



State of Oklahoma  
PARDON AND PAROLE BOARD

**PARDON AND PAROLE BOARD MEETING**  
August 2023

**Meeting Location:**

Oklahoma Health Care Authority  
4345 N. Lincoln Blvd  
Oklahoma City, OK 73111

**Zoom Information:**

<https://doc-ok.zoomgov.com/j/1601748990>  
Phone Number: 669-254-5252 and 669-216-1590  
Webinar ID: 160 174 8990

**BUSINESS MEETING AGENDA**

**Monday, August 7, 2023**

**9:00 a.m.**

- I. Call To Order – Richard Smothermon, Chairman
    - A. Roll Call
    - B. Assurance of Compliance with Open Meeting Act
  - II. Approval of Minutes
    - A. Discussion and Possible Action on July Business Meeting Minutes
    - B. Discussion and Possible Action on July Parole Meeting Minutes
  - III. Agency Updates – Tom Bates, Executive Director, Melinda Romero, Deputy Director, Leroy Long, Field Director, and Kyle Counts, General Counsel
    - A. Director's Update
    - B. Personnel Updates – New Hires and Separations
    - C. Field Updates
    - D. Legal Updates
  - IV. New Business Not Known or Which Could Not Have Been Reasonably Foreseen Before the Posting of the Agenda
  - V. Adjournment of the Business Meeting
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**PAROLE MEETING AGENDA**  
**Monday, August 7, 2023**

- I. Call to Order – Richard Smothermon, Chairman
  - A. Roll Call
- II. Discussion and Possible Action on Pardon Applicants
- III. Discussion and Possible Action on Jacket Reviews: Commutations, S.I.R. Stage I, Parole, Parole Stage I, Reentry, Medicals, Special Reviews, Aging Prisoners Parole, Stage II Commutations, and Administrative Parole, Special Commutation Docket

**Meeting Agenda**  
**1:30 p.m.**

- IV. Reconvening of the Meeting – Richard Smothermon, Chairman
- V. Discussion and Possible Action on Victims/Victims Representatives
- VI. Discussion and Possible Action on District Attorney Protests
- VII. Discussion and Possible Action on Jacket Reviews: Commutations, S.I.R. Stage I, Parole, Parole Stage I, Reentry, Medicals, Special Reviews, Aging Prisoners Parole, Stage II Commutations, and Administrative Parole, Special Commutation Docket
- VIII. Discussion and Possible Action on Jacket Reviews for Inmates with Delegates
- IX. Discussion and Possible Action on Jacket Reviews: Commutations, S.I.R. Stage I, Parole, Parole Stage I, Reentry, Medicals, Special Reviews, Aging Prisoners Parole, Stage II Commutations, and Administrative Parole, Special Commutation Docket

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**Meeting Agenda**  
**Tuesday, August 8, 2023**  
**9:00 a.m.**

- X. Reconvening of the Meeting – Richard Smothermon, Chairman
  - A. Roll Call
- XI. Discussion and Possible Action on Jacket Reviews for Inmates with Delegates
- XII. Discussion and Possible Action on Jacket Reviews: Commutations, S.I.R. Stage I, Parole, Parole Stage I, Reentry, Medicals, Special Reviews, Aging Prisoners Parole, Stage II Commutations, and Administrative Parole, Special Commutation Docket
- XIII. Discussion and Possible Action on Personal Interviews with Inmates and Delegates  
**Oklahoma Health Care Authority (Video Host Facility)**  
Bill Johnson Correctional Center  
Clara Waters Community Corrections Center  
Enid Community Corrections Center  
John Lilley Correctional Center

Lawton Community Correctional Center  
Lawton Correctional Facility  
Mabel Bassett Correctional Center  
NorthEast Oklahoma Correctional Center  
Bridgeway Halfway House  
Lexington Correctional Center

- XIV. Discussion and Possible Action on Jacket Reviews: Commutations, S.I.R. Stage I, Parole, Parole Stage I, Reentry, Medicals, Special Reviews, Aging Prisoners Parole, Stage II Commutations, and Administrative Parole, Special Commutation Docket
- XV. Discussion and Possible Action on Any Unfinished Business from Agenda Items II through XIV
- XVI. Discussion and Possible Action on any Tie votes or Vote Changes from Agenda Items II through XIV
- XVII. New Business Not Known or Which Could Not Have Been Reasonably Foreseen Before the Posting of the Agenda
- XVIII. Adjournment