



OKLAHOMA State Board of Licensed Social Workers

OKLAHOMA STATE BOARD OF LICENSED SOCIAL WORKERS

MEETING MINUTES

July 25th, 2025

The Oklahoma State Board of Licensed Social Workers met at 10am on July 25th, 2025, at the Oklahoma Office of the Chief Medical Examiner at 921 Northeast 23rd Street, Oklahoma City, OK 73105. The meeting was held in accordance with the *Administrative Procedures Act* and *Open Meeting Act of Oklahoma*.

Members Present:

Chair Angela Dickson, LCSW

Vice Chair Melanie McKinley, LCSW

Andrew Monroe, LCSW

David Spencer, Public Member

Beverly Coon, LMSW, LCSW

Deborah Johnson, Ph.D., LCSW – NASW President

Members Absent:

Secretary April Courouveau, LCSW

Agenda Item 1: Roll Call of Board Members:

Meeting called to order at 10:03am. A quorum was met with five (5) Board members present. Board member Coon arrived for the meeting at 10:11am and was not present for roll call.

Agenda Item 2: Discussion: Introduction of new Board Members (Monroe and Johnson):

Mr. Monroe and Dr. Johnson were introduced as newly appointed Board Members. Both provided summary overviews of their experience. Dr. Johnson will serve as the NASW President representative until a new President is appointed. Board member Monroe began his five year appointment effective July 1st, 2025.

Agenda Item 3: Review and possible amendment and/or approval for the May 30th, 2025 meeting minutes:

Ms. Coon made a motion to approve the May 2025 board minutes with no amendments. Second by Dr. Johnson. Vote was unanimous in the affirmative.

Agenda Item 4. Financial report from the Office of Management and Enterprise Services (OMES) by Emily Langdon.

Ms. Langdon appeared on behalf of the Office of Management of Enterprise Services (OMES) to present the financial report. No questions by the Board of Directors. No action.

Agenda Item 5(A): Discussion and possible action on the following Citizen Complaints filed against social workers:

- i. **Complaint 2025-262, Individual proceeding - State of Oklahoma, ex rel., State Board of Licensed Social Workers vs. Jill Burcham, LCSW. The Board may conduct an executive session pursuant to Article II of the Oklahoma Administrative Procedures Act, 75 O.S. § 309(D), and the Oklahoma Open Meeting Act, 25 O.S. § 307(B)(8). The Board may also conduct an executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 307(B)(7), to receive information from the Respondent and Board staff for the limited purpose of discussing matters where disclosure of information would violate confidentiality requirements of state or federal law.**

Ms. Coon made the motion to accept the recommendation of the complaint committee to accept the consent decree presented. Second by Mr. Spencer. Vote was unanimous in the affirmative.

- ii. **Complaint 2024-264 Complaint Committee recommends dismissal.**
- iii. **Complaint 2025-269 Complaint Committee recommends dismissal.**
- iv. **Complaint 2025-270 Complaint Committee recommends dismissal.**
- v. **Complaint 2025-274 Complaint Committee recommends dismissal.**
- vi. **Complaint 2025-275 Complaint Committee recommends dismissal.**
- vii. **Complaint 2025-278 Complaint Committee recommends dismissal.**
- viii. **Complaint 2025-279 Complaint Committee recommends dismissal.**
- ix. **Complaint 2025-280 Complaint Committee recommends dismissal.**

Mr. Monroe made the motion to accept the recommendation of the complaint committee to dismiss the complaints as set out in agenda item 5(A)(ii) through 5(A)(ix) of the meeting agenda for the Board meeting held today. Second by Ms. McKinley. The vote was unanimous in the affirmative.

Agenda Item 5(B): Presentation of the Complaint Log to the Board. No Action.

Agenda Item 6: Discussion and possible action: approval of online application submissions reviewed and vetted by Board staff.

Ms. McKinley made the motion to approve the applications noted on the agenda. Second by Ms. Coon. Vote was unanimous in the affirmative.

Agenda Item 7: Mr. Marks presented the Executive Director's report. The report included the following:

- a. Legislative
- b. Contractor/FTE Requests
- c. Relocation
- d. Agency Rules
- e. September Board Meeting

f. ASWB Delegate Assembly Meeting

Agenda Item 8: New business: None

Agenda Item 9: Adjournment:

Chair Dickson called for vote to end meeting at 11:02am. Ayes – 6; Nays – 0. Adjournment at 11:03am.