

**BOARD OF LICENSED SOCIAL  
WORKERS MEETING MINUTES  
May 21<sup>st</sup>, 2021**

**The Board of Licensed Social Workers met on May 21<sup>st</sup>, 2021, at the office of the Chief Medical Examiner, 921 N.E. 23<sup>rd</sup> St., Oklahoma City, Oklahoma. The meeting was held in accordance with the Administrative Procedures Act and Open Meeting Act of Oklahoma.**

**Members Present:**

Beverly Coon, LCSW/LMSW, Chair  
Sharolyn Wallace, Ph.D., LCSW, Vice-Chair  
Angela Dickson, LCSW, Secretary  
Clark Grothe, LCSW  
Deborah Johnson, Ph.D., LMSW  
Joel Harder, Ph.D., LMSW  
Megan Doke, B.S., Public Member

**Also Present:**

Karl Kramer, Assistant Attorney General  
James Marks, Executive Director  
Jinna Dreessen, Administrative Assistant

**Agenda Item 2. Review and Approval of Minutes:**

Dr. Wallace made the motion to approve the minutes of the meeting held March 19<sup>th</sup>, 2021. Seconded by Ms. Dickson. The vote was unanimous in the affirmative.

Dr. Johnson arrived at 10:08am.

**Agenda Item 3. Personal Appearance by Katie Resneder requesting approval for the LMSW Provisional license, pending receipt of an official transcript.**

After discussion among board members and with Ms. Resneder, Dr. Wallace made the motion to approve Ms. Resneder for the LMSW Provisional License, pending receipt of an official transcript. Seconded by Dr. Harder. The vote was unanimous in the affirmative.

**Agenda Item 4. Personal Appearance by Ashlee Mack requesting approval for the LMSW Provisional license.**

After discussion among board members and with Ms. Mack, Dr. Johnson made the motion to approve Ms. Mack for the LMSW Provisional License. Seconded by Dr. Harder. The vote was unanimous in the affirmative.

**Agenda Item 5. Personal Appearance by Tiffany Shepherd requesting approval for the LMSW Provisional license, pending receipt of an official transcript.**

After discussion among board members and with Ms. Shepherd, Dr. Wallace made the motion to approve Ms. Shepherd for the LMSW Provisional License, pending receipt of an official transcript. Seconded by Dr. Johnson. The vote was unanimous in the affirmative.

**Agenda Item 6. Personal Appearance by James Shepherd requesting approval for the LMSW**

**Provisional license, pending receipt of an official transcript.**

After discussion among board members and with Mr. Shepherd, Dr. Johnson made the motion to approve Mr. Shepherd for the LMSW Provisional License, pending receipt of an official transcript. Seconded by Dr. Harder. The vote was unanimous in the affirmative.

**Agenda Item 7 (A)(i). Discussion and possible action: Complaint 2021-01:**

Dr. Wallace made the motion to approve the Complaint Committee's recommendation to dismiss the citizen complaint. Seconded by Dr. Johnson. The vote was unanimous in the affirmative.

**Agenda Item 7 (A)(ii). Discussion and possible action: Complaint 2021-03:**

Dr. Wallace made the motion to approve the Complaint Committee's recommendation to dismiss the citizen complaint. Seconded by Mr. Grothe. The vote was unanimous in the affirmative.

**Agenda Item 7 (B). Mr. Kramer presented the Complaint Log to the Board.**

**Agenda Item 8. Discussion: OSBLSW update regarding Thentia project and automation upgrades to the agency website (possible demonstration to the Board of Directors).**

Director Marks informed the Board that the final mockups for the agency website had been submitted to Thentia at the end of April. The next step for the OSBLSW is to begin testing. Director Marks advised that the "go-live" date may be pushed back as testing has not begun. No action.

**Agenda Item 9. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Dickson:**

Board Member Dickson made the motion to approve applications numbers 9.1 through 9.25 noted under Agenda Item Number 9. Seconded by Dr. Harder. The vote was unanimous in the affirmative.

**Agenda Item 10. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Grothe:**

Board Member Grothe made the motion to approve applications numbers 10.1 through 10.23 noted under Agenda Item Number 10. Seconded by Dr. Harder. The vote was unanimous in the affirmative.

**Agenda Item 11. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Johnson:**

Board Member Johnson made the motion to approve applications numbers 11.1 through 11.23 noted under Agenda Item Number 11. Seconded by Ms. Dickson. The vote was unanimous in the affirmative.

**Agenda Item 12. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Harder:**

Board Member Harder made the motion to approve applications numbers 12.1 through 12.21 noted under Agenda Item Number 12. Seconded by Mr. Grothe. The vote was unanimous in the affirmative.

**Agenda Item 13. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Doke:**

Board Member Doke made the motion to approve applications numbers 13.1 through 13.23 noted under Agenda Item Number 13. Seconded by Dr. Johnson. The vote was unanimous in the affirmative.

**Agenda Item 14. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Wallace:**

Board Member Wallace made the motion to approve applications numbers 14.1 through 14.24 noted under Agenda Item Number 14. Seconded by Dr. Johnson. The vote was unanimous in the affirmative.

**Chair responsibilities transferred to Vice-Chair Wallace.**

**Agenda Item 15. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Coon:**

Board Member Coon made the motion to approve applications numbers 15.1 through 15.24 noted under Agenda Item Number 15. Seconded by Dr. Harder. The vote was unanimous in the affirmative.

**Vice-Chair Dr. Wallace returned Chair responsibilities to Board Chair Coon.**

**Agenda Item 16. Discussion and Possible Action: Executive Director Performance and Salary Review.**

Dr. Wallace made the motion that the Board to enter Executive Session. Seconded by Dr Johnson. The vote was unanimous in the affirmative.

Any members of the public were asked to leave the meeting room. The Executive Director and Ms. Dreessen left the meeting room.

Members of the public were allowed to return to the meeting room. Executive Director and Ms. Dreessen returned to the meeting room. Dr. Wallace made the motion to exit executive session and return to open session. Seconded by Ms. Dickson. The vote was unanimous in the affirmative.

Dr. Wallace made a motion to increase the salary of the Board’s Executive Director to \$91,835.00 based on a raise of five (5) percent per year from the date of the last salary increase given to the Executive Director in the year 2017 with the increase in salary to be effective on May 21, 2021. Seconded by Dr. Harder. The vote was unanimous in the affirmative.

**Agenda Item 17. Discussion and Possible Action: Extending electronic supervision through the end of the current calendar year. Covid Emergency Expiration 05/04/2021 – Executive Order 2021-11.**

After discussion among the Board of Directors, Mr. Grothe made a motion to extend the use of Electronic Supervision through the end of the current calendar year. Seconded by Dr. Wallace. Vote was unanimous in the affirmative.

**Agenda Item 18. Mr. Marks presented the Executive Director’s report. The report included the following:**

- a. July Meeting – Application Numbers and Possible Change in Meeting Location.
- b. ASWB Meetings – Moving back to “in-person”.
  - i. Marks – Assigned to the Regulations and Standards Committee
  - ii. Fall Meeting – Location is New Orleans
  - iii. Board Member Training Opportunities

**Agenda Item 19. New Business**

None

**Agenda Item 20. Adjournment**

Dr. Wallace made the motion to adjourn. Ms. Dickson seconded. Adjournment at 12:10p.m.