



June 2026 Regular Meeting Minutes
Monday, June 8, 2026, 9:00 A.M.

MEMBERS PRESENT: Richard Miller, Kevin Buchanan, Susan Stava, Robert Reavis, Sean Malloy

MEMBERS ABSENT: None

STAFF: Kyle Counts, Melinda Romero, Leroy Long, Alejandra Brigida

GUESTS: None

AGENDA ITEMS

1 Call to Order

Chairman Robert Reavis called the June 2026 Regular Meeting of the Pardon and Parole Board (PPB) to order at 9:00 a.m. on Monday, June 8, 2026, at the Oklahoma Healthcare Authority Building and via Zoom.

A. Roll Call

The members present were Richard Miller, Kevin Buchanan, Sean Malloy, Robert Reavis, and Susan Stava.

B. Assurance of Compliance with Open Meeting Act

General Counsel Alejandra Brigida provided assurance of compliance with the Open Meeting Act. The business meeting of the Pardon and Parole Board was convened in accordance with the Oklahoma Open Meeting Act. This meeting was preceded by an advance notice of the date, time, and place filed with the Oklahoma Secretary of State on September 24, 2025.

Notice of this meeting was also given at least twenty-four (24) hours in advance of the meeting by posting notice of the date, time, virtual meeting place, and agenda of the meeting on June 4, 2026, on the Pardon and Parole Board's website, www.ok.gov/ppb. The meeting is in compliance with the Open Meeting Act.

2 Review, Discussion, and Approval of Minutes

A. May 2026 Regular Meeting

The May 2026 Regular Meeting minutes were provided to the Board for review. Kevin Buchanan made a motion to approve the May 2026 Regular Meeting minutes, Richard Miller seconded. The motion was carried by a vote of 5-0.

3 Agency Updates

- **Office and Personnel Updates**

Deputy Director Melinda Romero announced no office or personnel updates.

- **Field Updates**

Field Director Leroy Long reported ongoing work for the July docket to conclude on Friday.

- **Legal Updates**

General Counsel Alejandra Brigida announced no legal updates.

4 Legislative Update

Executive Director Kyle Counts provided a final legislative update summarizing the 2026 session:

“The 2026 legislative session concluded two days after the Pardon and Parole Board’s May meeting. As Ms. Brigida first reported to you all in February, the agency requested two bills this session: one to authorize electronic victim notifications and another to adjust Board member salaries for inflation, as your salaries are set by statute, and it hasn’t been amended since 2002. This final update for the year briefly summarizes leadership’s contributions during this session.

Our Deputy Director, Ms. Romero came up with the idea for the victim notification bill over a year ago as part of her public management certification. I presented our bill requests during interim studies held in both legislative chambers last fall. Upon becoming General Counsel, Ms. Brigida vigorously advocated for the Board up until the Legislature adjourned. Ultimately, the victim notification bill passed unanimously in both chambers and was signed by Governor Stitt on May 20.

And while I regret the outcome of the compensation bill, this session demonstrated two key strengths of our leadership team: our commitment to fostering productive legislative partnerships, and the vital role each member of our team plays in protecting the agency’s interests.

We look forward to advancing the Board’s goals in the next session and I’m optimistic that we’re prepared to collaborate with the Legislature and overcome any obstacles.”

5 Discussion and Possible Action on Amendments to PPB POL 3022, “Parole Revocations”

General Counsel Alejandra Brigida announced possible action on amendments to PPBPOL 3022; parole revocations. The amendment would reflect board revocations in our written policy. Kevin Buchanan made a motion to approve this amendment, Sean Malloy seconded. The motion was carried by a vote of 5-0.

6 Discussion and Possible Action to Convene in Executive Session Per 25 O.S. § 307(B)(7) for Discussion on Midyear Performance Review for Executive Director Kyle Counts

Kevin Buchanan made a motion for the board to convene into an executive session for discussion on Executive Director Counts’ mid-year performance review, Sean Malloy seconded. The motion was carried by a vote of 5-0.

7 Discussion and Possible Action to Reconvene After Executive Session

Shortly after, Kevin Buchanan made a motion for the board to reconvene after the executive session, Sean Malloy seconded. The motion was carried by a vote of 5-0.

8 Discussion and Possible Action Regarding Matters Discussed in Executive Session

After the executive session, Sean Malloy made a motion to approve the \$15,000 raise annually for Executive Director Counts, Richard Miller seconded. The motion was carried by a vote of 5-0.

-9 Discussion and Possible Action on Pardon Applicants

The Board heard presentations and interviewed pardon applicants beginning at 9:40 a.m. The vote of the Board was recorded and is reflected on each applicant's ballot. The ballot for each applicant is available for inspection at the Administrative Office of the PPB in accordance with the Open Records Act.

The Board took a brief break at 10:03 a.m. The meeting was reconvened at 10:12 a.m.

