



State of Oklahoma  
PARDON AND PAROLE BOARD

**PARDON AND PAROLE BOARD MEETING**  
September 2024

**Meeting Location:**

Oklahoma Health Care Authority  
4345 N. Lincoln Blvd.  
Oklahoma City, OK 73105

**Zoom Information:**

<https://doc-ok.zoomgov.com/j/1607229185>  
Phone Number: 669-254-5252 and 669-216-1590  
Webinar ID: 160 722 9185

**BUSINESS MEETING AGENDA**

**Monday, September 9, 2024**  
**9:00 a.m.**

- I. Call To Order – Calvin Prince, Vice Chairman
  - A. Roll Call
  - B. Assurance of Compliance with Open Meeting Act
- II. Approval of Minutes
  - A. Discussion and Possible Action on August 2024 Business Meeting Minutes
  - B. Discussion and Possible Action on August 2024 Parole Meeting Minutes
  - C. Discussion and Possible Action on Emmanuel Littlejohn Clemency Hearing Minutes
- III. Agency Updates – Tom Bates, Executive Director, Melinda Romero, Deputy Director, Leroy Long, Field Director, and Kyle Counts, General Counsel
  - A. Personnel Updates – New Hires and Separations
  - B. Field Updates
  - C. Legal Updates
  - D. Director's Update
- IV. Discussion and Possible Action to Convene in Executive Session, *pursuant to 25 O.S. § 307(B)(4), for the purpose of holding confidential communications between the Board and its attorneys regarding pending litigation: Dwain Edward Thomas v. Kevin Stitt, et al., CIV-20-944-D – Kyle Counts*
- V. Discussion and Possible Action to Reconvene After Executive Session – Calvin Prince
- VI. Discussion and Possible Action Regarding Pending Litigation Discussed in Executive Session – Calvin Prince

- VII. Training and Presentation on Administrative Rule Changes: Chapter 15 – Kyle Counts
  - VIII. New Business Not Known or Which Could Not Have Been Reasonably Foreseen Before the Posting of the Agenda
  - IX. Adjournment of the Business Meeting
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**PAROLE MEETING AGENDA**  
**Monday, September 9, 2024**  
**9:30 a.m.**

- I. Call to Order – Calvin Prince, Vice Chairman
  - A. Roll Call
- II. Discussion and Possible Action on Pardon Applicants
- III. Discussion and Possible Action on Jacket Reviews: Commutations, Nonviolent Parole, Violent Parole Stage I, Reentry Docket, Medical Parole Docket, Aging Prisoners Parole, Stage II Commutations, Stage II Violent Parole, Special Reviews, Administrative Parole, and S.I.R. docket

**12:00 p.m.**

- IV. Discussion and Possible Action on Protests from Victims and/or Victims’ Representatives
- V. Discussion and Possible Action on Protests from District Attorneys and/or the Attorney General
- VI. Discussion and Possible Action on Remaining Jacket Reviews from Agenda Item III
- VII. Lunch Recess

**1:30 p.m.**

- VIII. Reconvening of the Meeting – Calvin Prince, Vice Chairman
- IX. Discussion and Possible Action on Jacket Reviews for Inmates with Delegates
- X. Discussion and Possible Action on Remaining Jacket Reviews from Agenda Item III
- XI. Recess for Day

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**Meeting Agenda**  
**Tuesday, September 10, 2024**  
**9:00 a.m.**

- XII. Reconvening of the Meeting – Calvin Prince, Vice Chairman
  - A. Roll Call

XIII. Discussion and Possible Action on Remaining Jacket Reviews for Inmates with Delegates from Agenda Item IX

XIV. Discussion and Possible Action on Remaining Jacket Reviews from Agenda Item III

XV. Discussion and Possible Action for Inmates with Personal Interviews and Delegates  
**Oklahoma Health Care Authority (Video Host Facility)**

Dick Conner Correctional Center  
Great Plains Correctional Center  
Howard Meleod Correctional Center  
Jess Dunn Correctional Center  
John Lilley Correctional Center

Lawton Community Correctional Center  
Mabel Bassett Correctional Center  
Mack Alford Correctional Center  
NorthEast Oklahoma Correctional Center  
Oklahoma State Reformatory  
Region 1 GPS

XVI. Discussion and Possible Action on Remaining Jacket Reviews from Agenda Item III

XVII. Discussion and Possible Action on Any Unfinished Business from Agenda Items II through XV

XVIII. Discussion and Possible Action on any Tie votes or Vote Changes from Agenda Items II through XV

XIX. New Business Not Known or Which Could Not Have Been Reasonably Foreseen Before the Posting of the Agenda

XX. Adjournment