



# OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

STEVE BURRAGE, Chairman  
DAWN CASH, Vice Chairman  
THOMAS E. KEMP, JR., Secretary-Member

2501 NORTH LINCOLN BLVD.  
OKLAHOMA CITY, OK 73194-0001

## AGENDA

### OKLAHOMA TAX COMMISSION REGULAR MEETING

January 21, 2016

1:30 P.M.

1. Convene—Notice of Meeting Posted 1:30 P.M., January 20, 2016.
2. Approval of minutes of the regular commission meeting of January 19, 2016.
3. Executive Director's Report:
  - a. Discussion and possible action on request for waiver of assessed penalty against Motor License Agent, Barbara Dunlap, for filing late semi-monthly report.
  - b. Discussion and possible termination of appointment of Motor License Agent, Leroy Hill.
  - c. Discussion and possible termination of appointment of Motor License Agent, Carol Wood.
  - d. Authorization to fill the following vacant positions:
    - 2145 Revenue Administrator V – Administration Division
    - 2146 Revenue Administrator II – Compliance Division
    - 2147 Revenue Unit Manager III – Human Resources Division
    - 2148 Revenue Compliance Examiner, Level I/II – Motor Vehicle Division
    - 2149 Revenue Compliance Examiner, Level I/II – Motor Vehicle Division
    - 2150 Taxpayer Services Representative, Level I/II – Motor Vehicle Division
    - 2151 Auditor, Level IV – Motor Vehicle Division
4. Proposed Executive Session to consider confidential taxpayer matters and proceedings. Executive Session authorized by 25 O.S. § 307(B)(7).

a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other**

**Taxpayer and Division Requests:**

328850	276435	334883	386760	612999
457388	305357	363654	389189	
489589	338494	368122	425297	
251202	315702	382097	449568	
256119	330791	382327	514596	

5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
6. Discussion and possible approval of notification to Secretary Preston Doerflinger of proposed agency expenses.
7. Report from Tax Policy and Research Division.

8. Other division reports.
9. New business.
10. Adjournment.