



OKLAHOMA

State Board of Licensed Social Workers

OKLAHOMA STATE BOARD OF LICENSED SOCIAL WORKERS

MEETING MINUTES

September 26th, 2025

The Oklahoma State Board of Licensed Social Workers met at 10am on September 26th, 2025, at the Oklahoma Office of the Chief Medical Examiner at 921 Northeast 23rd Street, Oklahoma City, OK 73105. The meeting was held in accordance with the *Administrative Procedures Act* and *Open Meeting Act of Oklahoma*.

Members Present:

Chair Angela Dickson, LCSW
Vice Chair Melanie McKinley, LCSW
Secretary April Courouveau, LCSW
Beverly Coon, LMSW, LCSW
Deborah Johnson, Ph.D., LCSW – NASW President
David Spencer, Public Member

Members Absent:

Andrew Monroe, LCSW

Agenda Item 1: Roll Call of Board Members:

Meeting called to order at 10:00am. A quorum was met with five (5) Board members present to begin the meeting. Board member Coon arrived for the meeting at 10:15am and was not present for roll call.

Agenda Item 2: Review and possible amendment and/or approval for the July 26th, 2025 meeting minutes:

Dr. Johnson made a motion to approve the July 2025 board minutes with amendments noted by Marks regarding number order of the July minutes. Second by Ms. Courouveau. Vote was unanimous in the affirmative.

Agenda Item 3. Discussion and Possible Action: Personal Appearance by Victoria Link requesting approval of her application for the Licensed Master's Social Work Provisional License.

Ms. Link provided a summary overview of information disclosed regarding her application request. After responding to questions presented by the Board of Directors, Ms. Dickson made the motion to table Ms. Link's application for the LMSW-Provisional License and requested she return in six months for reconsideration. Second by Ms. Coon. Vote was unanimous in the affirmative

Agenda Item 4(A): Discussion and possible action on the following Citizen Complaints filed against social workers:

i. Complaint 2025-266, Individual proceeding - State of Oklahoma, ex rel., State Board of Licensed Social Workers vs. Richard Smith, LCSW.

Mr. Kramer, legal counsel to the Board, advised Board members of a correction to the agenda. This item number for this Complaint should have been identified as 2025-266, not 2025-262. Legal counsel advised the agenda item would not need to be tabled as the descriptive information to identify the correct complaint was sufficient.

Mr. Kramer presented complaint information and proposed consent decree to Board of Directors for consideration. After discussion and clarifying questions were answered, Ms. Dickson made a motion to accept proposed consent decree for complaint number 2025-262. Second by Ms. Coon. Vote was unanimous in the affirmative.

Agenda Item 4(A)(ii) through 4(A)(xi): Discussion and possible action on the following Citizen Complaints filed against social workers:

- ii. Complaint 2025-273 Complaint Committee recommends dismissal without prejudice of complaint filed against Respondent social worker's Oklahoma social worker license that was surrendered by Respondent on 09/24/2025.**
- iii. Complaint 2025-276 Complaint Committee recommends dismissal.**
- iv. Complaint 2025-277 Complaint Committee recommends dismissal.**
- v. Complaint 2025-281 Complaint Committee recommends dismissal.**
- vi. Complaint 2025-284 Complaint Committee recommends dismissal.**
- vii. Complaint 2025-289 Complaint Committee recommends dismissal.**
- viii. Complaint 2025-290 Complaint Committee recommends dismissal.**
- ix. Complaint 2025-293 Complaint Committee recommends dismissal.**
- x. Complaint 2025-294 Complaint Committee recommends dismissal.**
- xi. Complaint 2025-299 Complaint Committee recommends dismissal.**

Ms. Courouleau made the motion to accept the recommendation of the complaint committee to dismiss the complaints as set out in agenda item 4(A)(ii) through 4(A)(xi) of the meeting agenda for the Board meeting held today. Second by Ms. Dickson. The vote was unanimous in the affirmative.

B. Presentation of the Complaint Log to the Board. No action.

Agenda Item 5: Discussion and possible action: Calendar year 2026 board meeting dates.

Marks presented proposed meeting dates for calendar year 2026. Proposed dates are:

- January 23rd, 2026
- March 27th, 2026
- May 29th, 2026

- July 31st, 2026
- September 25th, 2026
- October 30th, 2026

Ms. McKinley made the motion to accept proposed board meeting dates for calendar year 2026. Second by Ms. Courouveau. Vote was unanimous in the affirmative. Director Marks will post dates to the Oklahoma Secretary of State's website.

Agenda Item 6: Discussion and possible action: approval of online application submissions reviewed and vetted by Board staff.

Ms. Courouveau made the motion to approve the applications noted on the agenda. Second by Ms. McKinley. Vote was unanimous in the affirmative.

Agenda Item 7: Mr. Marks presented the Executive Director's report. The report included the following:

- ASWB Meeting
- October Meeting Change Date
- Interstate Compact

Agenda Item 8: New business: None

Agenda Item 9: Adjournment:

Chair Dickson called for vote to end meeting at 11:02am. Ayes – 6; Nays – 0. Adjournment at 11:15am.