**OKLAHOMA STATE BOARD OF LICENSED SOCIAL WORKERS**

**MEETING MINUTES**

March 29, 2024

The Oklahoma State Board of Licensed Social Workers met at 10am on March 29, 2024, at the Oklahoma Board of Medical Licensure and Supervision at 101 Northeast 51st Street, Oklahoma City, OK 73105 The meeting will be held in accordance with the *Administrative Procedures Act* and *Open Meeting Act of Oklahoma*.

**Members Present**:

Board Chair Beverly Coon, LMSW, LCSW

Secretary Clark Grothe, LCSW

Vice Chair Angela Dickson, LCSW

Stacey Blaylock, LCSW

Melanie McKinley, LCSW

**Agenda Item 1: Roll Call**

Meeting called to order at 10:01am. A quorum was met with five Board members present to facilitate and conduct the business of the agency.

**Agenda Item 2: Review and possible amendment and/or approval of the January 26, 2024, meeting minutes**

Ms. Blaylock made a motion to amend the January 2024 Board minutes to reflect the absence of Mr. Harder. Mr. Grothe made the motion to approve the minutes with the change for the January 2024 Board meetings. Motion was seconded by Ms. Dickson. Vote was unanimous in the affirmative.

**Agenda Item 3: Discussion and possible action:** personal appearance of Samantha Nguyen requesting approval of her LMSW-Provisional license.

Mr. Grothe made a motion to enter Executive Session. Motion was seconded by Ms. McKinley. Executive Session was entered 10:05am. Ms. Blaylock made a motion to exit Executive Session. Motion was seconded by Ms. Dickson. Executive Session was entered at 10:20am. Mr. Grothe made a motion to approve Mx. Nguyen’s LMSW-Provisional license application. Motion was seconded by Ms. Blaylock. Vote was unanimous in the affirmative.

**Agenda Item 4: Discussion and possible action:** personal appearance by Laura Michener requesting approval of her application for the LMSW-Provisional license.

Ms. Blaylock made a motion to approve Ms. Michener’s LMSW-Provisional license pending receipt of her MSW transcript. Motion was seconded by Ms. Dickson. Vote was unanimous in the affirmative.

**Agenda Item 5: Discussion and possible action:** personal appearance by Celes Smith requesting approval of his application for the LCSW-Transfer license.

Mr. Grothe made a motion to approve Mr. Smith’s LCSW-Transfer license. Motion was seconded by Ms. McKinley. Vote was unanimous in the affirmative.

**Agenda Item 6: Discussion and possible action:** personal appearance by Shelley Jones requesting approval of her application for the LCSW-Provisional license.

Ms. Blaylock made a motion to approve Ms. Jones’ LCSW-Provisional license. Motion was seconded by Ms. Dickson. Vote was unanimous in the affirmative.

Mr. Harder arrived at the meeting at 10:42am.

**Agenda Item 7: Discussion and possible action:** personal appearance by Sonrisa Nowicki requesting approval of her application for the LMSW-Provisional license.

Ms. Blaylock made a motion to approve Ms. Nowicki’s LMSW-Provisional license. Motion seconded by Ms. Dickson. Vote was unanimous in the affirmative.

**Agenda Item 8: Discussion and possible action:** personal appearance by Katherine Sanford requesting approval of her application for the LMSW-Provisional license.

Mr. Grothe made a motion to approve Ms. Sanford’s LMSW-Provisional license pending receipt of her MSW transcript. Motion was seconded by Ms. Blaylock. Vote was unanimous in the affirmative.

**Agenda Item 9: Discussion:** appearance of Dr. David McLeod with The University of Oklahoma Anne and Henry Zarrow School of Social Work and guest Representative Jeff Boatman to discuss current agency rules and pending legislation (House Bill 3015) as they relate to social work workforce development and public safety.

Dr. McLeod presented findings of the research he conducted surrounding the rationale behind the required supervisory hours. Mr. Boatman was available for questions and comments from the Board.

Ms. McKinley left the meeting at 11:39am.

