AGENDA
OKLAHOMA TAX COMMISSION REGULAR MEETING
January 5, 2017
1:30 P.M.


2. Approval of minutes of the commission meeting dated December 22, 2016.

3. Executive Directors Report.
   Personnel Appointments
   a. Authorization for the following vacancies:
      2561 Auditor, Level I/II – Account Maintenance Division
      2574 Administrative Assistant, Level I – Central Processing Division
      2575 Taxpayer Services Representative, Level I/II – Motor Vehicle Division
      2576 Motor Vehicle Research Specialist, Level I/II – Motor Vehicle Division
   b. Authorization for the following market based adjustments:
      2565 A&E Analyst, Level I – Ad Valorem Division
      2566 A&E Analyst, Level II – Ad Valorem Division
      2567 A&E Analyst, Level II – Ad Valorem Division
      2568 A&E Analyst, Level II – Ad Valorem Division
      2573 A&E Analyst, Level II – Ad Valorem Division
   c. Authorization for the following career progressions/market based adjustments:
      2562 A&E Analyst, Level II – Ad Valorem Division
      2563 A&E Analyst, Level II – Ad Valorem Division
      2564 A&E Analyst, Level II – Ad Valorem Division
      2570 A&E Analyst, Level II – Ad Valorem Division
      2571 A&E Analyst, Level II – Ad Valorem Division
      2572 A&E Analyst, Level II – Ad Valorem Division
   d. Authorization for the following career progression:
      2577 Taxpayer Services Representative, Level III – Taxpayer Assistance Division
   e. Authorization for the following equity based adjustment:
      2569 A&E Analyst, Level III – Ad Valorem Division
   f. Authorization for the following salary adjustment:
      2578 Administrator, OTC – Administration Division

4. Proposed Executive Session to consider confidential taxpayer matters and proceedings. Executive Session authorized by 25 O.S. § 307 (B)(7).
a. Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other

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b. Partial Releases:

| PR-16-050 | PR-16-103 |

5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session

6. Discussion and possible approval of notification to Secretary Preston Doerflinger of proposed agency expenses.

7. Discussion and possible action on request for waiver of assessed penalty against MLA Andrea Cole for filing late semi-monthly report.

8. Discussion and possible action on request for waiver of assessed penalty against MLA Karin Montes for filing late semi-monthly report.

9. Discussion and possible action on request for waiver of assessed penalty against MLA Jay Mize for filing late semi-monthly report.

10. Discussion and possible action on request for waiver of assessed penalty against MLA Gissella Lusk for filing late semi-monthly report.


12. Other division reports.
