



State of Oklahoma  
PARDON AND PAROLE BOARD

**PARDON AND PAROLE BOARD MEETING**  
March 2025

**Meeting Location:**

Oklahoma Health Care Authority  
4345 N. Lincoln Blvd.  
Oklahoma City, OK 73105

**Zoom Information:**

<https://doc-ok.zoomgov.com/j/1603689884>  
Phone Number: 669-254-5252 and 669-216-1590  
Webinar ID: 160 368 9884

**BUSINESS MEETING AGENDA**  
**Monday, March 3, 2025**  
**9:00 a.m.**

- I. Call To Order – Richard Miller, Chairman
  - A. Roll Call
  - B. Assurance of Compliance with Open Meeting Act
  
- II. Approval of Minutes
  - A. Discussion and Possible Action on February 2025 Business Meeting Minutes
  - B. Discussion and Possible Action on February 2025 Parole Meeting Minutes
  - C. Discussion and Possible Action on Wendell Grissom Clemency Hearing Minutes
  
- III. Agency Updates – Tom Bates, Executive Director, Melinda Romero, Deputy Director, Leroy Long, Field Director, and Kyle Counts, General Counsel
  - A. Personnel Updates – New Hires and Separations
  - B. Field Updates
  - C. Legal Updates
  - D. Director's Update
  
- IV. Discussion and Possible Action on Operation Guardian Removal Docket – Tom Bates
  
- V. Legislative Update – Kyle Counts
  
- VI. Discussion and Possible Action on Amendments to PPB POL 1002, “Board Meeting Standards” – Andrea Merten
  
- VII. Discussion and Possible Action on Amendments to PPB POL 2006, “Pre-Pardon Investigation” – Andrea Merten

- VIII. Discussion and Possible Action on Amendments to PPB POL 4003, “Commutation Correspondence and Records” – Andrea Merten
  - IX. Discussion and Possible Action on Chapter 3 of PPB Policies and Procedures, “Paroles” – Kyle Counts
  - X. Presentation from Project Commutation – Morgan Hale, Program Manager
  - XI. New Business Not Known or Which Could Not Have Been Reasonably Foreseen Before the Posting of the Agenda
  - XII. Adjournment of the Business Meeting
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**PAROLE MEETING AGENDA**  
**Monday, March 3, 2025**  
**9:45 a.m.**

- I. Call to Order – Richard Miller, Chairman
  - A. Roll Call
- II. Discussion and Possible Action on Pardon Applicants
- III. Discussion and Possible Action on Jacket Reviews: Commutations, Nonviolent Parole, Violent Parole Stage I, Reentry Docket, Medical Parole Docket, Aging Prisoners Parole, Stage II Commutations, Stage II Violent Parole, Special Reviews, Administrative Parole, and S.I.R. docket

**12:00 p.m.**

- IV. Discussion and Possible Action on Protests from Victims and/or Victims’ Representatives
- V. Discussion and Possible Action on Protests from District Attorneys and/or the Attorney General
- VI. Discussion and Possible Action on Remaining Jacket Reviews from Agenda Item III
- VII. Lunch Recess

**1:30 p.m.**

- VIII. Reconvening of the Meeting – Richard Miller, Chairman
- IX. Discussion and Possible Action on Jacket Reviews for Inmates with Delegates
- X. Discussion and Possible Action on Remaining Jacket Reviews from Agenda Item III
- XI. Recess for Day

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**Meeting Agenda**  
**Tuesday, March 4, 2025**  
**9:00 a.m.**

- XII. Reconvening of the Meeting – Richard Miller, Chairman
  - A. Roll Call
- XIII. Discussion and Possible Action on Remaining Jacket Reviews from Agenda Item III
- XIV. Discussion and Possible Action for Inmates with Personal Interviews and Delegates
  - Oklahoma Health Care Authority (Video Host Facility)**
  - Bill Johnson Correctional Center
  - Clara Waters Community Corrections Center
  - Dick Conner Correctional Center
  - Dr. Eddie Warrior Correctional Center
  - Great Plains Correctional Center
  - Howard Mcleod Correctional Center
  - Jackie Brannon Correctional Center
  - Jess Dunn Correctional Center
  - Jim E. Hamilton Correctional Center
  - Lexington Correctional Center
  - Lawton Community Correctional Center
  - Mabel Bassett Correctional Center
  - Northeast Oklahoma Correctional Center
  - Oklahoma State Reformatory
- XV. Discussion and Possible Action on Remaining Jacket Reviews from Agenda Item III
- XVI. Discussion and Possible Action on Any Unfinished Business from Agenda Items II through XIV
- XVII. Discussion and Possible Action on any Tie votes or Vote Changes from Agenda Items II through XIV
- XVIII. New Business Not Known or Which Could Not Have Been Reasonably Foreseen Before the Posting of the Agenda
- XIX. Adjournment