

**BOARD OF LICENSED SOCIAL  
WORKERS MEETING MINUTES  
September 22, 2017**

**The Board of Licensed Social Workers met on September 22, 2017, at the office of the Board of Medical Licensure and Supervision, 101 Northeast 51st Street, Oklahoma City, Oklahoma. The meeting was held in accordance with the Administrative Procedures Act and Open Meeting Act of Oklahoma.**

**Members Present:**

Beverly Coon, LCSW, Vice-Chair  
Kelly Harmon, LMSW  
Frances Pryor, LCSW  
Kylene Rehder, Ed.D., LCSW, Secretary  
Sharolyn Wallace, Ph.D., LCSW, Chair

**Members Absent:**

Durand Crosby, JD  
Connie Schlittler, LCSW

**Also Present:**

Karl Kramer, Assistant Attorney General  
James Marks, Executive Director  
Jinna Dreessen, Administrative Assistant

**Review and Approval of Minutes:**

The minutes from July 14, 2017, Board Meeting were reviewed. Ms. Pryor made the motion to approve the minutes. Seconded by Ms. Coon. The vote was as follows:

Beverly Coon - Yes  
Frances Pryor - Yes  
Kylene Rehder -Yes  
Sharolyn Wallace – Yes

**Discussion and possible action: Financial report from the Office of Management and Enterprise Services (OMES) by Steven Hawkins.**

Mr. Hawkins appeared on behalf of the Office of Management of Enterprise Services (OMES) to present the financial report.

**Kelly Harmon arrived at 10:25.**

**Discussion and Possible Action: Personal Appearance by William List requesting approval of his application for the LCSW, Exam ID.**

After discussion among board members and with Mr. List regarding his request, Dr. Rehder made the motion to approve Mr. List for LCSW-Exam ID. Seconded by Ms. Pryor. The vote was as follows:

Coon – Yes  
Pryor – Yes  
Rehder – Yes  
Wallace – Yes  
Harmon - Abstain.

**Discussion and Possible Action: Personal appearance by Sarah Parks requesting approval of her application for the LMSW, Provisional.**

Frannie Pryor recused herself and left the room. After discussion among board members and with Ms. Parks, Ms. Coon made the motion to approve Ms. Parks for LMSW Provisional. Seconded by Dr. Rehder. The vote was unanimous in the affirmative.

**Ms. Pryor came back into the room.**

**Discussion and Possible Action: Personal appearance by Mary Jo Palmer requesting approval of her application for the LCSW-Exam ID.**

After discussion among board members and with Ms. Palmer, Ms. Coon made the motion to approve Ms. Palmer for LCSW-Exam ID. Seconded by Ms. Harmon. The vote was as follows:

Beverly Coon - Yes

Kelly Harmon - Yes

Frances Pryor - No

Kylene Rehder - No

Sharolyn Wallace – Yes

The motion carried.

**Discussion and Possible Action: Personal appearance by Marilyn Kring Brockhaus to discuss the qualifications for Board Approved Supervisor.**

After discussion among the board members and with Ms. Brockhaus, the Board recommended that Mr. Kramer and Mr. Marks review the current rules regarding the qualifications for Board Approved Supervisors. Marks will report back to the Board at a future meeting the outcome of the discussion.

**Discussion and Possible Action: Complaint 2016-03. Personal appearance by Trishia Pratt for review by the Board of actions taken pursuant to the Consent Decree approved and adopted by the Board on January 20<sup>th</sup>, 2017, to allow the Board to determine whether or not remediation has taken place.**

Dr. Wallace recused herself and passed the chair to Ms. Coon. Dr. Wallace left the room.

**The Board determined that remediation had occurred. No further action was needed by the Board.**

Dr. Wallace returned to the room and resumed the chair from Ms. Coon.

**Discussion and Possible Action: Complaint 2016-20. Personal appearance by Sally Townsend-Wellons for review by the Board of actions taken pursuant to the Consent Decree approved and adopted by the Board on March 17<sup>th</sup>, 2017, to allow the Board to determine whether or not remediation has taken place.**

**The Board determined that remediation had occurred. No further action was needed by the Board.**

**Citizens' Complaints – Mr. Kramer presented.**

**Discussion and possible action: Complaint 2016-26 & 2016-27:**

Dr. Rehder made the motion to approve the Consent Decree of Sherrie Mason, LCSW, pending review and approval of Board Action by the Office of the Attorney General. Seconded by Ms. Pryor. The vote was unanimous in the affirmative.

**Discussion and possible action: Complaint 2017-05:**

Ms. Harmon made the motion to approve the Consent Decree of LaTasha Littleton-Guthrie, LCSW, pending review and approval of Board Action by the Office of the Attorney General. Seconded by Ms. Coon. The vote was unanimous in the affirmative.

**Discussion and possible action: Complaint 2017-10:**

Ms. Pryor made the motion to approve the Complaint Committee's recommendation to dismiss without prejudice. Seconded by Rehder. The vote was unanimous in the affirmative.

