STATE OF OKLAHOMA
Board of Examiners of Psychologists

MINUTES OF THE MEETING OF THE BOARD
July 12, 2019

A Meeting of the Board of Examiners of Psychologists was held at 9:00 a.m., on Friday, July 12, 2019, at the University of Tulsa, Heritage Room in Collins Hall, 800 South Tucker, Tulsa, OK 74104.

In attendance were: S. Roberson, Ph.D., Chair of the Board; Susan Howard, Ph.D., Vice-Chair of the Board; M. Basso, Ph.D., Member of the Board; K. Ward, Ph.D., Member of the Board; C. Grundy, Ph.D., Member of the Board; B. Frizzell, Member of the Board; M. Schuble, Assistant Attorney General; T. Rose, Executive Officer of the Board.

Members not present: T. O'Connor, Member of the Board.

Announcement and Introduction:
Dr. Roberson announced that a quorum was present to conduct business. Ms. Rose confirmed that the meeting was filed with the Secretary of State, and the agenda was posted in accordance with the Open Meeting Act.

Statement of the Mission of the Oklahoma State Board of Examiners of Psychologists:
Dr. Roberson announced the mission of the Oklahoma State Board of Examiners of Psychologists is to protect the public by regulating the practice of psychology in Oklahoma to ensure that only properly qualified psychologists practice psychology in the state and that the psychology profession as a whole is conducted in the public's best interest.

Minutes:
Board members reviewed the minutes of the May 17, 2019, Board meeting. Amendments were presents by Dr. Roberson. *Dr. Ward made a motion to approve the minutes of the May 17, 2019, meeting, as amended. Mr. Frizzell seconded the motion, and the motion passed. Ward, Basso, Grundy, Frizzell, and Roberson voted for the motion. Howard abstained.*

Status of Current Request for Inquiries:
Ms. Rose informed Board members that the following Request for Inquiries (RFI) are currently under investigation:
RFI 19-4
RFI 19-5
RFI 19-7

Probable Cause Committee Summaries and Recommendations:
As a member of the Probable Cause Committee, Dr. Ward recused and left the room.

RFI 17-10; Dr. Howard presided as Chair. Ms. Schuble informed members that at the Board meeting on January 18, 2019, a recommendation of the Probable Cause Committee (PCC) was made regarding the disposition of RFI 17-10. The recommendation of the committee was to postpone the decision of whether or not to file a formal complaint and to give the Psychologist the voluntary opportunity to complete three (3) hours of continuing education relating to APA Ethics Code 6.01 in addition to the regularly required hours of all psychologists. The Psychologist accepted the recommendation of the Board and submitted proof to the committee of six (6) hours of continuing education in this area.

After consideration of the Psychologist's completion of the continuing education, the new recommendation of the committee is to dismiss and close RFI 17-10. *Dr. Basso made a motion to accept the recommendation. Mr. Frizzell seconded the motion, and the motion passed. Basso, Howard, Frizzell, and Grundy voted for the motion. As a member of the Probable Cause Committee, Dr. Ward recused and was not present for the vote. Dr. Roberson recused from the vote.*

RFI 17-12; On behalf of the Probable Cause Committee (PCC), Ms. Schuble provided a recommendation to the Board. At the May 11, 2018, meeting of the Board, the PCC made a recommendation regarding RFI 17-12. The PCC found probable cause of a violation of:

APA Ethical Principles of Psychologists and Code of Conduct
6.01 Documentation of Professional and Scientific Work and Maintenance of Records
9.10 Explaining Assessment Results

ASPPB Code of Conduct, (III)
(A)(7) Maintenance and retention of records
(D)(5) Referrals and request

The recommendation of the committee was to postpone the decision of filing a complaint and allow the psychologist to complete a tutorial addressing

- the violated ethical codes,
- best practices in terms of how to receive and respond to referrals,
- recordkeeping regarding recording dates;
- appropriate feedback from concerned parties; and
- understanding the standard of care when potential problems arise and the timeliness and appropriateness of the response.

The Psychologist accepted the recommendation of the Board and completed the tutorial to the satisfaction of the committee.

The new recommendation of the committee is to dismiss this RFI and close RFI 17-12.

Dr. Basso made a motion to accept the recommendation. Dr. Grundy seconded the motion, and the motion passed. Basso, Howard, Frizzell, Grundy, and Roberson voted for the motion. As a member of the Probable Cause Committee, Dr. Ward recused and was not present for the vote.

