

**BOARD OF LICENSED SOCIAL
WORKERS MEETING MINUTES
July 22nd, 2022**

The Board of Licensed Social Workers met on July 22nd, 2022, at the Oklahoma Board of Medical Licensure and Supervision, 101 N.E. 51st St., Oklahoma City, Oklahoma. The meeting was held in accordance with the Open Meeting Act of Oklahoma.

Members Present:

Beverly Coon, LMSW, LCSW – Board Chair
Sharolyn Wallace, Ph.D., LCSW, Vice-Chair
Angela Dickson, LCSW, Secretary
Clark Grothe, LCSW

Members Absent:

Joel Harder, Ph.D., LMSW
Stacey Blaylock, LCSW
Megan Doke, B.S. – Public Member

Also Present:

Karl Kramer, Assistant Attorney General
James Marks, Executive Director
Jinna Dreessen, Administrative Assistant

Agenda Item 1. Roll Call:

Meeting called to order at 10:11am. A quorum was met with four of the seven board members being present to facilitate and conduct the business of the agency.

Agenda Item 2. Review and Approval of Minutes:

Dr. Wallace made the motion to approve the minutes for the meeting held May 20th, 2021. Seconded by Mr. Grothe. The vote was unanimous in the affirmative. Motion passed.

Agenda Item 3. Welcome to Stacey Blaylock, NASW President.

Item tabled as Ms. Blaylock was unable to attend the meeting.

Agenda Item 4. Personal Appearance by Amanda Morton requesting approval of her application for Licensed Master’s Social Worker (LMSW) – Provisional Status.

After discussion among board members and with Ms. Morton, Mr. Grothe made the motion to approve Ms. Morton for the LMSW Provisional License. Seconded by Ms. Dickson. The vote was unanimous in the affirmative. Motion passed.

Agenda Item 5. Personal Appearance by Dawn Yahola requesting approval of her application for Licensed Master’s Social Worker (LMSW) – Provisional Status, pending receipt of an official transcript.

After discussion among board members and with Yahola, Ms. Dickson made the motion to approve Ms. Yahola for the LMSW Provisional License, pending receipt of the official transcript. Seconded by Mr. Grothe. The vote was unanimous in the affirmative. Motion passed.

Agenda Item 6. Personal Appearance by Candice Craig requesting approval of her application for Licensed Clinical Social Worker (LCSW).

After discussion among board members and with Ms. Craig, Mr. Grothe made the motion to approve Ms. Craig's application for Licensed Clinical Social Worker (LCSW). Seconded by Dr. Wallace. The vote was unanimous in the affirmative. Motion passed.

Agenda Item 7. Personal Appearance by Robert VanZant requesting approval of his application for Licensed Master's Social Worker (LMSW) Provisional Status.

After discussion among board members and with Mr. VanZant, Dr. Wallace made the motion to approve Mr. VanZant for the LMSW Provisional License. Seconded by Mr. Grothe. The vote was unanimous in the affirmative. Motion passed.

Agenda Item 11. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Dickson:

Ms. Dickson made the motion to approve applications numbers 11.1 – 11.17, noted under Agenda Item Number 11. Seconded by Mr. Grothe. The vote was unanimous in the affirmative. Motion passed.

Agenda Item 12. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Grothe:

Mr. Grothe made the motion to approve applications numbers 12.1 – 12.17, noted under Agenda Item Number 12. Seconded by Ms. Dickson. The vote was unanimous in the affirmative. Motion passed.

Agenda Item 13. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Blaylock:

On behalf of Board Member Blaylock, Dr. Wallace made the motion to approve applications numbers 13.1 – 13.17, noted under Agenda Item Number 13. Seconded by Ms. Dickson. The vote was unanimous in the affirmative. Motion passed.

Agenda Item 14. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Harder:

On Behalf of Board Member Harder, Dr. Wallace made the motion to approve applications numbers 14.1 – 14.17, noted under Agenda Item Number 14. Seconded by Mr. Grothe. The vote was unanimous in the affirmative. Motion passed.

Agenda Item 15. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Doke:

On Behalf of Board Member Harder, Dr. Wallace made the motion to approve applications numbers 15.1 – 15.17, noted under Agenda Item Number 15. Seconded by Ms. Dickson. The vote was unanimous in the affirmative. Motion passed.

Agenda Item 16. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Wallace:

Dr. Wallace made the motion to approve applications numbers 16.1 – 16.18, noted under Agenda Item Number 16. Seconded by Ms. Dickson. The vote was unanimous in the affirmative. Motion passed.

Chair responsibilities transferred to Board Vice Chair Wallace

Agenda Item 17. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Coon:

Ms. Coon made the motion to approve applications numbers 17.1 – 17.17, noted under Agenda Item Number 17. Seconded by Ms. Dickson. The vote was unanimous in the affirmative.

Chair responsibilities returned to Board Member Coon.

