

**BOARD OF LICENSED SOCIAL
WORKERS MEETING MINUTES
March 4th, 2022**

The Board of Licensed Social Workers met on January 21st, 2022, at the office of the Chief Medical Examiner, 921 N.E. 23rd St., Oklahoma City, Oklahoma. The meeting was held in accordance with the Administrative Procedures Act and Open Meeting Act of Oklahoma.

Members Present:

Beverly Coon, LMSW, LCSW – Board Chair
Sharolyn Wallace, Ph.D., LCSW, Vice-Chair
Clark Grothe, LCSW
Joel Harder, Ph.D., LMSW
Deborah Johnson, Ph.D., LMSW

Members Absent:

Angela Dickson, LCSW, Secretary
Megan Doke, B.S. – Public Member

Also Present:

Karl Kramer, Assistant Attorney General
James Marks, Executive Director
Jinna Dreessen, Administrative Assistant

Agenda Item 1. Roll Call:

Meeting called to order at 10:02am. A quorum was met with five of the seven board members being present to facilitate and conduct the business of the agency.

Agenda Item 2. Review and Approval of Minutes:

Dr. Wallace made the motion to approve the minutes for the meeting held January 21st, 2021. Seconded by Mr. Grothe. The vote was unanimous in the affirmative.

Agenda Item 3. Financial report from the Office of Management and Enterprise Services (OMES) by Steve Funck.

Mr. Funck appeared on behalf of the Office of Management of Enterprise Services (OMES) to present the financial report. After discussion and questions from the Board Members, Dr. Johnson made a motion to accept the financial report presented by Mr. Funck. Seconded by Dr. Wallace. The vote was unanimous in the affirmative.

Agenda Item 4. Personal Appearance by Matthew Tempelmeyer requesting approval of his application for Licensed Clinical Social Worker (LCSW) – Provisional Status.

After discussion among board members and with Mr. Tempelmeyer, Dr. Wallace made the motion to approve Mr. Tempelmeyer for the LCSW Provisional License. Seconded by Dr. Harder. The vote was unanimous in the affirmative.

Agenda Item 5 (A)(i). Discussion and possible action: Complaint 2021-18:

Dr. Wallace made the motion to approve the Complaint Committee's recommendation to dismiss complaint 2021-18. Seconded by Dr. Harder. The vote was unanimous in the affirmative.

Agenda Item 5 (B). Mr. Kramer presented the Complaint Log to the Board. No Action.

Agenda Item 6. Discussion: OSBLSW update regarding Thentia project and automation upgrades to the agency website (possible demonstration to the Board of Directors).

Director Marks informed the Board that the final mockups for the agency website had been submitted to Thentia at the end of April. Marks advised that communications with Thentia has resumed and Board Staff should receive the product within the next few weeks to begin testing. No action.

Agenda Item 7. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Dickson:

On behalf of Board Member Dickson, Dr. Wallace made the motion to approve applications numbers 7.01 – 7.09, noted under Agenda Item Number 7. Seconded by Dr. Harder. The vote was unanimous in the affirmative.

Agenda Item. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Grothe:

Board Member Grothe made the motion to approve applications numbers 8.01 – 8.09, noted under Agenda Item Number 8. Seconded by Dr. Harder. The vote was unanimous in the affirmative.

Agenda Item 9. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Johnson:

Board Member Johnson made the motion to approve applications numbers 9.01 – 9.09, noted under Agenda Item Number 9. Seconded by Dr. Harder. The vote was unanimous in the affirmative.

Agenda Item 10. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Harder:

Board Member Harder made the motion to approve applications numbers 11.01 – 11.10, noted under Agenda Item Number 11. Seconded by Mr. Grothe. The vote was unanimous in the affirmative.

Agenda Item 11. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Doke:

On behalf of Board Member Doke, Dr. Wallace made the motion to approve applications numbers 12.01 – 12.10 noted under Agenda Item Number 12. Seconded by Mr. Grothe. The vote was unanimous in the affirmative.

Agenda Item 12. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Wallace:

Dr. Wallace made the motion to approve applications numbers 12.01 – 12.11, noted under Agenda Item Number 12. Seconded by Dr. Johnson. The vote was unanimous in the affirmative.

Chair responsibilities transferred to Board Vice Chair Wallace

Agenda Item 13. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Coon:

Board Member Coon made the motion to approve applications numbers 13.01 – 13.10, noted under

Agenda Item Number 13. Seconded by Dr. Harder. The vote was unanimous in the affirmative.

Chair responsibilities returned to Board Member Coon.

Agenda Item 14. Discussion and Possible Action: Hiring and salary of an Executive Assistant should SB 1146 pass into law this legislative session:

Dr. Wallace made the motion to move into Executive Session at 10:40am. Seconded by Dr Harder. The vote was unanimous in the affirmative. Ms. Dreessen was excused from the meeting at 10:40am. Ms. Dreessen re-entered the meeting at 10:49am.

Dr. Harder made the motion to exit Executive Session at 10:50am. Seconded by Mr. Grothe. The vote was unanimous in the affirmative.

After discussion among board members during open meeting, Mr. Grothe made the motion to approve the hiring of Jinna Dreessen for the position of Executive Assistant at the Oklahoma State Board of Licensed Social Workers at a salary of \$45,000.00 annually, effective July 1st, pending the passage of SB 1146. The vote was unanimous in the affirmative.

Agenda Item 15. Mr. Marks presented the Executive Director’s report. The report included the following:

- a. Marks informed the Board he will be on extended leave beginning March 16th, 2022 and will not be available for a minimum of three weeks. Marks advised the Board there may be a gap in service delivery during his absence.
- b. Applicants with a History of Criminal Conviction; 59 O.S. § 4000.1 – Disqualifying Criminal Events. Board counsel suggested the establishment of a sub-committee to review criminal convictions that would disqualify an applicant. Marks is to follow up with Board Chair Coon who will define the committee. Marks will forward documentation gathered from other agencies.

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Agenda Item 16. New Business

None

Agenda Item 17. Adjournment

Dr. Johnson made the motion to adjourn. Dr. Wallace seconded. Adjournment at 11:03am.