**Agenda Item 10: Discussion and possible action:** review of The Veteran’s Health Administration National Social Work Policy regarding input to guide their policies on Naloxone possession and administration by social workers in Oklahoma. The Board will make a determination on how to respond.

The Board determined no action is necessary as the Board has no jurisdiction over the use or possession of Naloxone.

The Board entered into a brief recess and lunch from 11:42am – 12:05pm.

**Agenda Item 11: Discussion and possible action** on following Citizen Complaints filed against social workers:

1. \*Complaint 2023-115, Individual proceeding - State of Oklahoma, ex rel., State Board of Licensed Social Workers vs. Alexis Baker, LMSW. The Board may conduct an executive session pursuant to Article II of the Oklahoma Administrative Procedures Act, 75 O.S. § 309(D), and the Oklahoma Open Meeting Act, 25 O.S. § 307(B)(8).

Mr. Grothe made a motion to accept the terms of the consent decree. Motion seconded by Ms. Blaylock. Vote was unanimous in the affirmative.

1. Complaint 2023-120 – Complaint Committee recommends dismissal.
2. Complaint 2023-122 – Complaint Committee recommends dismissal.
3. Complaint 2023-123 and 2023-124 – Complaint Committee recommends dismissal.
4. Complaint 2023-125 – Complaint Committee recommends dismissal.
5. Complaint 2023-126 – Complaint Committee recommends dismissal.
6. Complaint 2023-127 – Complaint Committee recommends dismissal.
7. Complaint 2023-129 – Complaint Committee recommends dismissal.
8. Complaint 2023-130 – Complaint Committee recommends dismissal.
9. Complaint 2023-133 and 2024-142 – Complaint Committee recommends dismissal.
10. Complaint 2023-134 – Complaint Committee recommends dismissal.
11. Complaint 2023-137 – Complaint Committee recommends dismissal.
12. Complaint 2023-139 – Complaint Committee recommends dismissal.
13. Complaint 2023-141 – Complaint Committee recommends dismissal.
14. Complaint 2024-144 – Complaint Committee recommends dismissal.
15. Complaints 2024-145 and 146 – Complaint Committee recommends dismissal.
16. Complaint 2024-147 – Complaint Committee recommends dismissal.
17. Complaint 2024-149 and 2024-160 – Complaint Committee recommends dismissal without prejudice.
18. Complaints 2024-151 and 2024-152 – Complaint Committee recommends dismissal.
19. Complaints 2024-161, 2024-165, 2024-167 and 2024-168 – Complaint Committee recommends dismissal.
20. Complaint 2024-163 – Complaint Committee recommends dismissal.

Mr. Harder made a motion to accept the recommendations of the Complaint Committee. Motion seconded by Ms. Blaylock. Vote was unanimous in the affirmative.

**Agenda Item 12: Presentation of complaint log to the Board**

Mr. Kramer presented the complaint log to the Board.

**Agenda Item 13: Discussion and possible action for the approval of online application submissions reviewed and vetted by Board staff**

Ms. Blaylock made the motion to approve the applications noted on the agenda. Motion seconded by Mr. Harder. Vote was unanimous in the affirmative.

**Agenda Item 14: Ms. Kenedy presented the Executive Director’s report. The report included the following:**

* Updates on current legislation
* Report and statistics of license applications
* Personal appearance documentation
* Migration to webforms
* Security concerns
* Agency rule update status

**Agenda Item 15: Discussion and possible action:** vote to enter executive session for the purpose of discussing the three-month performance review and for the purpose of discussing the employment, hiring, appointment, promotion, demotion, discipling, or resignation of the Board’s Executive Director as authorized by 25 O.S. § 307(B)(1).

Mr. Grothe made a motion to enter Executive Session. Motion was seconded by Ms. Blaylock. Executive Session was entered at 1pm Mr. Harder made a motion to exit Executive Session. Motion was seconded by Mr. Grothe. Executive Session was entered at 2:20pm.

**Agenda Item 16: New Business**

None

**Agenda Item 17: Adjournment**

Mr. Harder made a motion to adjourn. Motion seconded by Mr. Grothe. Vote was unanimous in the affirmative.

**Adjournment 2:25pm**