

**BOARD OF LICENSED SOCIAL  
WORKERS MEETING MINUTES  
January 21<sup>st</sup>, 2022**

**The Board of Licensed Social Workers met on January 21<sup>st</sup>, 2022, at the office of the Chief Medical Examiner, 921 N.E. 23<sup>rd</sup> St., Oklahoma City, Oklahoma. The meeting was held in accordance with the Administrative Procedures Act and Open Meeting Act of Oklahoma.**

**Members Present:**

Beverly Coon, LMSW, LCSW – Board Chair  
Sharolyn Wallace, Ph.D., LCSW, Vice-Chair  
Angela Dickson, LCSW, Secretary  
Clark Grothe, LCSW

**Members Absent:**

Joel Harder, Ph.D., LMSW  
Deborah Johnson, Ph.D., LMSW  
Megan Doke, B.S. – Public Member

**Also Present:**

Karl Kramer, Assistant Attorney General  
James Marks, Executive Director  
Jinna Dreessen, Administrative Assistant

**Agenda Item 1. Roll Call:**

Meeting called to order at 10:07am. A quorum was met with four of the seven board members being present to facilitate and conduct the business of the agency.

**Agenda Item 2. Review and Approval of Minutes:**

Mr. Grothe made the motion to approve the Regular and Executive Session minutes for the meeting held November 5<sup>th</sup>, 2021. Seconded by Dr. Wallace. The vote was unanimous in the affirmative.

**Agenda Item 3. Personal Appearance by Leelin Harrington requesting approval of her application for Licensed Clinical Social Worker (LCSW).**

After discussion among board members and with Ms. Harrington, Dr. Wallace made the motion to approve Ms. Harrington for the LCSW License. Seconded by Mr. Grothe. The vote was unanimous in the affirmative.

**Agenda Item 4. Personal Appearance by Pa Xiong requesting approval of her application for the Licensed Master's Social Worker License (LMSW).**

After discussion among board members and with Ms. Xiong, Mr. Grothe made the motion to approve Ms. Xiong for the LMSW Provisional License. Seconded by Dr. Wallace. The vote was unanimous in the affirmative.

**Agenda Item 5. Personal Appearance by John Cloud requesting approval of his application for the Licensed Master's Social Worker License (LMSW).**

After discussion among board members and with Mr. Cloud, Dr. Wallace made the motion to approve Mr. Cloud for the LMSW Provisional License. Seconded by Ms. Dickson. The vote was unanimous in the affirmative.

**Agenda Item 6 (A)(i). Discussion and possible action: Complaint 2021-15:**

Dr. Wallace made the motion to approve the Complaint Committee's recommendation to dismiss the citizen complaint without prejudice. Seconded by Ms. Dickson. The vote was unanimous in the affirmative.

**Agenda Item 6 (A)(ii). Discussion and possible action: Complaint 2021-16:**

Mr. Grothe made the motion to approve the Complaint Committee's recommendation to dismiss the citizen complaint. Seconded by Dr. Wallace. The vote was unanimous in the affirmative.

**Agenda Item 6 (B). Mr. Kramer presented the Complaint Log to the Board. No Action.**

**Agenda Item 7. Discussion: OSBLSW update regarding Thentia project and automation upgrades to the agency website (possible demonstration to the Board of Directors).**

Director Marks informed the Board that the final mockups for the agency website had been submitted to Thentia at the end of April. Marks advised that communications with Thentia has resumed and Board Staff should receive the product within the next few weeks to begin testing. No action.

**Agenda Item 8. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Dickson:**

Board Member Dickson made the motion to approve applications numbers 8.01 – 8.10, noted under Agenda Item Number 8. Seconded by Mr. Grothe. The vote was unanimous in the affirmative.

**Agenda Item 9. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Grothe:**

Board Member Grothe made the motion to approve applications numbers 9.01 – 9.10, noted under Agenda Item Number 9. Seconded by Ms. Dickson. The vote was unanimous in the affirmative.

**Agenda Item 10. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Johnson:**

On behalf of Board Member Johnson, Dr. Wallace made the motion to approve applications numbers 10.01 – 10.10, noted under Agenda Item Number 10. Seconded by Ms. Dickson. The vote was unanimous in the affirmative.

**Agenda Item 11. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Harder:**

On behalf of Board Member Harder, Dr. Wallace made the motion to approve applications numbers 11.01 – 11.10, noted under Agenda Item Number 11. Seconded by Ms. Dickson. The vote was unanimous in the affirmative.

**Agenda Item 12. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Doke:**

On behalf of Board Member Doke, Dr. Wallace made the motion to approve applications numbers 12.01 –

12.10 noted under Agenda Item Number 12. Seconded by Mr. Grothe. The vote was unanimous in the affirmative.

**Agenda Item 13. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Wallace:**

Dr. Wallace made the motion to approve applications numbers 13.01 – 13.10, noted under Agenda Item Number 13. Seconded by Angela Dickson. The vote was unanimous in the affirmative.

**Chair responsibilities transferred to Board Vice Chair Wallace**

**Agenda Item 14. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Coon:**

Board Member Coon made the motion to approve applications numbers 14.01 – 14.10, noted under Agenda Item Number 14. Seconded by Ms. Dickson. The vote was unanimous in the affirmative.

**Chair responsibilities returned to Board Member Coon.**

**Agenda Item 15. Mr. Marks presented the Executive Director’s report. The report included the following:**

- a. Renewal Season has been completed; Next renewal season should be managed with updated website. All licensees will be encouraged to renew online.
- b. Applicants with a History of Criminal Conviction; 59 O.S. § 4000.1 – Disqualifying Criminal Events. Director Marks will visit with agency legal counsel to determine disqualifying events.
- c. Board Meetings will return to the Medical Board location beginning with the March meeting pending approval of Director Kelsey.
- d. Senate Bill 1146 has been filed – Agency FTI Increase – Senator Hicks/Garry Mize.

**Agenda Item 16. New Business**

None

**Agenda Item 17. Adjournment**

Dr. Wallace made the motion to adjourn. Mr. Grothe seconded. Adjournment at 11:13am.