



OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

STEVE BURRAGE, Chairman

DAWN CASH, Vice Chairman

THOMAS E. KEMP, JR., Secretary-Member

2501 NORTH LINCOLN BLVD.

OKLAHOMA CITY, OK 73194-0001

AGENDA

OKLAHOMA TAX COMMISSION REGULAR MEETING

August 9, 2016

1:30 P.M.

1. Convene—Notice of Meeting Posted 1:30 P.M., August 8, 2016.
2. Approval of minutes of the regular commission meeting of August 2, 2016.
3. Executive Director's Report; Personnel Appointments
 - a. Authorization to fill the following vacant positions:
 - 2295 Revenue Compliance Examiner, Level I/II – Account Maintenance Division
 - 2296 Auditor, Level I/II – Account Maintenance Division
 - 2297 Auditor, Level I/II – Account Maintenance Division
 - 2298 Auditor, Level I/II – Account Maintenance Division
 - 2299 Material Management Specialist, Level III – Central Processing Division
 - 2300 Revenue Compliance Examiner, Level I/II – Compliance Division
 - 2301 Auditor, Level IV – Compliance Division
 - 2302 Revenue Compliance Examiner, Level I/II – Compliance Division
 - 2303 Revenue Compliance Examiner, Level I/II – Compliance Division
 - 2304 Revenue Compliance Examiner, Level I/II – Compliance Division
 - 2305 Auditor, Level III – Compliance Division
 - 2306 Auditor, Level I/II – Compliance Division
 - 2307 Auditor, Level I/II – Compliance Division
 - 2308 Auditor, Level I/II – Compliance Division
 - 2309 Auditor, Level I/II – Compliance Division
 - 2310 Auditor, Level I/II – Compliance Division
 - 2311 Auditor, Level I/II – Compliance Division
 - 2312 Auditor, Level I/II – Compliance Division
 - 2313 Auditor, Level I/II – Compliance Division
 - 2314 Auditor, Level I/II – Compliance Division
 - 2315 Auditor, Level I/II – Compliance Division
 - 2316 Auditor, Level I/II – Compliance Division
 - 2317 Auditor, Level I/II – Compliance Division
 - 2318 Auditor, Level III – Compliance Division
 - 2319 Auditor, Level I/II – Compliance Division
 - 2320 Auditor, Level I/II – Compliance Division
 - 2321 Revenue Compliance Examiner, Level II, Compliance Division
 - 2322 Auditor, Level I/II – Compliance Division
 - 2323 Auditor, Level I/II – Compliance Division
 - 2324 Auditor, Level I/II – Compliance Division
 - 2325 Contracting/Acquisitions Agent, Level IV – Management Services Division
 - 2326 Revenue Unit Manager I – Management Services Division

- 2327 Motor Vehicle Research Specialist, Level I/II – Motor Vehicle Division
- 2328 Motor Vehicle Research Specialist, Level I/II – Motor Vehicle Division
- 2329 Auditor, Level I/II – Motor Vehicle Division
- 2330 Auditor, Level I/II – Motor Vehicle Division
- 2331 Auditor, Level IV – Motor Vehicle Division

- b. Authorization for the following career progression:
 - 2332 Auditor, Level II – Motor Vehicle Division

- 4. Proposed Executive Session to consider confidential taxpayer matters and proceedings. Executive Session authorized by 25 O.S. § 307(B)(7).

- a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other Taxpayer and Division Requests:**

| | | | | |
|----------|----------|--------|--------|--------|
| P-15-035 | X-14-382 | 576745 | 650229 | 695522 |
| S-16-027 | X-15-189 | 612663 | 664088 | 697456 |
| S-16-035 | 058974 | 613923 | 664463 | 704470 |
| S-16-057 | 192820 | 624494 | 666803 | 719355 |
| X-09-068 | 198562 | 634463 | 672259 | 720153 |
| X-12-353 | 547720 | 640311 | 680944 | 751021 |
| X-13-378 | 555751 | 645767 | 691404 | 765140 |

- b. **Partial Releases:**
 - PR-16-053

- c. **Administrative Law Judges Recommendations:**
 - P-14-036-H

- 5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
- 6. Discussion and possible approval of notification to Secretary Preston Doerflinger of proposed agency expenses.
- 7. Discussion and possible action regarding the Tulsa Cashier Office.
- 8. Discussion and update from the Executive Director on Commission Priorities.
- 9. Discussion of the Commission’s process of appointing Motor License Agents.
- 10. Report from Tax Policy and Research Division.
- 11. Other division reports.
- 12. New business
- 13. Adjournment.