From:	David Glabas
To:	David Ooten
Cc:	Luisa Ward-FHWA; Chad Pendley
Subject:	Reports from STIC
Date:	Tuesday, June 27, 2017 10:59:26 AM

Hello David:

As you are aware, Traffic gave some reports (verbal) about our initiative as they relate to an EDC4, Data Driven Process. Also as discussed, since I, and others, type up notes for our use we might as well forward those to help you with the minutes. Below is a summary of notes authored by David Glabas, Amanda Adams, and Jeremy Planteen (interview with).

Report 1: Teaching Consultants

- Matt and Amanda have given five SAFE-T training classes geared for consultants
- We have issued 24 permits to access and that includes 15 different firms that now have access
- We have a basic session in the morning which is for learning the basic features of SAFE-T including an overview of the system, a discussion of each of the input panels, how to read a collision report, an example of how to run highway collision data, an example of how to run city street data, collision diagrams, an example of how to run county road collisions, collision explorer, and intersection sketches. The afternoon session is for advanced users. We require consultants to attend both sessions. The afternoon session includes how to filter data, exporting the data to Excel, advanced intersection sketches, rate analysis, and sliding scale analysis.
- It varies when we have the classes because it is based on the amount of interest and if there are enough to make another class
    - They have been on 1-19-17, 1-26-17, 3-9-17, 3-23-17, and 5-9-17
    - It has slacked off from the initial interested after we advertised it was available to consultants
- We have had a few calls for how to run specific queries, but most everyone seems to understand well enough to use it for their purposes after they attend the training class.
- Matt and Amanda have also written a very detailed user manual for SAFE-T (written past couple of months) which we sent out to the people who have attended the class as well as a list of the biggest users of SAFE-T

Report 2: Starting of the Traffic and Safety Group (DRAFT)

- First meeting scheduled on July 5th at 9am in our Traffic's conference room. Might reoccur the 1st Wed. of the month.
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Regular Attendees:

- Chad Pendley and/or David Glabas
- Alan Stevenson and/or ???
- Lauren Ludwig
- Darrel Johnson

- **Guest (per request) Attendees:**
- Folks we will need from time to time, but not every meeting, i.e. semi-regulars.
  - Matt Warren
  - Kevin Burns
  - Aaron Fridrich
  - Any traffic folks, but specifically Tarek, Jami, Germin

- **Normal Agenda Items of the Group:**
  - TIMS
  - VSL
  - Work Zone Traffic Control
  - Smart Work Zones
  - Traffic Signal Policies / Title 730 / Lighting / Title 47 / Policies in General / or changes of
  - Capacity Analysis
  - LOS
  - Safety

- **Very first agenda item:**
  - A review of this email, or one like it, in order to establish the goals and functions of the group.

- **Goals (Suggested, DRAFT):**
  - To establish and continue good communications among ODOT divisions relating to Traffic Engineering (Chad), Traffic Design (Darryl), Traffic Operations (Lauren), ITS/TIMS (Alan).

  - To establish working relationships and a working conduit which will allow improvement to all of our traffic services.

Report3: Assistance with Decision Lens

- Matt and Jeremy have finished loading the safety database for this year. We just incorporated what we have and not necessarily what we want.

- Each year we are going to plan at least one improvement.

- Utilizing our engineering services (HTNP) contract to capture data and analyze using the Highway Safety Manual Philosophy to create Oklahoma specific CMF for interchanges. That

has always been a hole in our data.

- Dawn Sullivan will probably discuss the following. *This has only been documented for my purposes and understanding and not in my purview to report.*
  - All the aggregation is done.
  - PairWise (Industry Term) is being conducted. This is assigning weights to the variables.
  - We are about to enter the test phase.
  - The committee consists of Jeremy Planteen, Matt Swift, Kathy Hurst, Dawn Sullivan, and two more (RJ and PW).

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