AGENDA
OKLAHOMA TAX COMMISSION REGULAR MEETING
March 22, 2016
1:30 P.M.


2. Approval of minutes of the regular commission meeting of March 17, 2016.

3. Executive Director’s Report:
   Personnel Appointments
   a. Authorization to fill the following vacant positions:
      2177 Administrative Technician, Level IV – Central Processing Division
      2178 Revenue Unit Manager I – Central Processing Division
      2179 Revenue Compliance Officer, Level I - Compliance Division
      2180 Revenue Compliance Examiner, Level I/II – Compliance Division
      2182 Revenue Compliance Officer, Level II – Compliance Division
      2184 Tax Attorney V – Legal Division
   b. Authorization to fill the following career progressions:
      2176 Material Management Specialist, Level III – Central Processing Division
      2181 Auditor, Level II – Compliance Division
   c. Authorization to fill the following salary adjustment:
      2183 Data Processing Programmer Analyst V – Information Technology Division

4. Proposed Executive Session to consider confidential taxpayer matters and proceedings. Executive Session authorized by 25 O.S. § 307(B)(7).
   a. Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other Taxpayer and Division Requests:
      
      | Taxpayer | Division | Requested Amount |
      |----------|----------|------------------|
      | P-16-012 |          | 480947           |
      | 047772   |          | 521607           |
      | 654440   |          | 597160           |
      | 100-802  |          | 673214           |

5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.

6. Resolve into executive session for discussion regarding Independent School District No. 2 of Tulsa County, Oklahoma, d/b/a Sand Springs Public Schools, Oklahoma Supreme Court Case No. 114,801, upon advice of the Office of the General Counsel that the disclosure of this item of business would likely seriously impair the ability of the Commission to conduct the evaluation and consideration of this matter and determination of appropriate action, if any, 25 O.S. § 307(B)(4). Upon conclusion of discussion, return to a public meeting for such action, if any, deemed appropriate regarding the matter(s) considered.
7. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.

8. Discussion and review of Innocent Spouse Procedures.

9. Discussion and possible approval of notification to Secretary Preston Doerflinger of proposed agency expenses.

10. Internal Audit:
    1. ALJ risk assessment
    2. Tulsa Office MSD Banking Operations risk assessment

11. Discussion and possible approval of revised effective date of tag agent appointment for Ms. LaRhonda Loftis, replacing Linda Ingram, Bokchito, Oklahoma.

12. Consideration of amendments to existing agency rules to conform them to legislative changes made by the First Regular Session of the 55th Legislature (2015), to reflect recent policy recommendations, update rule references, improve readability and delete obsolete language for the following chapter:
    • Chapter 10 AD Valorem


14. Other division reports.

15. New Business