RFI 18-11; On behalf of the Probable Cause Committee (PCC), Ms. Schuble provided a recommendation to the Board. After review of the evidence collected by the investigator, the PCC found probable cause of the following ethical violations:

APA Ethical Principles of Psychologists and Code of Conduct
3.04 Avoiding Harm;
3.05(a) and (c) Multiple Relationships;
6.01 Documentation of Professional and Scientific Work and Maintenance of Records;

ASPPB Code of Conduct, (III)
(A)(1) Limits on Practice;
(A)(7) Maintenance and Retention of Records;
(B)(2) Multiple Relationships;
(F)(8) Reporting of abuse of Children.

After considering any mitigating or aggravating factors, the recommendation of the PCC is that the Board vote to postpone the decision of filing a complaint and allow the psychologist to complete a tutorial addressing:

- Ethical duty to report abuse
- Multiple relationships
- Avoiding harm
- Recordkeeping

To not participate in custody evaluations or supervision of visitations for a period of 12 months, or until she exhibits proficiency in providing those services, whichever occurs later.

Obtain a mentor who is very experienced in custody evaluations to assist in the completion of any current cases the Psychologist is providing services.

Dr. Basso made a motion to accept the recommendation. Dr. Howard seconded the motion, and the motion passed. Basso, Howard, Frizzell, Grundy, and Roberson voted for the motion. As a member of the Probable Cause Committee, Dr. Ward recused and was not present for the vote.

RFI 18-13; Dr. Roberson recused and left the room. Dr. Howard presided as Chair. On behalf of the Probable Cause Committee (PCC), Ms. Schuble provided a recommendation to the

Board. After an investigation and review of all the evidence collected, the PCC found probable cause that the Psychologist committed violations of:

APA Ethical Principles of Psychologists and Code of Conduct
3.08 Exploitative Relationships
3.09 Cooperation with Other Professionals
9.09(c) Test Scoring and Interpretation Services

ASPPB Code of Conduct, (III)
E(1) Welfare of Supervisees

The committee recommends the Board vote to initiate an individual proceeding by directing the prosecutor to file a formal complaint against the Psychologist on behalf of the Board.

After discussion, *Dr. Basso made a motion not to accept the recommendation of the Probable Cause Committee and requested the committee reassess the recommendation that was presented and provide a new recommendation. Dr. Grundy seconded the motion, and the motion passed. Basso, Frizzell, Grundy, and Howard voted for the motion. As a member of the Probable Cause Committee, Dr. Ward recused and was not present for the vote. Dr. Roberson recused and was not present for the vote.*

Dr. Roberson returned to the room and presided the meeting.

RFI 19-1; On behalf of the Probable Cause Committee, Ms. Schuble provided a recommendation to the Board. Ms. Schuble informed Board members that an investigation took place and a Probable Cause Committee Meeting was held. The Probable Cause Committee did not find that the Psychologist violated any rules, and recommends this RFI be dismissed and the file closed. *Dr. Basso made a motion to accept the recommendation. Dr. Grundy seconded the motion, and the motion passed. Basso, Howard, Frizzell, Grundy, and Roberson voted for the motion. As a member of the Probable Cause Committee, Dr. Ward recused and was not present for the vote.*

RFI 19-2; On behalf of the Probable Cause Committee, Ms. Schuble provided a recommendation to the Board. Ms. Schuble informed Board members that an investigation took place and a Probable Cause Committee Meeting was held. The Probable Cause Committee did not find that the Psychologist violated any rules, and recommends this RFI be dismissed and the file closed. *Dr. Basso made a motion to accept the recommendation. Dr. Grundy seconded the motion, and the motion passed. Basso, Howard, Frizzell, Grundy, and Roberson voted for the motion. As a member of the Probable Cause Committee, Dr. Ward recused and was not present for the vote.*

Dr. Ward returned to the room.

<u>Complaints, Orders, and Miscellaneous Disciplinary Matters:</u>
Unlicensed Complaints:
UC 19-3; W.L. Haskins, Jr., Ph.D.; Board members reviewed information forwarded to the Board office concerning Mr. Haskins. *Dr. Basso made a motion to send a cease and desist letter to Mr. Haskins regarding his use of the protected term "psychologist." Dr. Ward*

seconded the motion, and the motion passed. Ward, Basso, Howard, Frizzell, Grundy, and Roberson voted for the motion.

