OKLAHOMA SECRETARY OF STATE

CERTIFIED Copy of a Record – REQUEST FORM
For use with record category: **OATH OF OFFICE/LOYALTY OATH**

SECTION 1. REQUESTED RECORD DETAILS. DATE: _____

State Public Official **FIRST NAME**, **LAST NAME**, and **OFFICIAL TITLE**
(***example*** JOHN DOE, OKLAHOMA ABSTRACTORS BOARD)

1. _____
2. _____
3. _____
4. _____
5. _____

SECTION 2. CERTIFICATION-COPY FEE & FORM OF PAYMENT (28 OS 111).

One (1) **certified copy** of a single Oath of Office or Loyalty Oath record is $11.00.
Base Certification Fee ($10.00) + Page Count ($1.00 × Number of Pages) = Total Cost per Certified Copy.

Total number of certified copies requested _____ x $11.00 = _____

Total fee enclosed = _____

Please circle form of payment:

CASH (*exact change only) CHECK MONEY ORDER

SECTION 3. REQUESTOR CONTACT DETAILS
must provide all requested information for proper issue of receipt & return of copy order by regular USPS mail

NAME: _____

MAILING ADDRESS: _____

_____

PHONE NUMBER: _____

SECTION 4. INSTRUCTIONS FOR SUBMITTING THE ORDER:

You may visit our office in person OR mail in your request using the address provided. The address provided is both the physical and mailing address.
*****Our office cannot provide change for cash payments; only exact change is accepted.

Oklahoma Secretary of State
Attn: Executive Legislative Records
State Capitol Building, Ste. 122
2300 N. Lincoln Blvd.,
Oklahoma City, OK 73105

(OKSOS office use only) In-person ☐ Mail-in ☐