

**Minutes of the Special Meeting of
STATEWIDE CHARTER SCHOOL BOARD
OKLAHOMA HISTORY CENTER
800 NAZIH ZUHDI DR.
OKLAHOMA CITY, OK
October 16, 2024**

The Statewide Charter School Board met in special session at 1:00 p.m. on Wednesday, October 16, 2024, in the Oklahoma History Center at 800 Nazih Zuhdi Dr., Oklahoma City, Oklahoma.

Members of the Statewide Charter School Board Present:

Brian Shellem
Angie Thomas
Kathleen White
Becky Gooch
Damon Gardenhire
John Tautfest, designee for State Superintendent of Public Instruction, Ryan Walters

Others in Attendance:

Rebecca Wilkinson, Executive Director
Amy Gibson, Secretary to the Board
Jaycie Smith, Academic Compliance Officer
Skyler Lusnia, Financial Compliance Officer
Lecrecia Schmidt, Operations Officer
Shelly Hickman, Communications Officer

Other general public:

Heather Zacarias, Western Gateway
Jeanene Barnett, CCOSA

1. CALL TO ORDER AND ROLL CALL

Brian Shellem – Present
Angie Thomas – Present
Kathleen White – Present
Becky Gooch – Present
Damon Gardenhire – Present
John Tautfest – Present, designee for Superintendent Ryan Walters
Kitty Campbell – Absent, designee for State Auditor and Inspector Cyndi Byrd
Jared Buswell – Absent
Ben Lepak – Absent

2. INVOCATION, PLEDGE OF ALLEGIANCE, SALUTE TO THE OKLAHOMA STATE FLAG, AND MOMENT OF SILENCE

3. (Action) Discussion and possible action regarding the minutes of the September 9, 2024, Statewide Charter School Board Special Board Meeting.

Damon Gardenhire made a motion to approve the minutes of the September 9, 2024, Statewide Charter School Board Special Meeting. Becky Gooch seconded the motion. The motion carried with the following votes:

Angie Thomas – Yes
Kathy White – Yes
Becky Gooch – Yes
Damon Gardenhire – Yes
John Tautfest – Yes
Brian Shellem – Yes

4. Chairman’s Opening Comments – Chairman Shellem welcomed everyone and encouraged board members to keep making a difference and pushing forward
5. Presentation and possible discussion regarding Statewide Charter School Board Advisory Group Reports: Budget, Communications, Governance, and Horizon: Digitally Enhanced Campus.

There was not a Budget Advisory Group presentation. Damon Gardenhire provided a brief update on the Communications Advisory Group. They are in the process of getting an agency newsletter out. He also discussed the progress of the Oklahoma Charter School Conference. Both of those projects are being overseen by Shelly Hickman. Becky Gooch gave a brief update on the Governance Advisory Group. They have been meeting with the Charter School Association as to what their asks may be for this upcoming legislative session. Becky also chairs the Horizon: Digitally Enhanced Campus Advisory Group. She informed the Board that Lisa Daniels would be providing a presentation to the Board later in the meeting.

6. Administration

- a. (Action) Presentation, discussion, and possible action regarding the Western Gateway Elementary School request for authorization renewal for a five-year term beginning July 1, 2025 and ending June 30, 2030

Dr. Wilkinson reminded the Board of the Authorization timeline. Compliance Officer’s, Jaycie Smith and Skyler Lusnia presented the results of the Western Gateway Elementary School evaluation.

Angie Thomas made a motion to approve the Application for Renewal of Western Gateway Elementary for a period of five (5) years starting on July 1, 2025, through June 30, 2030, subject to the following conditions:

1. Creation and approval of an annual budget to be submitted to the Board no later than December 31, 2024;
2. Appointment of a fifth board member who is a parent, grandparent, or guardian of a current or former student, no later than January 31, 2025;
3. Western Gateway’s Board shall adopt a conflict-of-interest policy applicable to financial decisions; and
4. Western Gateway’s Board shall provide specific proof of sufficient segregation of state funds from other funds relating to gift or lease funds.

Becky Gooch seconded the motion. The motion carried with the following votes:

Kathy White – Yes
Becky Gooch – Yes
Damon Gardenhire – Yes

John Tautfest – Yes
Brian Shellem – Yes
Angie Thomas – Yes

b. (Action) Presentation, discussion, and possible action regarding consideration of the Western Gateway Elementary School Charter Contract

Damon Gardenhire made a motion to add the addendums from the previous motion to the contract in additional section advised by counsel.

1. Creation and approval of an annual budget to be submitted to the Board no later than December 31, 2024;
2. Appointment of a fifth board member who is a parent, grandparent, or guardian of a current or former student, no later than January 31, 2025;
3. Western Gateway’s Board shall adopt a conflict-of-interest policy applicable to financial decisions; and
4. Western Gateway’s Board shall provide specific proof of sufficient segregation of state funds from other funds relating to gift or lease funds.

Kathy White seconded the motion. The motion carried with the following votes.

Becky Gooch – Yes
Damon Gardenhire – Yes
John Tautfest – Yes
Brian Shellem – Yes
Angie Thomas – Yes
Kathy White – Yes

Damon Gardenhire made a motion to approve the Application for Renewal. Angie Thomas seconded the motion. The motion carried with the following votes:

Becky Gooch – Yes
Damon Gardenhire – Yes
John Tautfest – Yes
Brian Shellem – Yes
Angie Thomas – Yes
Kathy White – Yes

d. Presentation and possible discussion regarding the Horizon: Digitally Enhanced Campus program

Dr. Lisa Daniels presented on the Horizon: Digitally Enhanced Campus program

e. (Action) Presentation, discussion, and possible action regarding the certification of online courses

Dr. Lisa Daniels asked the Board to approve the certification of online courses provided through the Horizon: Digitally Enhanced Campus program.

