



# OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

**STEVE BURRAGE**, Chairman  
**DAWN CASH**, Vice Chairman  
**THOMAS E. KEMP, JR.**, Secretary-Member

2501 NORTH LINCOLN BLVD.  
OKLAHOMA CITY, OK 73194-0001

## *AGENDA*

### *OKLAHOMA TAX COMMISSION REGULAR MEETING*

*September 1, 2016*

*1:30 P.M.*

1. Convene—Notice of Meeting Posted 1:30 P.M., August 31, 2016.
2. Approval of minutes of the regular commission meeting of August 30, 2016.
3. Executive Directors Report:  
Personnel Appointments
  - a. Authorization to fill the following vacant positions:
    - 2333 Administrative Assistant, Level I – Ad Valorem Division
    - 2335 Administrative Assistant, Level I/II – Management Services Division
    - 2336 Taxpayer Services Representative, Level I/II – Motor Vehicle Division
    - 2337 Taxpayer Services Representative, Level I/II – Motor Vehicle Division
  - b. Authorization for the following equity based adjustment:
    - 2334 Legal Secretary, Level II – Legal Division
4. Proposed Executive Session to consider confidential taxpayer matters and proceedings. Executive Session authorized by 25 O.S. § 307(B)(7).
  - a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other Taxpayer and Division Requests:**

M-16-026	645491	664940	680196	737471
535091	655705	666193	698631	745414
591983	655716	669401	712181	
5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
6. Discussion of the Commission’s process of appointing Motor License Agents.
7. Report from Tax Policy and Research Division.
8. Other division reports.
9. New business.
10. Adjournment.