**Mr. Kramer presented the Complaint Log to the Board.**

**Lunch Break 12:07 p.m. – 12:33 p.m.**

**Applications for licensure were presented:**

**Ms. Pryor made the motion to approve the following for LCSW, Exam ID:**

Harper, Diana

**Dr. Rehder seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Pryor made the motion to approve the following for LCSW, Provisional License:**

Fleming, Nicole

Markham, Natosha

Reynolds, Jana

**Dr. Rehder seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Pryor made the motion to approve the following for LCSW, Transfer:**

Herrera, Cecilia

**Dr. Rehder seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Pryor made the motion to approve the following for LMSW, Exam ID:**

Hawkins, Walker

**Dr. Rehder seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Pryor made the motion to approve the following for LMSW, Provisional:**

Chapman, Rachel

Gaines, Mahogany

Kelly, Yu-Fan  
Nunnally, Andrea  
Sober, Brittany

**Dr. Rehder seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Pryor made the motion to approve the following for LMSW, Transfer:**

Alvarez, Joseph  
Wells, Rachel

**Dr. Rehder seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Pryor made the motion to approve the following for LMSW, Transfer, pending completion of the background check process:**

Crawford, Ruanne

**Dr. Rehder seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Rehder made the motion to approve the following for LCSW, Exam ID:**

Fields, Melissa

**Ms. Pryor seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Rehder made the motion to approve the following for LCSW, Provisional License:**

Dry, Jerica  
King, Mary  
Price, Karin

**Ms. Pryor seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Rehder made the motion to approve the following for LCSW, Transfer:**

Castellino, Anthony

**Ms. Pryor seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Rehder made the motion to approve the following for LCSW, Transfer, pending completion of the background check process:**

Whitaker, Jill

**Ms. Pryor seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Rehder made the motion to approve the following for LMSW, Provisional:**

Avery, Rebecca	Martin, Michelle
D'Aquin, Alexandra	Robinett, Kristy
Hillhouse, Destiny	White, Chanti

**Ms. Pryor seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Rehder made the motion to approve the following for LMSW, Transfer:**

Chatterly, Lisa

**Ms. Pryor seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Rehder made the motion to approve the following for LSW-Adm, Provisional:**  
Ross White, Laura

**Ms. Pryor seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Harmon made the motion to approve the following for LCSW, Exam ID:**  
Fiyazi, Marzieh

**Dr. Rehder seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Harmon made the motion to approve the following for LCSW, Provisional License:**  
Elliott, Amanda

Major, Patricia

Reed, Jamielle

**Ms. Coon seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Harmon made the motion to approve the following for LCSW, Transfer:**  
Frieden, Pamela

**Ms. Coon seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Harmon made the motion to approve the following for LMSW, Exam ID :**  
deBourg-Bingert, Pamela

**Ms. Coon seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Harmon made the motion to approve the following for LMSW, Provisional License:**

Boyles, Elizabeth

McKitrick, Kendal

Epperson, Cari

Sample, Angel

Kaczka, Leetta

Willits, Angela

**Ms. Pryor seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Harmon made the motion to approve the following for LMSW, Transfer:**  
Cowan, Allison

**Ms. Coon seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Coon made the motion to approve the following for LCSW, Exam ID:**  
Campbell, Debra

Tharrington, Robin

**Ms. Pryor seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Coon made the motion to approve the following for LCSW, Provisional License:**

Bey, Olivia

Kaplan, Lee

Moreno, Alec

**Ms. Pryor seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Coon made the motion to approve the following for LCSW, Transfer:**  
Pharris, Steven

**Ms. Pryor seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Coon made the motion to approve the following for LMSW Provisional License:**

Clinton, Melinda

Ladd, Nathan

Reilly, Jessica

Vogt, Hannah

**Ms. Pryor seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Coon made the motion to approve the following for LMSW Provisional License, pending the completion of the background check process:**

Harmon, Bonnie

**Ms. Harmon seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Coon made the motion to approve the following for LMSW, Exam ID:**

Levario, Charlotte

**Ms. Pryor seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Coon made the motion to approve the following for LMSW, Transfer:**

Berry, Rachel

**Ms. Harmon seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Wallace turned the chair over to Ms. Coon.**

**Dr. Wallace made the motion to approve the following for BAS - Clinical:**

Schulz, Sarah

**Ms. Pryor seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Wallace made the motion to approve the following for LCSW, Exam ID:**

Calendine, Jamie

Roberts, Michelle

**Ms. Pryor seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Wallace made the motion to approve the following for LCSW, Provisional License:**

Aguilar, Alexandra

Jefcoat, LouDonna

**Ms. Pryor seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Wallace made the motion to approve the following for LCSW, Transfer:**

Martin, Kristie

**Ms. Pryor seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Wallace made the motion to approve the following for LMSW, Exam ID:**

Lueng, Lisa

**Ms. Pryor seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Wallace made the motion to approve the following for LMSW, Provisional License:**

Christian, William

Qualls, Tina

Hamilton, Natasha

Tempelmeyer, Matthew

King, Briana

**Ms. Pryor seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Wallace made the motion to approve the following for LMSW, Transfer:**

Barton, Lisa

Estrada, Ana

**Ms. Pryor seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Coon turned the chair back over to Dr. Wallace.**

**Mr. Marks presented the Executive Director's report. The report included the following:**

Hurricane Harvey/Irma – Email

Renewals

Elections – Board Positions

2018 Dates

**No New Business.**

**Meeting Adjourned at 12:53 p.m.**