

State Of Oklahoma  
**Parental Choice Tax Credit Consent Form**

School Year  
**2025-2026**

**Do not mail Form 591-F to the Oklahoma Tax Commission.**

The Parental Choice Tax Credit Consent Form (PCTC Consent Form) is intended for use when the applicant for the Parental Choice Tax Credit (PCTC) is not the parent or legal guardian of the student(s) identified in the PCTC application. The Oklahoma Tax Commission (OTC) is committed to maintaining the highest standards of confidentiality and security of taxpayer/student information, and has established this form to:

- a) Validate that no other person is claiming a credit for the same student(s);
- b) Protect the privacy of the individuals identified on the application(s); and
- c) Obtain informed, verifiable consent from the parent or legal guardian of the student(s) to allow the applicant to use their information and/or their student's information to apply for the PCTC program.

**Note: A completed Form 591-F must be attached to a PCTC application on OkTAP. Do not mail to the Oklahoma Tax Commission.**

**This PCTC Consent Form constitutes a legally binding agreement; the participants may seek legal counsel to fully understand the legal obligations prior to signing.**

**Instructions**

- 1. The PCTC Consent Form must be fully executed by the parent or legal guardian of the student(s) AND the applicant applying for the PCTC, who is not the parent or legal guardian of the student(s) (collectively referred to as the "participants").
- 2. The participants may be required to provide valid government-issued photo identification ("ID"), such as a driver's license, state-issued photo ID, or passport, for verification purposes.
- 3. A PCTC Consent Form must be completed each year the applicant, who is not the parent or legal guardian of the student(s), applies for the PCTC.
- 4. This PCTC Consent Form must be uploaded with each PCTC application for the student(s) identified below.
- 5. A parent or legal guardian applying for the PCTC for their own student(s) does not need to submit this PCTC Consent Form to claim the tax credit.

**Participants**

<b>Parent or Legal Guardian Full Legal Name:</b> (The parent or legal guardian of the student(s) identified on this PCTC Form)
<b>Applicant Full Legal Name:</b> (The applicant, who is not the parent or legal guardian of the students)
<b>Student(s) Full Legal Name(s):</b> (The student(s) for whom the parent or legal guardian is authorizing the applicant to submit a PCTC application. More than one student may be included on this line)

**Parent or Legal Guardian Authorization to Collect, Use, and Process Personally Identifiable Information for Purposes of the PCTC program**

**This section of the PCTC Consent Form should be completed by the parent or legal guardian of the student(s) identified above.**

I, \_\_\_\_\_ ("parent or legal guardian"), hereby grant permission to

\_\_\_\_\_ ("applicant"), who is not the parent or legal guardian of the student(s) identified above, to collect, use, and process personally identifiable information ("PII") of members of my household for purposes of the PCTC program. The PII may include sensitive information including, but not limited to:

- Parent or legal guardian(s): legal name, date of birth, government-issued ID numbers (social security numbers, driver's license, etc.), email addresses, phone numbers, home addresses, tax filing status, and adjusted gross income ("AGI").
- Student(s): legal name, date of birth, social security number, home addresses, education information and/or education records, including all enrollment information necessary to process the PCTC application.

**As the parent or legal guardian of the student(s), I understand and agree to the following:**

**Purpose.** This information will be collected, used, and processed solely for the purpose of participation in the PCTC program.

**Privacy.** This information will be processed in accordance with the OTC's Terms of Use and Privacy Statement, which is available at: <https://oklahoma.gov/tax/terms-of-use.html>.

**Duration.** This consent is only valid for the duration of the PCTC program application process for the school year for which the applicant is applying. In the event of an appeal of an application decision, this consent shall remain in force and applicable throughout the appeal process.

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**Revocation.** I have the right to revoke this consent at any time and can do so by sending an email to [parentalchoice@tax.ok.gov](mailto:parentalchoice@tax.ok.gov) with "Parental Consent Form Revocation" in the subject line of the email.

**Eligibility.** Upon revocation of consent, the applicant will no longer have permission to collect, use, or process the PII, which may impact the applicant's eligibility and participation in the PCTC program.

