



State of Oklahoma
PARDON AND PAROLE BOARD

PARDON AND PAROLE BOARD MEETING

November 2023

Meeting Location:

Oklahoma Health Care Authority
4345 N. Lincoln Blvd.
Oklahoma City, OK 73111

Zoom Information:

<https://doc-ok.zoomgov.com/j/1607173677>
Phone Number: 669-254-5252 and 669-216-1590
Webinar ID: 160 717 3677

BUSINESS MEETING AGENDA

Monday, November 6, 2023

9:00 a.m.

- I. Call To Order – Ed Konieczny, Acting Chairman
 - A. Roll Call
 - B. Assurance of Compliance with Open Meeting Act
- II. Approval of Minutes
 - A. Discussion and Possible Action on October Business Meeting Minutes
 - B. Discussion and Possible Action on October Parole Meeting Minutes
- III. Agency Updates – Tom Bates, Executive Director, Melinda Romero, Deputy Director, Leroy Long, Field Director, and Kyle Counts, General Counsel
 - A. Personnel Updates – New Hires and Separations
 - B. Field Updates
 - C. Legal Updates
 - D. Director's Update
- IV. Training and Presentation from Project Commutation – Glen Blake, Morgan Hale, Breana Blackburn, Trey Livingston, Madison Boone, Connor Doyle, Emma Durham
- V. Discussion and Possible Action on a Notice of Rulemaking Intent for Procedures of the Pardon and Parole Board Administrative Rules – Kyle Counts
- VI. Discussion and Possible Action on a Notice of Rulemaking Intent for Clemency Hearing Procedures Administrative Rules – Kyle Counts
- VII. Discussion and Possible Action on a Notice of Rulemaking Intent for Commutation Procedures Administrative Rules – Kyle Counts

- VIII. Discussion and Possible Action on a Notice of Rulemaking Intent for Pardon Procedures Administrative Rules – Kyle Counts
 - IX. Discussion and Possible Action on a Notice of Rulemaking Intent for Parole Procedures Administrative Rules – Kyle Counts
 - X. New Business Not Known or Which Could Not Have Been Reasonably Foreseen Before the Posting of the Agenda
 - XI. Adjournment of the Business Meeting
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**PAROLE MEETING AGENDA
Monday, November 6, 2023**

- I. Call to Order – Ed Konieczny, Acting Chairman
 - A. Roll Call
- II. Discussion and Possible Action on Pardon Applicants
- III. Discussion and Possible Action on Jacket Reviews: Commutations, S.I.R. Stage I, Parole, Parole Stage I, Reentry, Medicals, Special Reviews, Aging Prisoners Parole, Stage II Commutations, and Administrative Parole, Special Commutation Docket

**Meeting Agenda
1:30 p.m.**

- IV. Reconvening of the Meeting – Ed Konieczny, Acting Chairman
- V. Discussion and Possible Action on Victims/Victims Representatives
- VI. Discussion and Possible Action on District Attorney Protests
- VII. Discussion and Possible Action on Jacket Reviews: Commutations, S.I.R. Stage I, Parole, Parole Stage I, Reentry, Medicals, Special Reviews, Aging Prisoners Parole, Stage II Commutations, and Administrative Parole, Special Commutation Docket
- VIII. Discussion and Possible Action on Jacket Reviews for Inmates with Delegates
- IX. Discussion and Possible Action on Jacket Reviews: Commutations, S.I.R. Stage I, Parole, Parole Stage I, Reentry, Medicals, Special Reviews, Aging Prisoners Parole, Stage II Commutations, and Administrative Parole, Special Commutation Docket

**Meeting Agenda
Tuesday, November 7, 2023
9:00 a.m.**

- X. Reconvening of the Meeting – Ed Konieczny, Acting Chairman
 - A. Roll Call

- XI. Discussion and Possible Action on Jacket Reviews for Inmates with Delegates
- XII. Discussion and Possible Action on Jacket Reviews: Commutations, S.I.R. Stage I, Parole, Parole Stage I, Reentry, Medicals, Special Reviews, Aging Prisoners Parole, Stage II Commutations, and Administrative Parole, Special Commutation Docket
- XIII. Discussion and Possible Action on Personal Interviews with Inmates and Delegates
Oklahoma Health Care Authority (Video Host Facility)
 Bill Johnson Correctional Center
 Dick Conner Correctional Center
 Jackie Brannon Correctional Center
 James Crabtree Correctional Center
 Jim E. Hamilton Correctional Center
 Joseph Harp Correctional Center
 Lexington Correctional Center
 Mack Alford Correctional Center
 Mabel Bassett Correctional Center
 NorthEast Oklahoma Correctional Center
 Lawton Correctional Facility
- XIV. Discussion and Possible Action on Jacket Reviews: Commutations, S.I.R. Stage I, Parole, Parole Stage I, Reentry, Medicals, Special Reviews, Aging Prisoners Parole, Stage II Commutations, and Administrative Parole, Special Commutation Docket
- XV. Discussion and Possible Action on Any Unfinished Business from Agenda Items II through XIV
- XVI. Discussion and Possible Action on any Tie votes or Vote Changes from Agenda Items II through XIV
- XVII. New Business Not Known or Which Could Not Have Been Reasonably Foreseen Before the Posting of the Agenda

Meeting Agenda
Wednesday, November 8, 2023
9:00 a.m.

- XVIII. Reconvening of the Meeting – Ed Konieczny, Acting Chairman
 - A. Roll Call
- XIX. Action Item:
 - Clemency Hearing for Phillip Dean Hancock, DOC #126307 (Inmate will make a personal appearance via video conference from Oklahoma State Penitentiary)
 - Discussion on Clemency Consideration for Phillip Dean Hancock
 - Vote on Clemency Consideration for Phillip Dean Hancock
- XX. Adjournment