

**BOARD OF LICENSED SOCIAL
WORKERS MEETING MINUTES
September 29th, 2023**

The Board of Licensed Social Workers met on September 29th, 2023, at the Oklahoma Board of Medical Licensure and Supervision, 101 N.E. 51st St., Oklahoma City, Oklahoma. The meeting was held in accordance with the Open Meeting Act of Oklahoma.

Members Present:

Beverly Coon, LMSW, LCSW – Board Chair
Clark Grothe, LCSW – Secretary
Melanie McKinley, LCSW
David Spencer, Public Member
Joel Harder, Ph.D., LMSW – Arrived at 10:35am

Members Absent:

Angela Dickson, LCSW, Vice-Chair
Stacey Blaylock, LCSW

Also Present:

Karl Kramer, Assistant Attorney General
James Marks, Executive Director
Jinna Dreessen, Administrative Assistant

Agenda Item 1. Roll Call:

Meeting called to order at 10:04am. A quorum was met with four (4) board members being present to facilitate and conduct the business of the agency.

Agenda Item 2. Review and possible amendment and/or approval of meeting minutes for the following meetings: July 28th, 2023.

Mr. Grothe made the motion to the approve the minutes for the July 2023 Board Meeting. Seconded by Mr. Spencer. Vote was unanimous in the affirmative. Motion passed.

Agenda Item 3. Discussion: November Board Meeting date has been changed to October 27th, 2023.

Board Members were informed the Board Meeting originally scheduled for November 3rd has been re-scheduled to October 27th to accommodate the ASWB Delegate Assembly Meeting.

Agenda Item 4. Discussion and Possible Action: Discussion and Possible Action: Personal Appearance by Colby Ikard requesting approval of her application for the LMSW Provisional License.

After discussion between the Board of Directors and Ms. Ikard, Mr. Grothe made a motion to approve Ms. Ikard's application request for the LMSW Provisional License. Seconded by Ms. McKinley. Vote was unanimous in the affirmative.

Agenda Item 7. Personal Appearance Requirements. Discussion about whether the Board should only consider personal appearances for applicants with “findings” less than five years old.

Agenda Item 7 was moved on the agenda to number five (5). Agenda items five (5) and six (6) are now six (6) and seven (7) Legal Counsel Kramer advised of the statutory requirements informing the Board that charges/convictions over five years should not be required to make a personal appearance unless the charges finding fall within those outlined in State Statute. Board of Directors confirmed agreement for the Executive Director to determine which applicants would be required to make personal appearances. Director is to observe current statutory requirements regarding any findings.

Agenda Item 5. Discussion and Possible Action: Stephanie Combs is requesting approval of her application for the LCSW license.

After discussion between the Board of Directors, Mr. Grothe made a motion to approve Ms. Combs’ application request for the LCSW License. Seconded by Ms. McKinley. Vote was unanimous in the affirmative.

Agenda Item 6. Discussion and Possible Action: Teresia Medley-Hood is requesting approval of her application for the LCSW license.

After discussion between the Board of Directors, Mr. Spencer made a motion to table Ms. Medley-Hood’s application request for the LCSW License to the October 2023 meeting. Written statement and letters of reference were uploaded but copies were not included in the packet. Seconded by Ms. McKinley. Vote was unanimous in the affirmative.

Board Member Harder entered the meeting at 10:35am.

Agenda Item 8. Legislative request for an additional full-time employee and agency staffing needs.

Director Marks advised the OSBLSW would continue to pursue an increase in the agency FTE. Marks also advised the board that we will be hiring an additional 999 temp. No Action.

Agenda Item 9. Discussion and Possible Action: 2024 Board Meeting dates.

Director Marks advised of the legal requirements for number of annual meetings required. After discussion with the Board, the Board of Directors took no action and requested the meetings continue to be held every other month. Board Member Harder requested consideration for the months where Spring and Fall breaks occur.

Agenda Item 10 (A) (i - iv). Discussion and possible action on the following citizen complaints filed against social workers:

- i. Complaint 2023-062 – Complaint Committee recommends dismissal.
Dr. Harder made the motion to dismiss complaint 2023-062. Seconded by Mr Grothe.
Vote was unanimous in the affirmative.

- ii. Complaint 2023-074 & 2023-090 – Complaint Committee recommends dismissal. Dr. Harder made the motion to dismiss complaint 2023-074 & 2023-090. Seconded by Ms. McKinley. Vote was unanimous in the affirmative.
- iii. Complaint 2023-075 – Complaint Committee recommends dismissal. Mr. Grothe made the motion to dismiss complaint 2023-066. Seconded by Ms. McKinley. Vote was unanimous in the affirmative.
- iv. Complaint 2023-077 – Complaint Committee recommends dismissal. Dr. Harder made the motion to dismiss complaint 2023-077. Seconded by Ms. McKinley. Vote was unanimous in the affirmative.

Agenda Item 10 (B). Mr. Kramer presented the Complaint Log to the Board.

No action.

Agenda Item 11. Approval of online application submission reviewed and vetted by board staff.

Mr. Grothe made the motion to approve the applications noted on the agenda that were reviewed and vetted by Board Staff. Seconded by Dr. Harder. Vote was unanimous on the affirmative.

Agenda Item 12. Mr. Marks presented the Executive Director’s report. The report included the following:

- Interstate Compact for licensing
- Website Update

Agenda Item 10. New Business

None

Agenda Item 11. Adjournment

Adjournment 11:30am