



OKLAHOMA State Board of Licensed Social Workers

OKLAHOMA STATE BOARD OF LICENSED SOCIAL WORKERS

MEETING MINUTES

January 26th, 2024

The Oklahoma State Board of Licensed Social Workers met at 10am on January 26, 2024 at the Oklahoma Board of Medical Licensure and Supervision at 101 Northeast 51st Street, Oklahoma City, OK 73105 The meeting will be held in accordance with the *Administrative Procedures Act* and *Open Meeting Act of Oklahoma*.

Members Present:

Board Chair Beverly Coon, LMSW, LCSW
Secretary Clark Grothe, LCSW
Vice Chair Angela Dickson, LCSW
Public Member David Spencer
Stacey Blaylock, LCSW
Melanie McKinley, LCSW

Agenda Item 1: Roll Call

Meeting called to order at 10am. A quorum was met with six Board members present to facilitate and conduct the business of the agency.

Agenda Item 2: Review and possible amendment and/or approval of the October 27, 2023 and November 17, 2023 meeting minutes

Mr. Grothe made the motion to approve the minutes for the October and November 2023 Board meetings. Motion was seconded by Ms. McKinley. The vote was as follows:

- McKinley: yes
- Spencer: yes
- Coon: yes
- Dickson: yes
- Blaylock: yes

Agenda Item 3: Discussion and possible action for the 2024 Board meeting dates

Ms. Kenedy advised the meeting date for July 19, 2024 was amended to July 17, 2024. No action.

Agenda Item 4 (a): Discussion and possible action on the following citizen complaints filed against social workers

- Complaint 2023-073, Individual proceeding - State of Oklahoma, ex rel., State Board of Licensed Social Workers vs. Jessica Burrows, LCSW. The Board may conduct an executive session pursuant to Article II of the Oklahoma Administrative Procedures Act, 75 O.S. § 309(D), and the Oklahoma Open Meeting Act, 25 O.S. § 307(B)(8).

Ms. Blaylock made the motion to accept the terms of the consent decree. Motion seconded by Ms. Dickson. Vote was as follows:

- McKinley: yes
- Spencer: yes
- Grothe: no
- Coon: yes
- Dickson: yes

Agenda Item 4 (b-n): Discussion and possible action on the following citizen complaints filed against social workers

- Complaint 2023-081 – Complaint Committee recommends dismissal.
- Complaint 2023-085 – Complaint Committee recommends dismissal.
- Complaint 2023-0089 and 2023-094 – Complaint Committee recommends dismissal.
- Complaint 2023-091 – Complaint Committee recommends dismissal.
- Complaint 2023-097 – Complaint Committee recommends dismissal.
- Complaint 2023-098 – Complaint Committee recommends dismissal.
- Complaint 2023-100 – Complaint Committee recommends dismissal.
- Complaint 2023-102 – Complaint Committee recommends dismissal.
- Complaint 2023-103 – Complaint Committee recommends dismissal.
- Complaint 2023-104, 2023-105, 2023-106, 2023-107 and 2023-109 – Complaint Committee recommends dismissal with a letter of concern.
- Complaint 2023-108 – Complaint Committee recommends dismissal.
- Complaint 2023-112 – Complaint Committee recommends dismissal.
- Complaint 2023-117 – Complaint Committee recommends dismissal.

Mr. Grothe made the motion to dismiss the complaints. Motion seconded by Mr. Spencer. Vote was unanimous in the affirmative.

Agenda Item 5: Presentation of complaint log to the Board

Item will be addressed at the next Board meeting on March 29, 2024

Agenda Item 6: Discussion and possible action for the approval of online application submissions reviewed and vetted by Board staff

Ms. Blaylock noted applicant K. Whitman did not have the license type listed. K. Whitman will be added to the March Board agenda for formal Board approval. Ms. Blaylock made the motion to approve the applicants noted on the agenda. Motion seconded by Ms. Dickson. Vote was unanimous in the affirmative.

Agenda Item 7: Discussion and possible action for seeking Board approval to proceed with Executive Director to draft rule change proposals

Ms. Kenedy reviewed background check processes and requirements for new license applicants and the need for rule amendments to align with those processes. Mr. Grothe made a motion to allow Ms. Kenedy to draft rule amendments. Motion seconded by Ms. McKinley. Vote was unanimous in the affirmative. Mr. Harder arrived to the meeting at 10:37am.

Agenda Item 8: Discussion and possible action for seeking Board approval for expenditure to reimburse a small group of license applicants for reprinting.

Ms. Kenedy discussed the delays the Board experienced in receiving background check results. Ms. Blaylock made a motion to allow a \$2600 expenditure. Motion seconded by Mr. Grothe. Vote was as follows:

- McKinley: yes
- Harder: abstain
- Spencer: yes
- Grothe: yes
- Coon: yes
- Dickson: no

Agenda Item 9: Ms. Kenedy presented the Executive Director's report. The report included the following:

- Recommendations for new license applicant background checks
- Discontinuation of accepting check payments and moving to exclusive online payments
- Website and template updates

Agenda Item 10: New Business

None

Agenda Item 11: Adjournment

Mr. Grothe made a motion to adjourn. Motion seconded by Ms. Blaylock. Vote was as follows:

- McKinley: yes
- Harder: abstain
- Spencer: yes
- Coon: yes
- Dickson: no
- Blaylock: yes

Adjournment 10:59am