MEETING

March 7, 2017

1:30 P.M.

1. Convene—Notice of Meeting Posted 1:30 P.M., March 6, 2017.
2. Approval of minutes of the commission meeting dated March 2, 2017.
3. Executive Directors Report.
Personnel Appointments:
 - a. Authorization for the following reallocation:
 - 2543 Revenue Unit Manager I – Tax Policy Division
 - b. Authorization for the following vacancies:
 - 2630 Auditor, Level I – Account Maintenance Division
 - 2631 Revenue Administrator V – Administration Division
 - 2633 Administrative Technician, Level II – Central Processing Division
 - 2634 Administrative Technician, Level II – Central Processing Division
 - 2635 Revenue Compliance Officer, Level I – Compliance Division
 - 2636 Revenue Unit Manager I – Compliance Division
 - 2637 Revenue Unit Manager II – Compliance Division
 - 2638 Auditor, Level I – Compliance Division
 - 2639 Auditor, Level I – Compliance Division
 - 2640 Auditor, Level III – Compliance Division
 - 2641 Legal Secretary, Level III – Legal Division
 - 2647 Legal Intern – Legal Division
 - 2648 Legal Intern – Legal Division
 - 2649 Auditor, Level I – Motor Vehicle Division
 - 2650 Auditor, Level II – Motor Vehicle Division
 - 2651 Motor Vehicle Research Specialist, Level II – Motor Vehicle Division
 - c. Authorization for the following career progressions:
 - 2632 Secretary, Level III – Administration Division
 - 2642 Administrative Programs Officer, Level III – Legal Division
 - d. Authorization for the following salary adjustment:
 - 2643 Tax Attorney I – Legal Division
 - 2644 Tax Attorney I – Legal Division
 - 2645 Tax Attorney I – Legal Division
 - 2646 Tax Attorney I – Legal Division

4. Proposed Executive Session to consider confidential taxpayer matters and proceedings. Executive Session authorized by 25 O.S. § 307 (B)(7).

a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other Taxpayer and Division Request:**

P-16-248	667285	768441	807868
PR-17-015	680497	770993	812598
PR-17-016	702792	778563	834676
PR-16-017	755614	786728	
644982	761459	792483	

b. **Administrative Law Judges Recommendations:**

P-16-167-K

5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
6. Discussion and possible approval of Contract for Legal Services between the Oklahoma Tax Commission and the Office of Attorney General for FY 2018 for Lyn Martin-Diehl, Assistant Attorney General, as Hearing Officer for the Tulsa Notice to Show Cause Docket.
7. Report from Tax Policy and Research Division.
8. Other division reports.
9. New business.
10. Adjournment.