10 Discussion and Possible Action on Jacket Reviews: Commutation Initial Review, Nonviolent Parole, Violent Parole Stage I, Reentry Docket, Medical Parole Docket, Aging Prisoners Parole, Stage II Commutations, Stage II Violent Parole, Special Reviews, Parole In Absentia, Administrative Parole, S.I.R. Docket, and Parole Revocations

The Board acted on inmates who were docketed for jacket review consideration. The vote of the Board was recorded and is reflected on the inmates' ballots. The ballots for each inmate are available for inspection at the Administrative Office of the PPB in accordance with the Open Records Act.

11 Public Comment: Victims and/or Victims' Representatives

The Board heard protests from victims/victim representatives, for which inmates were being considered. There was one in person Victim Protests. The Board took the protests under advisement until the inmates' consideration. The ballots for the inmates are available in the Administrative Office in accordance with the Open Records Act.

12 Presentation and Possible Discussion Regarding Protests from District Attorneys and/or the Attorney General

The Board heard protests from District Attorney's/representatives, for which inmates were being considered. There were seven in person DA Protests. The Board took the protests under advisement until the inmates' consideration. The ballots for the inmates are available in the Administrative Office in accordance with the Open Records Act.

The Board took a brief break at 11:40 a.m. The meeting was reconvened at 11:51 a.m.

13 Discussion and Possible Action on Remaining Jacket Reviews from Agenda Item 10

The Board acted on remaining inmates who were docketed for jacket review consideration. The vote of the Board was recorded and is reflected on the inmates' ballots. The ballots for each inmate are available for inspection at the Administrative Office of the PPB in accordance with the Open Records Act.

14 Discussion and Possible Action on Jacket Reviews for Inmates with Delegates

The Board took action on inmates who were docketed for jacket reviews and had delegates. The vote of the Board was recorded and is reflected on each inmate's ballot. The ballot for each inmate is available for reproduction at the Administrative Office of the PPB in accordance with the Open Records Act.

The Board took a brief break at 1:21 p.m. The meeting was reconvened at 1:30 p.m.

The Board took a brief break at 2:58 p.m. The meeting was reconvened at 3:08 p.m.

- 15 Discussion and Possible Action on Remaining Jacket Reviews from Agenda Item 10**
The Board acted on remaining inmates who were docketed for jacket review consideration. The vote of the Board was recorded and is reflected on the inmates' ballots. The ballots for each inmate are available for inspection at the Administrative Office of the PPB in accordance with the Open Records Act.

- 16 Recess for Day**
Chairman Reavis recessed the meeting at 4:22 p.m. to reconvene on Tuesday, June 9, 2026 at 9:00 a.m. at the same location.

Tuesday, June 9, 2026
9:00 a.m.

- 17 Reconvening of the Meeting**
Chairman Reavis reconvened the June 2026 Regular Meeting of the Pardon and Parole Board at 9:00 a.m. on Tuesday, June 9, 2026.
A. Roll Call
The members present were Richard Miller, Kevin Buchanan, Sean Malloy, Robert Reavis, and Susan Stava.

- 18 Discussion and Possible Action on Remaining Jacket Reviews from Agenda Item 10**
The Board acted on remaining inmates who were docketed for jacket review consideration. The vote of the Board was recorded and is reflected on the inmates' ballots. The ballots for each inmate are available for inspection at the Administrative Office of the PPB in accordance with the Open Records Act.

- 19 Discussion and Possible Action for Inmates With Personal Interviews and/or Delegates**
The Board continued interviews with inmates who had a personal appearance for parole consideration and any delegate who signed up to present on their behalf. The vote of the Board was recorded and is reflected on each inmate's ballot. The ballot for each inmate is available for inspection at the Administrative Office of the PPB in accordance with the Open Records Act.

The Board took a brief break at 10:10 a.m. The meeting was reconvened at 10:20 a.m.

- 20 Discussion and Possible Action on Remaining Jacket Reviews from Agenda Item 10**
The Board acted on remaining inmates who were docketed for jacket review consideration. The vote of the Board was recorded and is reflected on the inmates' ballots. The ballots for each inmate are available for inspection at the Administrative Office of the PPB in accordance with the Open Records Act.

- 21 Discussion and Possible Action on any Unfinished Business from Agenda Items 9-20**
There was no unfinished business.

22 Discussion and Possible Action on any Tie Votes or Vote Changes from Agenda Items 9-20

The Board took action on inmates who had tie votes or vote changes. Any change to the prior vote of a Board member was declared and recorded on the inmate's ballot. The ballot for each inmate is available for reproduction at the Administrative Office of the PPB in accordance with the Open Records Act.

23 New Business Not Known or Which Could Not Have Been Reasonably Foreseen Before the Agenda

There was no new business.

24 Adjournment

All votes were declared final for the June 2026 regular meeting, and Chairman Reavis adjourned the meeting at 11:29 a.m.

Respectfully Submitted,



Chyne Morris
Executive Assistant

The minutes for the Pardon and Parole Board's June 2026 Regular Meeting were approved by a majority vote on the 13th day of July 2026.