Association of State and Provincial Psychology Boards (ASPPB) EPPP 2 Exam:
Board members reviewed an invitation from ASPPB to be an early adopter of the EPPP 2 Exam. After discussion, the Board requested Ms. Rose send a letter to ASPPB informing them Oklahoma is interested in the exam once the beta phase has concluded, but not as an early adopter.

Jurisprudence Examination for Continuing Education Credits:
Board members discussed providing licensees the option to take the Jurisprudence Examination for Continuing Education Credits. After discussion, no action was taken.

Board members took a 10-minute break.

CLEET Examinations by Psychologists:
Board members reviewed a request for clarification regarding the psychological practice of psychologists completing evaluations for the Oklahoma Council on Law Enforcement Education and Training (CLEET). Several concerns were noted outlining current practices. After discussion, Board members would like to request information from Pearson as to their opinion regarding the noted concerns and what would be their potential action if a psychologist was identified doing this practice.

Attorney General Opinions:
Board members reviewed the following Attorney General Opinions:
2019-221A - UC 19-2; Cease and Desist Letter to M. Carmen Randleman, M.Ed., LPC2019-222A – UC 19-1; Cease and Desist Letter to Dale R. Doty, Ph.D., LCSW, LMFT.

Oklahoma Psychological Association Conference, November 1-2, 2019:
Board members reviewed a request from the Oklahoma Psychological Association (OPA) for the Board to hold a meeting in conjunction with the OPA Conference on Friday, November 1, 2019, at 10:30 a.m. After discussion, *Mr. Frizzell made a motion to move the November 15, 2019, meeting, to be held in conjunction with the OPA Conference on Friday, November 1, 2019, at 10:30 a.m. Dr. Grundy seconded the motion, and the motion passed. Ward, Frizzell, Grundy, and Roberson voted for the motion. Basso and Howard abstained.*

Clarification of the requirements for supervisors at the Health Sciences Center in Oklahoma City:
Board members reviewed the request for clarification of requirements for supervisors at the Health Sciences Center in Oklahoma City. After discussion, Dr. Basso made a motion to send a letter; because of their institutional status as a state agency, confirming they are exempt from the rules requiring approval. In addition, revise the Application for Internship and Postdoctoral Practice Under Supervision form to include the statement "As a state agency, the OUHSC is an exempt agency and does not require approval of the Application for Internship and Postdoctoral Practice Under Supervision; however, the OSBEP acknowledges and recognizes the supervision schedule as set in place by the OUHSC. *Dr. Ward seconded*

the motion, and the motion passed. Ward, Basso, Howard, Frizzell, Grundy, and Roberson voted for the motion.

Attestation Questions answered by licensees during license renewal:
Ms. Rose provided Board members an example of the format in which the attestation questions will be restructured. Ms. Rose also explained that Oklahoma Interactive is unable to provide an exact timeframe for implementation, and there would be no cost associated with this request. *Dr. Basso made a motion to approve the new format, as presented. Dr. Ward seconded the motion, and the motion passed. Ward, Basso, Howard, Frizzell, Grundy, and Roberson voted for the motion.*

Applications approved by the Application Review Committee (May - June 2019):
Dr. Basso made a motion to ratify the applications approved by the review committee for May – June 2019. Dr. Ward seconded the motion, and the motion passed. Ward, Basso, Howard, Frizzell, Grundy, and Roberson voted for the motion.

Executive Officer's P-Card Statements for Review and Approval (May – June 2019):
Dr. Howard made a motion to approve the Executive Officer P-Card Statements for May – June 2019. Dr. Basso seconded the motion, and the motion passed. Ward, Basso, Howard, Frizzell, Grundy, and Roberson voted for the motion.

Administrative Issues:
Monthly Budget/Revenue/Expense Report; Board members reviewed the monthly budget, revenue, and expense reports provided by Ms. Rose. D*r. Basso made a motion to accept the reports as presented. Dr. Ward seconded the motion, and the motion passed. Basso, Howard, Frizzell, Grundy, and Roberson voted for the motion.*

Appointment of Vice-Chair and Chair; *Dr. Roberson made a motion to nominate Dr. Howard to serve as the Chair. Dr. Ward seconded the motion, and the motion passed. Ward, Basso, Howard, Frizzell, Grundy, and Roberson voted for the motion.*

Dr. Howard made a motion to nominate Dr. Ward to serve as the Vice-Chair. Dr. Roberson seconded the motion, and the motion passed. Ward, Basso, Howard, Frizzell, Grundy, and Roberson voted for the motion.

