



# OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

**STEVE BURRAGE**, Chairman

**DAWN CASH**, Vice Chairman

**THOMAS E. KEMP, JR.**, Secretary-Member

2501 NORTH LINCOLN BLVD.

OKLAHOMA CITY, OK 73194-0001

## *AGENDA*

### *OKLAHOMA TAX COMMISSION REGULAR MEETING*

*November 1, 2016*

*1:30 P.M.*

1. Convene—Notice of Meeting Posted 1:30 P.M., October 31, 2016.
2. Approval of minutes of the commission meeting dated October 28, 2016.
3. Executive Directors Report.  
Personnel Appointments:
  - a. Authorization for the following vacancies:
    - 2527 Assessment & Equalization Analyst, Level III – Ad Valorem Division
    - 2528 Administrative Technician, Level IV – Central Processing Division
    - 2538 Revenue Administrator III – Management Services Division
    - 2542 Tax Policy Analyst IV – Tax Policy Division
    - 2543 Secretary, Level V – Tax Policy Division
  - b. Authorization for the following salary adjustments:
    - 2526 Revenue Unit Manager I – Ad Valorem Division
    - 2529 Revenue Unit Manager II – Central Processing Division
    - 2530 Revenue Unit Manager I – Central Processing Division
    - 2531 Revenue Administrator II – Central Processing Division
    - 2532 Revenue Unit Manager I – Central Processing Division
    - 2533 Revenue Administrator II – Central Processing Division
    - 2534 Revenue Unit Manager I – Central Processing Division
    - 2535 Revenue Unit Manager II – Central Processing Division
    - 2540 Revenue Unit Manager I – Management Services Division
  - c. Authorization for the following career progressions:
    - 2537 Accountant, Level II – Management Services Division
    - 2544 Secretary, Level II – Tax Policy Division
  - d. Authorization for the following market based salary adjustments:
    - 2536 Accountant, Level III – Management Services Division
    - 2539 Contracting & Acquisitions Agent, Level III – Management Services Division
    - 2541 Accountant, Level IV – Management Services Division
4. Proposed Executive Session to consider confidential taxpayer matters and proceedings. Executive Session authorized by 25 O.S. § 307 (B)(7).

a. Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other  
Taxpayer and Division Request:

668447	671932	685661	724004
724066	672619	690208	733068
531641	672640	708816	751704
659809	672804	709201	745935
663933	673729	716353	

5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session
6. Report from Tax Policy and Research Division.
7. Other division reports.
8. New business.
9. Adjournment.