



# OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

THOMAS E. KEMP, JR., Chairman  
STEVE BURRAGE, Vice Chairman  
DAWN CASH, Secretary-Member

2501 NORTH LINCOLN BLVD.  
OKLAHOMA CITY, OK 73194-0001

## AGENDA

### OKLAHOMA TAX COMMISSION REGULAR MEETING

May 5, 2015

1:30 P.M.

1. Convene—Notice of Meeting Posted 1:30 P.M., May 4, 2015.
2. Approval of minutes of the commission meeting of April 30, 2015.
3. Executive Directors Report;
  - a. Authorization to fill the following vacant positions:

1991	Tax Document Examiner, Level III – Central Processing Division
1992	Administrative Technician, Level III – Central Processing Division
1995	Revenue Compliance Officer, Level I – Compliance Division
1996	Revenue Compliance Examiner, Level I/II – Compliance Division
1997	Secretary, Level I – Compliance Division
1999	Data Processing Programmer Analyst Supervisor – Information Technology Division
2000	Legal Intern – Legal Division
2001	Legal Intern – Legal Division
2002	Tax Attorney I/II – Legal Division
2003	Accountant, Level I/II – Management Services Division
2004	Revenue Unit Manager I – Motor Vehicle Division
2005	Revenue Compliance Examiner, Level I/II – Motor Vehicle Division
2006	Auditor, Level I – Motor Vehicle Division
2007	Motor Vehicle Research Specialist, Level I – Motor Vehicle Division
2008	Motor Vehicle Research Specialist, Level I/II – Motor Vehicle Division
2009	Motor Vehicle Research Specialist, Level I – Motor Vehicle Division
2010	Assessment & Equalization Analyst, Level III – Ad Valorem Division
2011	Secretary, Level V – Ad Valorem Division
  - b. Authorization to grant the following salary adjustments

1998	Data Processing Programmer Analyst VI – Information Technology Division
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  - c. Authorization to grant the following reallocations:

1993	Revenue Unit Manager II – Central Processing Division
1994	Revenue Unit Manager II – Central Processing Division
4. Proposed Executive Session to consider confidential taxpayer matters and proceedings. Executive Session authorized by 25 O.S. § 307(B)(7).

a. Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other Taxpayer and Division Requests:

192744

518314

b. Administrative Law Judges Recommendations:

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5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
6. Discussion and possible approval of the appointment of Audrey Farnum to serve as hearing officer for the Forfeiture and Destruction Dockets conducted by the Office of the Administrative Law Judges.
7. Report from Tax Policy and Research Division.
8. Other division reports.
9. New business.
10. Adjournment.