Agenda Item 8 (A)(i). Discussion and possible action: Complaint 2021-19, Citizen Complaint against Tamara Soria, LMSW - Review and action on approval or disapproval of a consent decree including possible executive session pursuant to Article II of the Oklahoma Administrative Procedures Act, 75 O.S. § 309, and the Oklahoma Open Meeting Act, 25 O.S. § 307(B)(8);

After discussion among the board, Mr. Grothe made the motion to approve the Consent Decree regarding citizen complaint 2021-19. Seconded by Dr. Wallace. The vote was unanimous in the affirmative. Motion passed.

Agenda Item 8 (A)(ii). Discussion and possible action: Complaint 2022-04:

Dr. Wallace made the motion to approve the Complaint Committee's recommendation to dismiss complaint 2022-04. Seconded by Mr. Grothe. The vote was unanimous in the affirmative. Motion passed.

Agenda Item 8 (A)(iii). Discussion and possible action: Complaint 2022-05:

Dr. Wallace made the motion to approve the Complaint Committee's recommendation to dismiss complaint 2022-05. Seconded by Mr. Grothe. The vote was unanimous in the affirmative. Motion passed.

Agenda Item 8 (A)(iv). Discussion and possible action: Complaint 2022-06:

Mr. Grothe made the motion to approve the Complaint Committee's recommendation to dismiss complaint 2022-06. Seconded by Ms. Dickson. The vote was unanimous in the affirmative. Motion passed.

Agenda Item 8 (A)(v). Discussion and possible action: Complaint 2022-07:

Dr. Wallace made the motion to approve the Complaint Committee's recommendation to dismiss complaint 2022-07. Seconded by Mr. Grothe. The vote was unanimous in the affirmative. Motion passed.

Agenda Item 8 (A)(vi). Discussion and possible action: Complaint 2022-08:

Dr. Wallace made the motion to approve the Complaint Committee's recommendation to dismiss complaint 2022-08. Seconded by Ms. Dickson. The vote was unanimous in the affirmative. Motion passed.

Agenda Item 8 (A)(vii). Discussion and possible action: Complaint 2022-10:

Mr. Grothe made the motion to approve the Complaint Committee's recommendation to dismiss

complaint 2022-10. Seconded by Ms. Dickson. The vote was unanimous in the affirmative. Motion passed.

Agenda Item 8 (A)(viii). Discussion and possible action: Complaint 2022-11:

Dr. Wallace made the motion to approve the Complaint Committee’s recommendation to dismiss complaint 2022-11. Seconded by Mr. Grothe. The vote was unanimous in the affirmative. Motion passed.

Agenda Item 8 (B). Mr. Kramer presented the Complaint Log to the Board. No Action.

Board Chair Coon called for a break at 11:35am. Meeting to resume at 11:45am

Board meeting resumed at 11:45am.

Agenda Item 9. Discussion: OSBLSW update regarding Thentia project and automation upgrades to the agency website (possible demonstration to the Board of Directors).

Testing of the new system continues by Director Marks. Director Marks had intended to offer a demonstration of the online application system, however, Marks was informed by the Medical Board IT folks that flash drives could not be used without the approval of IT support. No IT support staff were on hand to offer approval.

Director Marks informed the Board that the “go-live” dates will be staggered in phases. Marks informed the Board that the online application and renewal application will be first phase to go live with a projected “go-live” date of September 1st, 2022. Director Marks explained the validators built into the online application system and requested that we change the “review process” of the applications. Director Marks informed the Board that applications cannot be advanced in the online system unless all validators have been met and approved by Board Staff.

Excluding personal appearances, Director Marks proposed a new review process of allowing Board Staff to review and vet applications prior to Board meetings and simply place an agenda item on future agendas to approve licensure applications without review. Marks informed the Board that personal appearance application will remain unchanged.

Dr. Wallace made the motion to allow board staff to review, vet, and approve online applications to be placed on future agendas as one agenda item for approval with no review requirement by Board Members. Seconded by Mr. Grothe. Vote was unanimous in the affirmative. Motion passes.

Agenda Item 10. Discussion and Possible Action: Purchasing polo shirts/fleece jackets with State Logo and Agency Name for Board Members and Staff.

Marks informed the Board he was exploring the possibility of purchasing polo shirts/fleece jackets with the state logo and agency name through a state vendor. After discussion among Board Members and Staff, Director Marks was asked to secure a quote regarding the purchase of the shirts/fleece jackets and present that information at the September Board Meeting. No Action.

Agenda Item 18. Mr. Marks presented the Executive Director’s report. The report included the following:

- a. Marks informed the Board that the 2023 Budget had been submitted and approved. Marks advised the Board that financial reports will be presented at the September Board Meeting.
- b. Marks informed ASWB does have new dates posted for the ASWB New Board Member training and encouraged any board members who have not attended to consider the training.
- c. ASWB Delegate assembly meeting is scheduled for November 2022 in Scottsdale, AZ. Board Chair Coon will serve as Oklahoma's voting delegate.
- d. Marks shared the communication offered by ASWB regarding the proposed language for the Interstate Compact Agreement. Marks requested the Board Members to review the document provided and share any comments and he would coordinate Oklahoma's response/feedback.

Agenda Item 19. New Business

None

Agenda Item 20. Adjournment

Dr. Wallace made the motion to adjourn. Mr. Grothe seconded. Adjournment at 12:15pm.