



State of Oklahoma  
**PARDON AND PAROLE BOARD**

**Pardon and Parole Board Meeting  
Parole Meeting Minutes  
November 2023**

**Monday, November 6, 2023  
9:00 a.m.**

**MEMBERS PRESENT:** Kevin Buchanan, Richard Miller, Edward Konieczny, Calvin Prince, and Robert Reavis.

**MEMBERS ABSENT:** None

**STAFF:** Tom Bates, Melinda Romero, Leroy Long, Jennifer Pando, and Kyle Counts

**GUESTS:** None

**I. Call to Order – Acting Chairman Edward Konieczny**

Following the Pardon and Parole Board business meeting, Acting Chairman Konieczny called the Parole Meeting of the Pardon and Parole Board (PPB) to order at 9:49 a.m. on the Zoom Webinar ID# 1607173677.

**II. Roll Call – Acting Chairman Edward Konieczny**

The members attending were Kevin Buchanan, Richard Miller, Edward Konieczny, Calvin Prince, and Robert Reavis. The voting order was announced as Richard Miller, Robert Reavis, Kevin Buchanan, Edward Konieczny, and Calvin Prince.

**III. Discussion and Possible Action on Jacket Review: Commutations, S.I.R. Stage I, Parole, Parole Stage I, Reentry, Medicals, and Special Reviews – Acting Chairman Edward Konieczny**

The Board acted on inmates who were docketed for jacket review for Stage I commutations. The vote of the Board was recorded and is reflected on each inmate's ballot. The ballot for each inmate is available for reproduction at the Administrative Office of the PPB in accordance with the Open Records Act.

The Board took a brief break at 10:40 a.m. The meeting reconvened at 10:50 a.m.

The Board took a brief break at 11:43 a.m. The meeting reconvened at 11:47 p.m.

The Board took a brief break at 1:04 p.m. The meeting reconvened at 1:16 p.m.

**IV. Discussion and Possible Action on Victim/Victim Representatives – Acting Chairman Edward Konieczny**

The Board heard protests from victims/victim representatives, for which inmates were being considered. There was one in person Victim Protests. The Board took the protests under advisement until the inmates' consideration. The ballots for the inmates are available in the Administrative Office in accordance with the Open Records Act.

**V. Discussion and Possible Action on District Attorney Protests – Acting Chairman Edward Konieczny**

The Board heard protests from District Attorney's/representatives, for which inmates were being considered. There were seven in person DA Protests. The Board took the protests under advisement until the inmates' consideration. The ballots for the inmates are available in the Administrative Office in accordance with the Open Records Act.

**VI. Discussion and Possible Action on Pardon Applicants – Acting Chairman Edward Konieczny**

The Board heard presentations and interviewed pardon applicants. The vote of the Board was recorded and is reflected on each applicant's ballot. The ballot for each applicant is available for inspection at the Administrative Office of the PPB in accordance with the Open Records Act.

**VII. Discussion and Possible Action on Jacket Review: Commutations, S.I.R. Stage I, Parole, Parole Stage I, Reentry, Medicals, and Special Reviews – Acting Chairman Edward Konieczny**

The Board took action on inmates who had parole jacket reviews. The vote of the Board was recorded and is reflected on each inmate's ballot. The ballot for each inmate is available for reproduction at the Administrative Office of the PPB in accordance with the Open Records Act.

Acting Chairman Konieczny recessed the meeting at 2:40 p.m. to reconvene on Tuesday, November 7, 2023, at 9:00 a.m. via Zoom Webinar ID# 1607173677

**Tuesday, November 7, 2023**  
**9:00 a.m.**

**VIII. Reconvening of the Meeting – Acting Chairman Edward Konieczny**

Acting Chairman Konieczny reconvened the meeting of the Pardon and Parole Board (PPB) at 9:00 a.m. via Zoom Webinar ID# 1607173677

**IX. Roll Call – Melinda Romero, Deputy Director**

Members in attendance were Kevin Buchanan, Richard Miller, Edward Konieczny, Calvin Prince, and Robert Reavis. A quorum was present.

**X. Discussion and Possible Action on Jacket Reviews for Inmates with Delegates – Acting Chairman Edward Konieczny**

The Board took action on inmates who were docketed for jacket reviews and had delegates. The vote of the Board was recorded and is reflected on each inmate's ballot. The ballot for each inmate is available for reproduction at the Administrative Office of the PPB in accordance with the Open Records Act.

**XI. Discussion and Possible Action on Personal Interviews with Inmates and Delegates – Acting Chairman Edward Konieczny**

The Board continued interviews with inmates who had a personal appearance for a parole consideration and any delegate who signed up to present on their behalf. The vote of the Board was recorded and is reflected on each inmate's ballot. The ballot for each inmate is available for inspection at the Administrative Office of the PPB in accordance with the Open Records Act.

The Board took a brief break at 10:15 a.m. The meeting reconvened at 10:26 a.m.

**XII. Discussion and Possible Action on Jacket Review: Commutations, S.I.R. Stage I, Parole, Parole Stage I, Reentry, Medicals, and Special Reviews – Acting Chairman Edward Konieczny**

The Board took action on inmates who had parole jacket reviews. The vote of the Board was recorded and is reflected on each inmate's ballot. The ballot for each inmate is available for reproduction at the Administrative Office of the PPB in accordance with the Open Records Act.

**XVIII. Discussion and Possible Action on Aging Prisoner's Parole, Administrative Parole, Stage II Commutations, S.I.R. Stage I, Parole, Parole Stage I, Reentry, Medicals, and Special Reviews – Acting Chairman Edward Konieczny**

For Stage II Commutations, the Board interviewed the inmates and any delegates present. The Board then voted whether to recommend each commutation to the Governor. The vote of the Board was recorded and is reflected on each inmate's ballot.

**XIII. Discussion and Possible Action on any unfinished business from agenda items III – XXI – Acting Chairman Edward Konieczny**

There was no unfinished business.

**XIV. New Business Not Known or Which Could Not Have Been Reasonably Foreseen Before the Posting of the Agenda – Acting Chairman Edward Konieczny**

There was no new business.

**XV. Adjournment – Acting Chairman Edward Konieczny**

All votes were declared final at the adjournment of the meeting on Tuesday, November 7, 2023, at 1:23 p.m. The meeting was adjourned.

Respectfully Submitted,

*Melinda Romero*

Melinda Romero

Deputy Director

The minutes for the November 2023 Pardon and Parole Board Meeting - Parole Meeting were approved by a majority vote on the 4th day of December 2023.