



OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

STEVE BURRAGE, Chairman
DAWN CASH, Vice Chairman
THOMAS E. KEMP, JR., Secretary-Member

2501 NORTH LINCOLN BLVD.
OKLAHOMA CITY, OK 73194-0001

AGENDA

OKLAHOMA TAX COMMISSION REGULAR MEETING October 20, 2015 1:30 P.M.

1. Convene—Notice of Meeting Posted 1:30 P.M., October 19, 2015.
2. Approval of minutes of the regular commission meeting of October 15, 2015.
3. Executive Director's Report:
 - a. Report on the Motor Vehicle Division.
 - b. Personnel Appointments:

Authorization to fill the following vacant positions

 - 2093 Administrative Technician, Level III – Central Processing Division
 - 2094 Revenue Administrator IV – Communications Division
 - 2096 Revenue Compliance Examiner, Level II – Compliance Division
 - 2097 Auditor, Level III – Compliance Division
 - 2098 Revenue Compliance Officer, Level I – Compliance Division
 - 2099 Revenue Unit Manager I – Compliance Division
 - 2100 Revenue Administrator IV – Headquarters Division
 - 2101 Taxpayer Services Representative, Level III – Taxpayer Assistance Division
 - 2102 Taxpayer Services Representative, Level II – Taxpayer Assistance Division
 - 2103 Taxpayer Services Representative, Level II – Taxpayer Assistance Division
 - 2104 Taxpayer Services Representative, Level I – Taxpayer Assistance Division
 - 2105 Taxpayer Services Representative, Level III – Taxpayer Assistance Division
 - 2106 Taxpayer Services Representative, level III – Taxpayer Assistance Division
 - 2107 Taxpayer Services Representative, Level I – Taxpayer Assistance Division
 - 2108 Taxpayer Services Representative, Level I – Taxpayer Assistance Division
 - 2109 Revenue Unit Manager I – Taxpayer Assistance Division
 - 2110 Revenue Unit Manager I – Taxpayer Assistance Division
 - 2111 Administrative Programs Officer II – Taxpayer Assistance Division
 - 2113 Administrative Programs Officer II – Taxpayer Assistance Division
 - c. Authorization for the following equity based adjustment
 - 2092 Auditor, Level IV – Account Maintenance Division
 - d. Authorization for the following salary adjustment
 - 2095 Revenue Administrator II – Communications Division

e. Authorization for the following market based adjustments

- 2114 Taxpayer Services Representative, Level I – Taxpayer Assistance Division
- 2115 Taxpayer Services Representative, Level I – Taxpayer Assistance Division
- 2116 Taxpayer Services Representative, Level I – Taxpayer Assistance Division
- 2117 Taxpayer Services Representative, Level I – Taxpayer Assistance Division
- 2118 Taxpayer Services Representative, Level I – Taxpayer Assistance Division
- 2119 Taxpayer Services Representative, Level II – Taxpayer Assistance Division
- 2120 Taxpayer Services Representative, Level II – Taxpayer Assistance Division
- 2121 Taxpayer Services Representative, Level II – Taxpayer Assistance Division
- 2122 Taxpayer Services Representative, Level II – Taxpayer Assistance Division
- 2123 Taxpayer Services Representative, Level II – Taxpayer Assistance Division
- 2124 Taxpayer Services Representative, Level III – Taxpayer Assistance Division
- 2125 Taxpayer Services Representative, Level III – Taxpayer Assistance Division
- 2126 Taxpayer Services Representative, Level III – Taxpayer Assistance Division
- 2127 Taxpayer Services Representative, Level III – Taxpayer Assistance Division
- 2128 Taxpayer Services Representative, Level I – Taxpayer Assistance Division
- 2129 Taxpayer Services Representative, Level III – Taxpayer Assistance Division

f. Authorization for the following promotion

- 2112 Revenue Unit Manager II – Taxpayer Assistance Division

- 4. Report from Tax Policy and Research Division.
- 5. Other division reports.
- 6. New business.
- 7. Adjournment