**Informed Consent.** I have been informed about the nature and purpose of the collection, use, processing, and disclosure of my PII in compliance with applicable data protection and privacy laws and consent to such activities for the administration of the PCTC program.

**Exclusive Application.** No other applicant may apply for the PCTC program on behalf of the student(s) listed above for the applicable year.

**Rules & Requirements.** I must comply with the rules and requirements established by the OTC for administration of the PCTC program.

**Notification of Changes.** It is my sole responsibility to promptly notify the OTC at [parentalchoice@tax.ok.gov](mailto:parentalchoice@tax.ok.gov) if any of the information provided becomes inaccurate or incomplete.

**Legal Ramifications.** Providing falsified, misrepresented, or omitted information could result in personal liability, including potential legal consequences from interested parties, such as the OTC and the State of Oklahoma.

**Legal Remedies.** Interested parties have the right to enforce legal rights and remedies against me and my representatives for non-compliance with this PCTC Consent Form, the PCTC program terms, and applicable laws. This may include, but is not limited to, reimbursement of funds received, recovery costs, damages, and other applicable fees permitted by law.

**Electronic Signature.** My electronic signature, including methods such as checking a checkbox, entering my name, and digitally signing this PCTC Consent Form constitutes my legal signature and acceptance, equivalent to a physical signature on a legal document.

**Counterparts.** This PCTC Consent Form may be executed and delivered in one or more counterparts, each of which will have the same force and effect as an original, and the counterparts shall together constitute one agreement.

**Attestation and Declaration**

I attest under the penalty of perjury under the laws of Oklahoma that all information on this PCTC Consent Form and any supporting documentation is true, accurate, and complete.

I declare upon oath and under penalty of perjury that I am the parent or legal guardian of the student(s) identified on this PCTC Consent Form and have the authority to complete and sign this PCTC Consent Form.

**Parent or Legal Guardian:**

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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**Applicant Declaration and Acknowledgements**

**This section of the PCTC Consent Form should be completed by the applicant, who is not the parent or legal guardian of the student(s) but wishes to participate in the PCTC program.**

I, \_\_\_\_\_ (“applicant”), declare under oath and under penalty of perjury that I have obtained verifiable consent from \_\_\_\_\_ (“parent or legal guardian”), who is the parent or legal guardian of the identified student(s), to collect, use, and submit personally identifiable information (“PII”) on behalf of the parent or legal guardian.

**As the applicant, I understand and agree to the following:**

**Purpose.** This information will be collected, used, and processed solely for the purpose of participation in the PCTC program.

**Privacy.** This information will be processed in accordance with the OTC’s Terms of Use and Privacy Statement, which is available at: <https://oklahoma.gov/tax/terms-of-use.html>.

**Duration.** This consent is only valid for the duration of the PCTC program application process for the school year for which I am applying. In the event of an appeal of an application decision, this consent shall remain in force and applicable throughout the appeal process.

**Revocation.** The Parent or Legal Guardian has the right to revoke this consent at any time.

**Eligibility.** Upon revocation of consent, I no longer have permission to collect, use, or process the PII, which may impact my eligibility and participation in the PCTC program.

**Rules & Requirements.** I must comply with the rules and requirements established by the OTC for administration of the PCTC program.

**Notification of Changes.** It is my responsibility to promptly notify the OTC at [parentalchoice@tax.ok.gov](mailto:parentalchoice@tax.ok.gov) if any of the information provided becomes inaccurate or incomplete.

**Legal Ramifications.** Providing falsified, misrepresented, or omitted information could result in personal liability, including potential legal consequences from interested parties, such as the OTC and the State of Oklahoma.

**Legal Remedies.** Interested parties have the right to enforce legal rights and remedies against me and my representatives for non-compliance with this PCTC Consent Form, the PCTC program terms, and applicable laws. This may include, but is not limited to, reimbursement of funds received, recovery costs, damages, and other applicable fees permitted by law.

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**Attestation and Declaration**

I attest under the penalty of perjury under the laws of Oklahoma that all information on this PCTC Consent Form and any supporting documentation is true, accurate, and complete.

**Applicant:**

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_