



OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

STEVE BURRAGE, Chairman
DAWN CASH, Vice Chairman
THOMAS E. KEMP, JR., Secretary-Member

2501 NORTH LINCOLN BLVD.
OKLAHOMA CITY, OK 73194-0001

AGENDA

OKLAHOMA TAX COMMISSION REGULAR MEETING

February 14, 2017

1:30 P.M.

1. Convene—Notice of Meeting Posted 1:30 P.M., February 13, 2017.
2. Approval of minutes of the commission meeting dated February 9, 2017.
3. Executive Directors Report.
 - a. Personnel Appointments:

Authorization for the following vacancies:

 - 2606 Auditor, Level I – Account Maintenance Division
 - 2607 Assessment & Equalization Analyst, Level I – Ad Valorem Division
 - 2608 Assessment & Equalization Analyst, Level I – Ad Valorem Division
 - 2609 Revenue Compliance Officer, Level I – Compliance Division
 - 2610 Revenue Compliance Officer, Level I – Compliance Division
 - 2611 Revenue Compliance Officer, Level I – Compliance Division
 - 2612 Taxpayer Services Representative, Level I/II – Compliance Division
 - 2613 Revenue Compliance Officer, Level III – Compliance Division
 - 2614 Revenue Compliance Officer, Level III – Compliance Division
 - 2615 CPA – Compliance Division
 - 2616 Revenue Compliance Officer, Level I/II – Compliance Division
 - 2617 Revenue Compliance Officer, Level I/II – Compliance Division
 - 2618 Revenue Unit Manager I – Compliance Division
 - 2619 Revenue Compliance Officer, Level I - Compliance Division
 - 2620 Revenue Compliance Officer, Level III - Compliance Division
 - 2621 Revenue Compliance Officer, Level I – Compliance Division
 - 2622 Revenue Compliance Officer, Level I/II - Compliance Division
 - 2623 Legal Secretary, Level I – Legal Division
 - 2624 Tax Attorney I – Legal Division
 - 2625 Motor Vehicle Research Specialist, Level I – Motor Vehicle Division
 - 2626 Auditor, Level I – Motor Vehicle Division
 - 2627 Administrative Programs Officer, Level II – Taxpayer Assistance Division
 - 2628 Revenue Unit Manager II – Taxpayer Assistance Division
 - 2629 Taxpayer Services Representative, Level I – Taxpayer Assistance Division

4. Proposed Executive Session to consider confidential taxpayer matters and proceedings. Executive Session authorized by 25 O.S. § 307 (B)(7).

- a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other Taxpayer and Division Request:**

PR-17-009	672618	755841	788987
657308	741646	759367	828668

- b. **Administrative Law Judges Recommendations:**

- P-14-004-K
 - P-14-005-K

5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session
6. Discussion and possible approval of request to increase motor vehicle license plate mail fee.
7. Internal Audit:
 - a. MSD Banking Operations – Management Review Report
8. Report from Tax Policy and Research Division.
9. Other division reports.
10. New business.
11. Adjournment.