Becky Gooch made a motion to approve the certified online courses as presented. Damon seconded the motion. The motion carried with the following votes:

Damon Gardenhire – Yes
John Tautfest – Yes
Brian Shellem – Yes
Angie Thomas – Yes

Kathy White – Yes
Becky Gooch – Yes

c. Presentation and possible discussion regarding the Oklahoma Charter School Conference

Shelly Hickman presented the planning progress for the 2025 Oklahoma Charter School Conference.

f. (Action) Presentation, discussion, and possible action to enter the Administrative Rules Making Process regarding proposed changes to Title 777 of the Oklahoma Administrative Code

Pursuant to Notice of Rulemaking Intent:

Title 777. STATEWIDE CHARTER SCHOOL BOARD

CHAPTER 1. Administrative Operations

Subchapter 1. General Provisions

777:1-1-1. Purpose [AMENDED]

777:1-1-4. Organization [AMENDED]

777:1-1-5. Time computation [AMENDED]

777:1-1-6. Records request [AMENDED]

777:1-1-9. Individual proceedings [AMENDED]

Chapter 10. Statewide Virtual Charter Schools

Subchapter 1. General Provisions

777:10-1-2. Definitions [AMENDED]

777:10-1-3. School establishment requirements [AMENDED]

777:10-1-4. Educational Management Organizations [AMENDED]

Subchapter 3. CHARTER SCHOOL AND VIRTUAL CHARTER SPONSORSHIP
[AMENDED]

777:10-3-1. Purpose [AMENDED]

777:10-3-3. Applications for charter schools and virtual charter schools [AMENDED]

777:10-3-4. Oversight and evaluation of charter schools and virtual charter schools by the
Statewide Charter School Board [AMENDED]

777:10-3-5. Full-time charter schools – succession of contractual rights and revision of property
to Statewide Charter School Board [AMENDED]

Subchapter 5. Statewide Virtual Charter School Facilities

777:10-5-3. Statewide virtual charter school sites [AMENDED]

Chapter 15. Horizon: Digitally Enhanced Campus

Subchapter 1. Oklahoma Supplemental Online Course Certification [AMENDED]

777:15-1-1. Purpose [AMENDED]

777:15-1-2. Definitions [AMENDED]

777:15-1-3. Application for course certification [AMENDED]

777:15-1-5. Course review requirements [AMENDED]

777:15-1-6. Course review and certification process [AMENDED]

777:15-1-7. Certified courses remaining in good standing [AMENDED]

777:15-1-8. Process for course certification renewal [AMENDED]

777:15-1-9. SCSB responsibilities [AMENDED]

Subchapter 3. Horizon Online Learning Platform and Courses

777:15-3-1 Purpose [AMENDED]

777:15-3-2 Online courses [AMENDED]

Dr. Wilkinson presented the timeline of the Rule making process and requested the Board enter the Permanent Rulemaking Process.

Damon Gardenhire made a motion to add to Title 777 Chapter 10 Subchapter 1 Section 3 Subsection c; inserting a new subsection 3 and renumbering 3, 4, and 5, and the new section will be school governing board members shall not be members of the board of the supporting or affiliated foundation or organization, except as an ex officio nonvoting member, and to enter the Permanent Rule making process. Becky Gooch seconded the motion. The motion carried with the following votes:

John Tautfest – Yes
Brian Shellem – Yes
Angie Thomas – Yes
Kathy White – Yes
Becky Gooch – Yes
Damon Gardenhire – Yes

g. (Action) Discussion and possible action regarding the November 2024 and January 2025 board meeting dates.

Dr. Wilkinson proposed changing the November Special Meeting of the Statewide Charter School Board to November 18, 2024, and to align with the timeline for the Administrative Rules process to move the Regular Board Meeting of the Statewide Charter School Board to January 21, 2025.

Becky Gooch made a motion to move the November Board meeting to November 18, 2024, and the January Board meeting to January 21, 2025. John Tautfest seconded the motion. The motion carried with the following votes:

John Tautfest – Yes
Brian Shellem – Yes
Angie Thomas – Yes
Kathy White – Yes
Beck Gooch – Yes
Damon Gardenhire – Yes

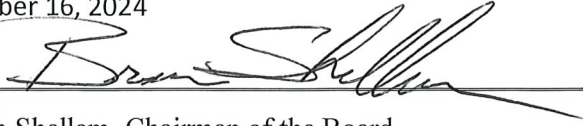
7. ADJOURNMENT

Damon Gardenhire made a motion to adjourn. Angie Thomas seconded the motion. The motion carried with the following votes:

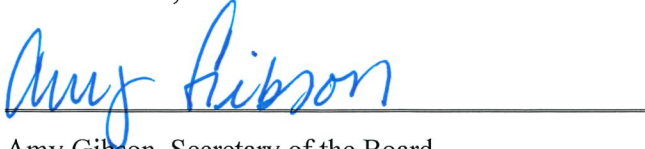
Brian Shellm – Yes
Angie Thomas – Yes
Kathy White – Yes
Becky Gooch – Yes
Damon Gardenhire – Yes
John Tautfest – Yes

The meeting was adjourned at 3:08 p.m.

Approved Minutes - Statewide Charter School Board Special Meeting
October 16, 2024

A handwritten signature in black ink, appearing to read "Brian Shellem", written over a horizontal line.

Brian Shellem, Chairman of the Board

A handwritten signature in blue ink, appearing to read "Amy Gibson", written over a horizontal line.

Amy Gibson, Secretary of the Board