



OKLAHOMA State Board of Licensed Social Workers

OKLAHOMA STATE BOARD OF LICENSED SOCIAL WORKERS

MEETING MINUTES

May 31, 2024

The Oklahoma State Board of Licensed Social Workers met at 10am on March 29, 2024, at the Oklahoma Board of Medical Licensure and Supervision at 101 Northeast 51st Street, Oklahoma City, OK 73105. The meeting will be held in accordance with the *Administrative Procedures Act* and *Open Meeting Act of Oklahoma*.

Members Present:

Board Chair Beverly Coon, LMSW, LCSW
Vice Chair Angela Dickson, LCSW
Secretary Clark Grothe, LCSW
Public Member, David Spencer
Stacey Blaylock, LCSW
Melanie McKinley, LCSW

Agenda Item 1: Roll Call

Meeting called to order at 10:06am. A quorum was met with six Board members present to facilitate and conduct the business of the agency.

Agenda Item 2: Review and possible amendment and/or approval of the March 29, 2024, meeting minutes and executive session meeting minutes.

Mr. Grothe made the motion to approve the minutes for the March 2024 Board meeting and executive sessions. Motion was seconded by Ms. Blaylock. Vote was unanimous in the affirmative.

Agenda Item 3: Discussion and possible action: personal appearance by Diana Winslow requesting approval of her LCSW-Exam ID license.

Ms. Blaylock made the motion to approve Ms. Winslow's LCSW-Exam ID application. Motion was seconded by Ms. McKinley. Vote was unanimous in the affirmative.

Agenda Item 4: Discussion and possible action: personal appearance by Joanna Taulman requesting approval of her application for the LMSW-Provisional license.

Mr. Spencer made the motion to approve Ms. Taulman's LMSW-Provisional license. Motion was seconded by Mr. Grothe. Vote was unanimous in the affirmative.

Agenda Item 5: Discussion and possible action: personal appearance by Taylor Ellis requesting approval of her application for the LMSW-Provisional license pending receipt of her MSW transcript.

Ms. Blaylock made the motion to approve Ms. Ellis' LMSW-Provisional license pending receipt of her MSW transcript. Motion was seconded by Mr. Grothe. Vote was unanimous in the affirmative.

Agenda Item 6: Discussion and possible action: personal appearance by Carla Gonzalez requesting approval of her application for the LCSW-Exam ID and pending receipt of her background check results.

Ms. Blaylock made the motion to approve Ms. Gonzalez's LCSW-Exam ID pending receipt of her background check results. Motion was seconded by Mr. Grothe. The vote was as follows:

- Blaylock: yes
- Dickson: abstain
- McKinley: yes
- Coon: yes
- Spencer: yes
- Grothe: yes

Agenda Item 7: Discussion and possible action: personal appearance by Jamie Burney, LMSW and her former supervisor, Julie Garrett, LCSW to discuss violations of supervision documentation requirements.

Mr. Grothe made the motion to allow Board staff to review Ms. Burney's supervision paperwork submission to determine the next course of action. Motion seconded by Ms. Blaylock. Vote was unanimous in the affirmative.

Agenda Item 8: Discussion and possible action: personal appearance by Shannon Richards regarding her LMSW.

Ms. Coon made the motion to reinstate Ms. Richards' lapsed LMSW license. The vote was as follows:

- Blaylock: abstain
- Dickson: yes
- McKinley: yes
- Coon: yes
- Spencer: yes
- Grothe: no

Motion carried.

The Board proceeded to Agenda Item 15.

Agenda Item 15: Discussion and possible action: approval of online application submissions reviewed and vetted by Board staff.

Mr. Spencer made the motion to approve the applicants noted on the agenda. Motion seconded by Ms. Blaylock. Vote was unanimous in the affirmative.

The Board returned to Agenda Item 9.

Agenda Item 9: Discussion: adopt new policies and procedures including managing influx of end-of-year renewal workload and general discussion and action regarding current agency licensing procedures.

Ms. Coon determined to create the Board Office Guidelines and Agency Rules Committee to continue discussion and action on agency rules and how Board staff practices and new legislations will influence the need for changes to agency rules. The committee will also consider how Board staff guidelines may need to be amended to coincide with or incorporated into agency rules.

Agenda Item 10: Discussion and possible action: discuss the acceptance of compact licenses and/or Oklahoma joining the multistate compact.

Ms. Coon determined to create the Licensure Compact Committee to continue discussion and action on the implications of accepting multistate compact licenses, as well as joining or not joining the compact and how it effects the Board and current and future licensees.

Agenda Item 11: Discussion and possible action: adopt new policies and procedures related to license applications, renewals that do not meet hour requirements, and supervision.

Ms. Coon determined to incorporate this committee into the existing Executive Committee and Board Office Guidelines and Agency Rules Committee.

Agenda Item 12: Discussion and possible action: review Agency Rules changes for the Board to adopt.

Ms. Kenedy presented the Board with proposed rule changes for the Board to review. Ms. Coon determined to incorporate this committee into the existing Board Office Guidelines and Agency Rules Committee.

The Board entered into a brief recess from 12:05pm – 12:15pm.

Ms. Dickson left the meeting during the recess.

The Board resumed at 12:17pm.

Agenda Item 13: Discussion and possible action on the following Citizen Complaints filed against social workers:

- a. 2023-136 – Complaint Committee recommends dismissal.
- b. 2024-153, 2024-154, 2024-156, 2024-158, and 2024-159 – Complaint Committee recommends dismissal.
- c. 2024-155 – Complaint Committee recommends dismissal.
- d. 2024-157 – Complaint Committee recommends dismissal.
- e. 2024-164 – Complaint Committee recommends dismissal.
- f. 2024-169 – Complaint Committee recommends dismissal.
- g. 2024-173 and 2024-178 – Complaint Committee recommends dismissal.

Mr. Grothe made the motion to accept the recommendations of the Complaint Committee. Motion seconded by Ms. Blaylock. Vote was unanimous in the affirmative.

Agenda Item 14: Presentation of the Complaint Log to the Board.

Mr. Kramer presented the complaint log to the Board.

Agenda Item 15: Discussion and possible action: vote to enter executive session for the purpose of discussing the three-month performance review and for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the Board's Executive Director as authorized by 25 O.S. § 307(B)(1).

Mr. Grothe made a motion to enter Executive Session. Motion was seconded by Ms. Blaylock. Executive Session was entered at 1pm Mr. Harder made a motion to exit Executive Session. Motion was seconded by Mr. Grothe. Executive Session was entered at 2:20pm.

Agenda Item 16: Executive Director report and Board discussion.

Ms. Kenedy presented the Executive Director's report. The report included the following:

- a. Updates on current legislation
- b. Seeking IT contracts
- c. Update on webforms
- d. Update on office relocation
- e. Board email addresses
- f. New Board member

Agenda Item 17: New Business

None

Agenda Item 18: Adjournment

Mr. Spencer made the motion to adjourn. Motion seconded by Ms. Blaylock. Vote was unanimous in the affirmative.

Adjournment at 12:42pm