

**BOARD OF LICENSED SOCIAL
WORKERS MEETING MINUTES
October 27th, 2023**

The Board of Licensed Social Workers met on October 27th, 2023, at the Oklahoma Board of Medical Licensure and Supervision, 101 N.E. 51st St., Oklahoma City, Oklahoma. The meeting was held in accordance with the Open Meeting Act of Oklahoma.

Members Present:

Beverly Coon, LMSW, LCSW – Board Chair
Clark Grothe, LCSW – Secretary
Angela Dickson, LCSW, Vice-Chair
Stacey Blaylock, LCSW
David Spencer, Public Member

Members Absent:

Melanie McKinley, LCSW
Joel Harder, Ph.D., LMSW

Also Present:

Karl Kramer, Assistant Attorney General
James Marks, Executive Director
Jinna Dreessen, Administrative Assistant

Agenda Item 1. Roll Call:

Meeting called to order at 10:04am. A quorum was met with five (5) board members present to facilitate and conduct the business of the agency.

Agenda Item 2. Review and possible amendment and/or approval of meeting minutes for the following meetings: September 29th, 2023.

Mr. Grothe made the motion to the approve the minutes for the July 2023 Board Meeting.

Seconded by Mr. Spencer. Vote was as follows:

Spencer – Yes

Grothe – Yes

Coon – Yes

Dickson – Abstain

Blaylock - Abstain

Agenda Item 3. Discussion: 2023 Board Meeting Dates.

Marks advised the 2024 Board Meeting dates have been set. Marks has filed the notice with the Secretary of State. 2024 Board Meeting dates are:

- January 31st
- March 29th
- May 31st
- July 19th
- September 27th
- November 8th

No Action.

Agenda Item 4. Discussion: Overview of the Complaint Process.

Marks shared the agency rules regarding the complaint committee process. Marks and Legal Counsel Kramer provided an overview of our process, e.g., how complaints are received, processed, difference between informal and formal disciplinary action, and the review process for recommendations made.

Agenda Item 5. Discussion: Clinical evaluations and how to respond to situations where observation of practice during clinical supervision does not reflect competence by the supervisee.

Marks presented an overview of the supervision process. Marks informed the Board that if evaluations are received at the end of supervision that offer a “needs improvement” or when there are concerns about competency of the supervisee, those evals are reviewed closely for a determination of a personal appearance. Marks informed the Board that any information from the supervisory experience can be factored into consideration when determining the approval/denial of a license application request.

Agenda Item 6. Discussion and possible action: Teresia Medley-Hood is requesting approval of her application for the LCSW license.

Mr. Grothe made the motion to approve Ms. Medley-Hood’s request application request for the Licensed Clinical Social Worker. Seconded by Mr. Spencer. Vote was unanimous in the affirmative.

Agenda Item 7 (A) (i - vii). Discussion and possible action on the following citizen complaints filed against social workers:

- I. Complaint 2023-048 – Complaint Committee recommends dismissal.
Mr. Grothe made the motion to dismiss complaint 2023-048. Seconded by Ms. Blaylock. Vote was unanimous in the affirmative.
- II. Complaint 2023-084 – Complaint Committee recommends dismissal.
Mr. Spencer made the motion to dismiss complaint 2023-084. Seconded by Ms. Blaylock. Vote was unanimous in the affirmative.
- III. Complaint 2023-088 – Complaint Committee recommends dismissal.
Ms. Blaylock made the motion to dismiss complaint 2023-084. Seconded by Mr. Spencer. Vote was unanimous in the affirmative.
- IV. Complaint 2023-092 – Complaint Committee recommends dismissal.
Mr. Grothe made the motion to dismiss complaint 2023-092. Seconded by Ms. Dickson. Vote was unanimous in the affirmative.
- V. Complaint 2023-093 – Complaint Committee recommends dismissal.
Ms. Dickson made the motion to dismiss complaint 2023-077. Seconded by Ms. Blaylock. Vote was unanimous in the affirmative.
- VI. Complaint 2023-095 & 2023-096 - Complaint Committee recommends dismissal.

Mr. Spencer made the motion to dismiss complaint 2023-0095 & 2023-096. Seconded by Mr. Grothe. Vote was unanimous in the affirmative.

- VII. Complaint 2023-099 – Complaint Committee recommends dismissal.
Mr. Grothe made the motion to dismiss complaint 2023-084. Seconded by Ms. Blaylock.
Vote was unanimous in the affirmative.

Agenda Item 7 (B). Mr. Kramer presented the Complaint Log to the Board.

No action.

Agenda Item 8. Approval of online application submission reviewed and vetted by board staff.

Mr. Grothe made the motion to approve the applications noted on the agenda that were reviewed and vetted by Board Staff. Seconded by Ms. Dickson. Vote was unanimous on the affirmative.

Agenda Item 8. Mr. Marks presented the Executive Director's report. The report included the following:

- Legislative Activities
- Website Update

Agenda Item 9. New Business

None

Agenda Item 10. Adjournment

Adjournment 11:30am