FY2020 Budget; Board members were provided revisions to the FY2020 Budget. *Dr. Basso made a motion to approve the FY2020 Budget, as revised. Dr. Howard seconded the motion and the motion passed. Ward, Basso, Howard, Frizzell, Grundy, and Roberson voted for the motion.*

Administrative Updates; Ms. Rose provided the following updates:

- The Federal Bureau of Investigation's Criminal Justice Information Services (CJIS) conducted a Noncriminal Justice Information Technology Security Audit of the OSBEP. The CJIS Division evaluated compliance with applicable policy requirements associated with access to and use of CJIS systems and data. At the conclusion of the audit, no findings were reported.

- As the PSYPACT Commissioner for Oklahoma, Ms. Rose will attend the first Psychology Interjurisdictional Compact (PSYPACT) Commission Meeting July 22-23, 2019, at the ASPPB Home Office, in Tyrone, GA.
- Ms. Rose attended the 2019 Governor's Agency Leadership Summit, June 3, 2019.

In addition, Dr. Basso announced that he is moving and must resign from the Board, effective July 31, 2019. In recognition of his service to the Board, Dr. Roberson presented a plaque of appreciation to Dr. Basso.

Also, Dr. Howard presented Dr. Roberson with a plaque of appreciation of his outstanding service as Chair of the Board, from 2017-2019.

Legislative Updates; On behalf of the OPA, Dr. Jennifer Morris provided updates regarding current legislation and possible upcoming legislation.

Executive Session pursuant to 25 O.S. Section 307 (B) (1) for the purpose of the Board to discuss the employment, of salaried public employee; Teanne Rose, Executive Officer.
Dr. Ward made a motion to enter into Executive Session. Dr. Howard seconded the motion, and the motion passed. Ward, Basso, Howard, Frizzell, Grundy, and Roberson voted for the motion.

Board members went into Executive Session.

Board members returned to Open Session.

Dr. Ward made a motion to return to Open Session. Dr. Grundy seconded the motion, and the motion passed. Ward, Basso, Howard, Frizzell, Grundy, and Roberson voted for the motion.

Dr. Roberson announced that there is no further business to discuss. *Dr. Basso made a motion to adjourn. Dr. Ward seconded the motion, and the motion passed. Ward, Basso, Howard, Frizzell, Grundy, and Roberson voted for the motion.*

The meeting adjourned at 11:45 a.m.

Respectfully Submitted,

Teanne Rose

Teanne Rose
Executive Officer

Oklahoma State Board of Examiners of Psychologists
Application Review Committee Approvals
May - June 2019

Psychological Technicians:

Psychologist:	**Psychological Technician:**
Sumali Fernando, Psy.D.	Abigail Craighead
Steven Sternlof, Ph.D.	Anna Kjose
Jason Menting, Ph.D.	Melissa Hudmon
Alan Ivy, Ph.D.	Rotasha Lewis
Karen Maston, Ph.D.	Mark Webster
Nic Gotcher, Ph.D.	Hannah Zafuta
Lindsey Bardwell, Ph.D.	Ashley Hale
Sumali Fernando, Ph.D.	Haideh Rahseparian
Merly Mathew, Ph.D.	Eunice Melakayil

Continuing Professional Education (CPE) Approvals:

Holistic Healing in Substance Use Treatment & Recovery of Youth; Sponsor: Kickapoo Tribal Health Center; 6 CPE hours; August 7, 2019.

A Refresher in Cognitive Behavior Therapy (CBT): Using Case Conceptualization and Cultural Context to Guide Practice; Sponsor: Parkside Inc.; 3 CPE hours; August 22, 2019.

Applications to sit for Licensure Examinations and/or Practice Under Supervision Agreements Approvals:

Applicant:	**Approval for:**
Namik Kirklic, Ph.D.	Approval for Postdoc/HSP for Licensure
Nicole Kramer, Ph.D.	Approval to sit for exams
Lauren Dunlevy, Ph.D.	Approval of PPUS
Desti Edwards, Ph.D.	Approval to sit for exams
Alexandra Roth, Ph.D.	Approval of Postdoc/HSP for licensure upon completion of JP Exam
Ashleigh Coser, Ph.D.	Approval to sit for the Oklahoma Licensure Exams
Deborah Lowe, Ph.D.	Approval to sit for the Oklahoma Licensure Exams
Erika Stevens-Olinger, Ph.D.	Approval of PPUS with Dr. Gotcher and sit for exams

Licensed Health Service Psychologists May - June 2019:

Namik Kirlic, Ph.D. License Number: 1333 Issue Date: 05/13/2019