

**BOARD OF LICENSED SOCIAL  
WORKERS MEETING MINUTES  
July 28<sup>th</sup>, 2023**

**The Board of Licensed Social Workers met on July 28<sup>th</sup>, 2023, at the Oklahoma Board of Medical Licensure and Supervision, 101 N.E. 51<sup>st</sup> St., Oklahoma City, Oklahoma. The meeting was held in accordance with the Open Meeting Act of Oklahoma.**

**Members Present:**

Beverly Coon, LMSW, LCSW – Board Chair  
Angela Dickson, LCSW, Vice-Chair  
Clark Grothe, LCSW – Secretary  
Melanie McKinley, LCSW  
Stacey Blaylock, LCSW  
David Spencer, Public Member

**Members Absent:**

Joel Harder, Ph.D., LMSW

**Also Present:**

Karl Kramer, Assistant Attorney General  
James Marks, Executive Director  
Jinna Dreessen, Administrative Assistant

**Agenda Item 1. Roll Call:**

Meeting called to order at 10:03am. A quorum was met with six board members being present to facilitate and conduct the business of the agency.

**Agenda Item 2. Review and possible amendment and/or approval of meeting minutes for the following meetings: May 26<sup>th</sup>, 2023.**

Mr. Grothe made the motion to the approve the minutes for the May 2023 Board Meeting with amendment recommendation from Ms. Dickson. Seconded by Ms. Blaylock. Vote was unanimous in the affirmative. Motion passed.

**Agenda Item 3. Discussion: Welcome Melanie McKinley, LCSW.**

Ms. McKinley was introduced to the Board of Directors. Ms. McKinley replaced Dr. Wallace who expired her second term June 30<sup>th</sup>, 2023.

**Agenda Item 4. Financial report from the Office of Management and Enterprise Services (OMES) by Lisa Kelly.**

Ms. Kelly appeared on behalf of the Office of Management of Enterprise Services (OMES) to present the financial report. Reports presented included the Budget to Actuals Report, Allotment Budget and Available Cash Report, Summary and Receipts Disbursement Report, Six (6) Digit Object of Expenditure Report, Six (6) Digit Expenditure Detail Report and the Outstanding Encumbrance Report. Mr. Spencer made the motion to accept the financial report provided by Ms. Kelly. Seconded by Mr. Grothe. Vote was unanimous in the affirmative. Motion passed.

**Agenda Item 5. Discussion and Possible Action: Discussion and Possible Action: Personal Appearance by Lauren Danielson requesting approval of her application for the LMSW Provisional License.**

After discussion between the Board of Directors and Ms. Danielson, Mr. Grothe made a motion to approve the LMSW application pending receipt of the official transcript. Seconded by Ms. Dickson. Vote was unanimous in the affirmative.

**Agenda Item 6. Discussion and Possible Action: Discussion and Possible Action: Personal Appearance by Craig Shary requesting approval of his application for the LMSW Provisional License.**

After discussion between the Board of Directors and Mr. Shary, Mr. Grothe made a motion to approve the LMSW application pending receipt of the official transcript. Seconded by Ms. Blaylock. Vote was unanimous in the affirmative.

**Agenda Item 7 (A) (i - xi). Discussion and possible action on the following citizen complaints filed against social workers:**

- i. Complaint 2023-059 – Complaint Committee recommends dismissal.  
Ms. Dickson made the motion to dismiss complaint 2023-059. Seconded by Mr Grothe. Vote was unanimous in the affirmative.
- ii. Complaint 2023-063 & 2023-080 – Complaint Committee recommends dismissal.  
Mr. Grothe made the motion to dismiss complaint 2023-063 & 2023-080. Seconded by Ms. Dickson. Vote was unanimous in the affirmative.
- iii. Complaint 2023-066 – Complaint Committee recommends dismissal with a letter of concern.  
Ms. Dickson made the motion to dismiss complaint with a letter of concern for complaint 2023-066. Seconded by Mr Grothe. Vote was unanimous in the affirmative.
- iv. Complaint 2023-067 – Complaint Committee recommends dismissal with a letter of concern.  
Mr. Grothe made the motion to dismiss complaint with a letter of concern for complaint 2023-067. Seconded by Ms. Dickson. Vote was unanimous in the affirmative.
- v. Complaint 2023-068 – Complaint Committee recommends dismissal.  
Mr. Spencer made the motion to dismiss complaint 2023-068. Seconded by Ms. Blaylock. Vote was unanimous in the affirmative.
- vi. Complaint 2023-069 & 2023-070 – Complaint Committee recommends dismissal.  
Ms. Blaylock made the motion to dismiss complaint 2023-069 & 2023-070. Seconded by Ms. McKinley. Vote was unanimous in the affirmative.
- vii. Complaint 2023-071 – Complaint Committee recommends dismissal.  
Ms. Blaylock made the motion to dismiss complaint 2023-071. Seconded by Ms. Dickson. Vote was unanimous in the affirmative.

- viii. Complaint 2023-072 - Complaint Committee recommends dismissal with a letter of concern.  
Mr. Grothe made the motion to dismiss complaint with a letter of concern for complaint 2023-072. Seconded by Ms. Blaylock. Vote was unanimous in the affirmative.
- ix. Complaint 2023-076 – Complaint Committee recommends dismissal.  
Ms. Blaylock made the motion to dismiss complaint 2023-076. Seconded by Ms. McKinley. Vote was unanimous in the affirmative.
- x. Complaint 2023-078 – Complaint Committee recommends dismissal without prejudice.  
Mr. Grothe made the motion to dismiss complaint 2023-078 without prejudice. Seconded by Ms. Dickson. Vote was unanimous in the affirmative.
- xi. Complaint 2023-079 – Complaint Committee recommends dismissal.  
Ms. Dickson made the motion to dismiss complaint 2023-079. Seconded by Ms. Blaylock. Vote was unanimous in the affirmative.

**Agenda Item 7 (B). Mr. Kramer presented the Complaint Log to the Board.**

No action.

**Agenda Item 8. Approval of online application submission reviewed and vetted by board staff.**

Ms. Dickson made the motion to approve the applications noted on the agenda that were reviewed and vetted by Board Staff. Seconded by Ms. Blaylock. Vote was unanimous on the affirmative.

**Agenda Item 9. Mr. Marks presented the Executive Director’s report. The report included the following:**

- Health Information Exchange – Marks provided copies of HIE information to Board members and asked them to review and email comments/concerns.
- Interstate Compact
- Website Update

**Agenda Item 10. New Business**

None

**Agenda Item 11.**

Mr. Grothe made the motion to adjourn the meeting. Seconded by Ms. Blaylock. Vote was unanimous in the affirmative. Motion passed.

**Adjournment 11:00am**