



OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

STEVE BURRAGE, Chairman
DAWN CASH, Vice Chairman
THOMAS E. KEMP, JR., Secretary-Member

2501 NORTH LINCOLN BLVD.
OKLAHOMA CITY, OK 73194-0001

AGENDA

OKLAHOMA TAX COMMISSION REGULAR MEETING

March 22, 2016

1:30 P.M.

1. Convene—Notice of Meeting Posted 1:30 P.M., March 21 2016.
2. Approval of minutes of the regular commission meeting of March 17, 2016.
3. Executive Director's Report:
 - Personnel Appointments
 - a. Authorization to fill the following vacant positions:
 - 2177 Administrative Technician, Level IV – Central Processing Division
 - 2178 Revenue Unit Manager I – Central Processing Division
 - 2179 Revenue Compliance Officer, Level I - Compliance Division
 - 2180 Revenue Compliance Examiner, Level I/II – Compliance Division
 - 2182 Revenue Compliance Officer, Level II – Compliance Division
 - 2184 Tax Attorney V – Legal Division
 - b. Authorization to fill the following career progressions:
 - 2176 Material Management Specialist, Level III – Central Processing Division
 - 2181 Auditor, Level II – Compliance Division
 - c. Authorization to fill the following salary adjustment:
 - 2183 Data Processing Programmer Analyst V – Information Technology Division
4. Proposed Executive Session to consider confidential taxpayer matters and proceedings. Executive Session authorized by 25 O.S. § 307(B)(7).
 - a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other Taxpayer and Division Requests:**

P-16-012	291372	480947	572270	619891
047772	372089	521607	580502	633961
654440	402846	521622	597160	663622
100-802	476649	536776	601-772	673214
5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
6. Resolve into executive session for discussion regarding Independent School District No. 2 of Tulsa County, Oklahoma, d/b/a Sand Springs Public Schools, Oklahoma Supreme Court Case No. 114,801, upon advice of the Office of the General Counsel that the disclosure of this item of business would likely seriously impair the ability of the Commission to conduct the evaluation and consideration of this matter and determination of appropriate action, if any, 25 O.S. § 307(B)(4). Upon conclusion of discussion, return to a public meeting for such action, if any, deemed appropriate regarding the matter(s) considered.

7. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
8. Discussion and review of Innocent Spouse Procedures.
9. Discussion and possible approval of notification to Secretary Preston Doerflinger of proposed agency expenses.
10. Internal Audit:
 1. ALJ risk assessment
 2. Tulsa Office MSD Banking Operations risk assessment
11. Discussion and possible approval of revised effective date of tag agent appointment for Ms. LaRhonda Loftis, replacing Linda Ingram, Bokchito, Oklahoma.
12. Consideration of amendments to existing agency rules to conform them to legislative changes made by the First Regular Session of the 55th Legislature (2015), to reflect recent policy recommendations, update rule references, improve readability and delete obsolete language for the following chapter:
 - Chapter 10 AD Valorem
13. Report from Tax Policy and Research Division.
14. Other division reports.
15. New Business
16. Adjournment.