



OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

STEVE BURRAGE, Chairman
DAWN CASH, Vice Chairman
THOMAS E. KEMP, JR., Secretary-Member

2501 NORTH LINCOLN BLVD.
OKLAHOMA CITY, OK 73194-0001

AGENDA

OKLAHOMA TAX COMMISSION REGULAR MEETING

February 4, 2016

1:30 P.M.

1. Convene—Notice of Meeting Posted 1:30 P.M., February 3, 2016.
2. Approval of minutes of the regular commission meetings of February 2, 2016.
3. Executive Director's Report.
Personnel Appointments:
 - a. Authorization to fill the following vacant positions:
 - 2152 Auditor, Level II/III – Account Maintenance Division
 - 2153 Revenue Compliance Officer, Level II – Compliance Division
 - 2154 Revenue Compliance Officer, Level I – Compliance Division
 - 2155 Auditor, Level II/III – Compliance Division
 - 2156 Auditor, Level II/III – Compliance Division
 - 2157 Auditor, Level I/II – Compliance Division
 - 2158 Certified Public Accountant – Compliance Division
 - 2159 Revenue Unit Manager I – Headquarters Division
 - 2160 Legal Secretary I/II – Legal Division
 - 2161 SR Tax Specialist Attorney II – Legal Division
 - 2162 Revenue Administrator IV – Motor Vehicle Division
 - 2164 Taxpayer Services Representative, Level I – Taxpayer Assistance Division
 - 2165 Taxpayer Services Representative, Level I – Taxpayer Assistance Division
 - 2166 Taxpayer Services Representative, Level I – Taxpayer Assistance Division
 - 2167 Taxpayer Services Representative, Level I – Taxpayer Assistance Division
 - 2168 Taxpayer Services Representative, Level I – Taxpayer Assistance Division
 - b. Authorization to fill the following career progression:
 - 2163 Auditor, Level III – Motor Vehicle Division
4. Proposed Executive Session to consider confidential taxpayer matters and proceedings. Executive Session authorized by 25 O.S. § 307(B)(7).

a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other Taxpayer and Division Requests:**

S-15-076	273964	323944	451415	634191
X-15-377	279656	331412	487005	686094
X-15-468	283746	337452	574810	
286753	305463	402581	615800	
341278	318891	445892	624145	

b. Partial Releases:

PR-16-008 PR-16-012

5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
6. Proposed Executive Session to discuss IT Security Assessment. Executive Session authorized by 25 O.S. § 307(B)(9)(e).
7. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
8. Discussion and possible approval of Excise/Equalization Board appointment for Willis Colson, replacing Justin Packard, Alfalfa County, Oklahoma.
9. Discussion and possible appointment of Chase Lamle, Oklahoma City, Oklahoma, as motor license agent to replace Mary Limber.
10. Discussion and possible appointment of Karin Montes, Sapulpa, Oklahoma, motor license agent to replace Billie Givens.
11. Report from Tax Policy and Research Division.
12. Other division reports.
13. New business.
14. Adjournment.