



# OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

**STEVE BURRAGE**, Chairman

**DAWN CASH**, Vice Chairman

**THOMAS E. KEMP, JR.**, Secretary-Member

2501 NORTH LINCOLN BLVD.

OKLAHOMA CITY, OK 73194-0001

## *AGENDA*

### *OKLAHOMA TAX COMMISSION REGULAR MEETING*

*July 19, 2016*

*1:30 P.M.*

1. Convene—Notice of Meeting Posted 1:30 P.M., July 18, 2016.
2. Approval of minutes of the regular commission meeting of July 12, 2016.
3. Executive Director's Report; Personnel Appointments:
  - a. Authorization to fill the following vacant positions:
    - 2250 Assessment & Equalization Analyst, Level I – Ad Valorem Division
    - 2251 Tax Document Examiner, Level II – Central Processing Division
    - 2252 Administrative Technician, Level II – Central Processing Division
    - 2253 Tax Document Examiner, Level II – Central Processing Division
    - 2254 Administrative Technician, Level II – Central Processing Division
    - 2255 Optical Imaging Specialist, Level II – Central Processing Division
    - 2256 Optical Imaging Specialist, Level II – Central Processing Division
    - 2257 Administrative Technician, Level II – Central Processing Division
    - 2258 Administrative Technician, Level II – Central Processing Division
    - 2259 Tax Document Examiner, Level II – Central Processing Division
    - 2260 CPA – Compliance Division
    - 2261 Revenue Compliance Officer, Level I – Compliance Division
    - 2262 CPA – Compliance Division
    - 2263 Revenue Compliance Officer, level I – Compliance Division
    - 2264 Revenue Compliance Officer, Level I – Compliance Division
    - 2265 Revenue Compliance Officer, Level I – Compliance Division
    - 2266 CPA – Compliance Division
    - 2267 CPA – Compliance Division
    - 2268 CPA – Compliance Division
    - 2269 Revenue Compliance Officer, Level I – Compliance Division
    - 2270 Revenue Compliance Officer, Level I – Compliance Division
    - 2271 CPA – Compliance Division
    - 2272 CPA – Compliance Division
    - 2273 Revenue Compliance Officer, Level I – Compliance Division
    - 2274 CPA – Compliance Division
    - 2275 Revenue Compliance Officer, Level I – Compliance Division
    - 2276 Tax Attorney I – Legal Division
    - 2279 Revenue Unit Manager I – Management Services Division
    - 2281 Revenue Unit Manager I – Management Services Division
    - 2288 Revenue Unit Manager I – Management Services Division
    - 2292 Motor Vehicle Research Specialist, Level II/III – Motor Vehicle Division
    - 2293 Motor Vehicle Research Specialist, Level I/II – Motor Vehicle Division

- b. Authorization for the following reallocations:
  - 2277 Deputy Chief Legal Counsel – Legal Division
  - 2294 Deputy Chief Legal Counsel – Legal Division
- c. Authorization for the following salary increases:
  - 2278 Revenue Unit Manager I – Management Services Division
  - 2282 Revenue Unit Manager II – Management Services Division
  - 2283 Revenue Unit Manager II – Management Services Division
  - 2284 Revenue Unit Manager II – Management Services Division
  - 2285 Revenue Unit Manager I – Management Services Division
  - 2286 CPA – Management Services Division
  - 2287 CPA – Management Services Division
  - 2289 Revenue Administrator II – Management Services Division
  - 2290 Revenue Unit Manager I – Management Services Division
  - 2291 Revenue Unit Manager II – Management Services Division
- d. Authorization for the following promotion:
  - 2280 Revenue Unit Manager II – Management Services Division

4. Resolve into executive session for discussion regarding Complaint for Revocation of the Licenses/Permits of the Citizen Potawatomi Nation. Citizen Potawatomi Nation v. Oklahoma Tax Commission Supreme Court Case No. 114,695; upon advice of the Office of the General Counsel that the disclosure of this item of business would likely seriously impair the ability of the Commission to conduct the evaluation and consideration of this matter and determination of appropriate action, if any, 25 O.S. § 307(B)(4).

5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.

6. Proposed Executive Session to consider confidential taxpayer matters and proceedings. Executive Session authorized by 25 O.S. § 307(B)(7).

a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other**

**Taxpayer and Division Requests:**

626502	637293	626720	655720	745098
628281	480284	633499	670411	1600277
605767	574757	642200	694680	
623921	590601	647255	695348	

7. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.

8. Discussion and possible approval of notification to Secretary Preston Doerflinger of proposed agency expenses.

9. Report from Tax Policy and Research Division.

10. Other division reports.

11. New business

12. Adjournment.